Appendix A: Informing Students of Risk

Policy Authority: Vice President Finance and Administration

Parent Policy: University Health & Safety Policy

1.0 PURPOSE

1.1 The purpose of this appendix is to describe the responsibility of Faculty, Instructors, Managers and Supervisors to inform students of the nature of potential risks involved if a course has an off-campus activity.

2.0 PROCEDURE

2.1 Instructors must inform students enrolled in their courses that include off-campus activities of the reasonably predicted risks that might be associated with a field activity. This should take the form of an entry in a course outline and a field-trip orientation in class time prior to the field trip. An entry in the course outline could be, for example, along the following lines:

"Be aware that during the field trip there will be period of strenuous hiking, hiking close to cliffs and crossing roads with busy traffic. Appropriate clothing and footwear should be worn. Further details regarding safety, food, housing and field supplies will be discussed prior to the field trip."

2.2 The length of the pre-field trip orientation should be related to the length and/or complexity of the field trip.