Academic Administrative Appointment Policy

1. Appointments of Academic Administrators to the Position of Department Chair/Director of a School or Deans and Above

1.1 Appointments of academic administrators to the position of Department Chair/Director of a School or Deans and above, shall be concluded by the Board of Governors on the recommendation of the President.

1.2 Appointments of Chairs/Directors are governed by search procedures approved by Senate and the Board of Governors. The terms of reference and membership of the search committees are contained in A 13.02.

1.3 Appointments of Deans and above are governed by search procedures approved by Senate and the Board of Governors. The terms of reference and membership of the search committees are contained in A 13.05.

2. Appointments of Associate Deans, Associate Chairs, Program Directors and Program Coordinators

2.1 Appointments of Associate Deans, Associate Chairs, Program Directors and Program Coordinators shall be administratively concluded by the Vice-President, Academic. Appointment procedures for these appointments are contained in A 13.03.

3. Simultaneous Administrative and Academic Appointments

3.1 Where a person is being considered for an academic administrative position and an academic appointment simultaneously, the appropriate consultation with the Department and Faculty on the academic appointment as outlined in A 10.01 will be required before the recommendation for appointment is concluded.

Interpretation
Questions of interpretation or application of the policy shall be referred to the President, whose decision shall be final.