Please confirm whether you have included the following in the Study Detail (describing the protocol to the REB), Study Information (describing the protocol to the participant), or Consent documents or if it is not applicable (N/A).

Participants and recruiting

1. Will persons who are minors be involved (younger than 19)? All registered SFU students are adults for the purposes of participation in research studies conducted under the auspices of SFU.

   [ ] Yes   [ ] No   [ ] N/A

2. If minors are involved, will their parents or guardians be asked to sign consent forms?

   [ ] Yes   [ ] No   [ ] N/A

3. Will any of the participants in this study be SFU students?

   [ ] Yes   [ ] No   [ ] N/A

4. Will persons who are not Faculty, Students or Staff of Simon Fraser University be involved as participants in your research?

   [ ] Yes   [ ] No   [ ] N/A

5. If contact of third parties (persons named as contacts by participants) are part of the protocol, have you detailed the reasons and procedures for third party contact?

   [ ] Yes   [ ] No   [ ] N/A

6. Will your participants be chosen from a captive population (e.g., prisoners)? If so have you detailed the authority for collecting this data in the Consent and Study Information documents?

   [ ] Yes   [ ] No   [ ] N/A

7. Does the study involve participants who may be, legally or otherwise, not in a position to give their valid consent to participate (examples: children, prison inmates, psychiatric in-patients)?

   [ ] Yes   [ ] No   [ ] N/A

8. Will the participants be informed of the nature of their involvement, and of all features of the research that would reasonably be expected to influence their willingness to participate?

   [ ] Yes   [ ] No   [ ] N/A

9. Will the participants be told that they can discontinue their participation at any time without penalties?

   [ ] Yes   [ ] No   [ ] N/A

10. If the PI intends to re-contact the participants as part of the study or after the study will the participants be given the option to approve that re-contact?

    [ ] Yes   [ ] No   [ ] N/A

11. Does your study include oral consent?

    [ ] Yes   [ ] No   [ ] N/A

12. If yes, have you included the script of that consent?

    [ ] Yes   [ ] No   [ ] N/A

13. Does the study involve any form of deception?

    [ ] Yes   [ ] No   [ ] N/A

14. If yes, have you justified this protocol in the Study Details?

    [ ] Yes   [ ] No   [ ] N/A
15. If yes, will the subjects be debriefed after their participation and given the opportunity to refuse the use of their data for this study?

16. Will any data collection include participants who do not know they are included in the study?

17. If yes, have you described the details of where and how the data will be collected?

18. Are you and/or your associate(s) in a position of authority that would influence the judgments of your participants?

19. Is there any coercion exerted upon participants to participate?

20. Has confidentiality of participants been assured?

21. If yes, have you described the methods in the Consent Information pdfs?

22. Have you described in the Consent or Study Information documents how confidentiality of the participant's identity will be ensured?

23. Could publication of the research possibly interfere with strict confidentiality of the participants identity or harm them in any way?

24. Does the study involve physical stress, such as might result from heat, noise, electric shock, pain, sleep loss, deprivation of food and drink, drugs, alcohol?

25. Are you collecting data using electrical equipment that is attached to or physically impacts the participant?

26. Does the study involve the induction of mental discomfort in the participant (examples: fear, anxiety, loss of self-esteem, shame, guilt, embarrassment, becoming aware of personal weaknesses) and if so is this detailed in the Study Information document?

27. Will information that may identify participants be disclosed to third parties? Note that this includes both data that has not been coded for anonymity and categorized data that has cell sizes small enough to identify individuals.

28. Is the time for disposal identified in the Study Information document?
29a. Regulatory bodies (e.g., Health Canada, FDA, etc.), funding agencies, and journals have their own requirements for data retention and dissemination. Will the investigator maintain the data for at least two years (SFU's minimum retention requirements is two years)?

☐ Yes ☐ No ☐ N/A

29b. In current best practices in many fields of research, electronic data is to be preserved for future use in open access initiatives. Data is normally uploaded to an online repository and these files are stripped of any information that could identify participants (e.g., names, email addresses), to ensure confidentiality. Some funding agencies and journals now require anonymized data be deposited in an online repository. Will you be depositing anonymized (all identifiers have been permanently, irrevocably removed) data into an online repository (e.g. SFU Radar)?

☐ Yes ☐ No ☐ N/A

30. Will the data be maintained securely?

☐ Yes ☐ No ☐ N/A

31. If yes, have you stated the means for maintaining security in the Study Information document?

☐ Yes ☐ No ☐ N/A

32. Is this study a Clinical Trial? If Yes, indicate how this protocol meets the requirements of Chapter 11 of TCPS2 your response in the Study Details document. For reference, see: http://www.pre.ethics.gc.ca/eng/policy-politique/initiatives/tcps2-eptc2/chapter11-chapitre11/

☐ Yes ☐ No ☐ N/A

33. Does this protocol involve collection of data outside of Canada? If Yes, please indicate in the Study Detail how the protocol complies with The provisions of Chapter 8, Article 8.4, TCPS2. For reference, see: http://www.pre.ethics.gc.ca/eng/policy-politique/initiatives/tcps2-eptc2/chapter8-chapitre8/#toc08-1

☐ Yes ☐ No ☐ N/A

34. Does this protocol involve the collection of data from First Nations, Inuit and Metis People of Canada? If Yes, please address in the Study Detail document how the protocol complies with the provisions of Chapter 9, TCPS2. For reference, http://www.pre.ethics.gc.ca/eng/policy-politique/initiatives/tcps2-eptc2/chapter9-chapitre9/

☐ Yes ☐ No ☐ N/A

Secondary data

35. Will the data be acquired from a database?

☐ Yes ☐ No ☐ N/A

36. If yes, have you uploaded an authorization letter from the database steward for your use of the data?

☐ Yes ☐ No ☐ N/A

37. If yes, is the database an existing health database?

☐ Yes ☐ No ☐ N/A

38. If it is a health database, is the data subject to B.C. Bill 24? (http://www .leg.bc.ca/ 38th4th/st_read/gov24-1.htm)

☐ Yes ☐ No ☐ N/A

Please complete the Analysis of Risk section. To do so, click on the 'Analysis of Risk' tab at the top of this dialogue.