



**REQUEST FOR ACCESS TO INFORMATION CONTAINED IN ICT RESOURCES**

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This is a request for members of the Computer Security Team of IT Services to access and monitor the computer data files of the following computing account. This monitoring will commence immediately and may remain until 24:00 hours of the End Date.

Computing ID: \_\_\_\_\_ Owners Name: \_\_\_\_\_

End Date: \_\_\_\_\_

**Reason for Request:**

This request is to provide information to support University Policy \_\_\_\_\_

The specific reasons supporting this request are as follows: \_\_\_\_\_

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**Authorized Personnel:**

The information contained in the files of the above listed account will only be made available to authorized personnel. Authorized personnel include the members of the Computer Security Team of IT Services, the University Vice-Presidents, the person leading the investigation and others so designated on this form. Furthermore, these authorized people will not be granted access to the information until they have agreed not to disclose or discuss the information with people not authorized on this form.

Other Authorized Persons: \_\_\_\_\_

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**The Requestor:**

Name \_\_\_\_\_ Signature \_\_\_\_\_ Phone: \_\_\_\_\_

**Approvals:**

This request requires the approval of a Director in the IT Services group performing the examination and the approval of any two University Vice-Presidents.

Director IT Services or CIO: \_\_\_\_\_

Vice-President \_\_\_\_\_

Vice President \_\_\_\_\_