Purpose: This policy describes the responsibilities and requirements for reporting adverse events to the REB,

Policy: The Faculty Investigator or Faculty Supervisor (in the case of student research) is responsible for reporting any injury, adverse event, or detrimental incident experienced by a research participant that is or may be related to the research procedures.

The Faculty Investigator or Faculty Supervisor must notify the Director, Office of Research Ethics about the occurrence of the adverse event as soon as possible but not later than five business days following the event if the project was approved as Minimal Risk and not later than one business day if the project was designated as Non-Minimal Risk. Notification may be by email, phone or fax.

In addition, the Faculty Investigator must complete the adverse event report form no later than two days after Notification and submit the form to the Office of Research Ethics.