DISCREPANCY PREVENTION FORM
*prepared by the SFU SCA Grad Caucus for MECS catered events

**CASHIER COPY**
DATE:______________
Fill out both cashier counts and provide the MECS COPY to MECS staff. If you are unable to retrieve a count from MECS staff, please provide a brief explanation here:

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**CASHIER COUNT**

**ASSORTED BEVERAGES**
Price per serving _____ Tickets sold _____
(MECS charges $2.00)

**BEER**
Price per serving _____ Tickets sold _____
(MECS charges $5.00)

**WINE**
Price per serving _____ Tickets sold _____
(MECS charges up to $8.75)

Did you request that no new wine bottles be opened after an indicated time? Y / N

If yes, what time? ______

Signature: __________________________________________

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**MECS COPY**
DATE:______________

Hi there! This form was created to prevent quantity discrepancies between SFU students and MECS staff for MECS catered events. Please take a moment to convey your quantity count to the cashier in order to avoid misunderstandings during billing. Thank you!

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**MECS COUNT**

**ASSORTED BEVERAGES**
Quantity _____

**BEER**
Quantity _____

**WINE BOTTLES**
Quantity _____

Was there open, unfinished wine at time of bar close? Y / N

If yes, how many bottles? ______

Signature: __________________________________________

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**CASHIER COUNT**

**ASSORTED BEVERAGES**
Price per serving _____ Tickets sold _____
(MECS charges $2.00)

**BEER**
Price per serving _____ Tickets sold _____
(MECS charges $5.00)

**WINE**
Price per serving _____ Tickets sold _____
(MECS charges up to $8.75)

Did you request that no new wine bottles be opened after an indicated time? Y / N

If yes, what time? ______

Signature: __________________________________________

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**MECS COUNT**

**ASSORTED BEVERAGES**
Quantity _____

**BEER**
Quantity _____

**WINE BOTTLES**
Quantity _____

Was there open, unfinished wine at time of bar close? Y / N

If yes, how many bottles? ______

Signature: __________________________________________