Senate Committee on Continuing Studies  
Friday, May 3, 2019  
10:00 am – noon  
CODE Boardroom 1385 WMC/BURNABY  

MINUTES

In Attendance:  
Julia Denholm, Dean, Lifelong Learning (Chair)  
Gwen Bird, Library  
Gaëlle Planchenault, Faculty Senator  
Lyn Bartram, Faculty Senator  
Lara Campbell, Faculty Member  
Suzanne Smythe, Faculty Member  
Tracey Leacock, Convocation Senator  
Winfield Chen, Student

1. **Acknowledgement of traditional territories**  
We respectfully acknowledge that we live and work on the unceded territories of the Coast Salish people, specifically the Musqueam, Squamish, and Tsleil-Waututh Nations.

2. **Welcome**  
The Chair welcomed those in attendance and introductions were made.

3. **Approval of Agenda**  
Agenda approved.

4. **Approval of Minutes, October 9, 2018**  
Minutes approved.

5. **Chair’s Report**  
The Chair confirmed that on February 11, 2019 SCCS approved via online vote revisions to Community Economic Development.

The Chair clarified that SCCS has no oversight of budget with regard to approval of proposals; however, they may provide advice regarding budget.

Deans’ 2019 Retreat: topic faculty collaboration with Lifelong Learning. A number of opportunities for Faculty/LL collaboration were discussed.

312 Main community-based space research hub potential to provide an access point for students who may not meet SFU admission requirements.

All Lifelong Learning advisory committees will be reviewed.

6. **Approval of Continuing Studies Non-credit Certificate and Diploma Graduates**  
The Chair called for a motion to approve the list of 342 students who successfully completed the requirements for non-credit certificates and diplomas offered through Continuing Studies.

Moved: Lyn Bartram  
Seconded: Gwen Bird  
Carried unanimously
7. **Course Name Change: Dialogue and Civic Engagement Certificate**
   The Chair called for a motion to approve a name change to reflect current practice and appropriate language (from Aboriginal to Indigenous).

   Moved: Gwen Bird  
   Seconded: Tracey Leacock  
   Carried unanimously

8. **Suspension of Admission to: Legal Interpretation and Translation and Medical Translation and Interpretation Certificate (Punjabi/English)**
   The are no enrolments in these programs and no resources or personnel at this time for the opportunity for deliver in Surrey.

   The Chair called for a motion to suspend admission to the Legal Interpretation and Translation Certificate and the Medical Translation and Interpretation Certificate (Punjabi/English)

   Moved: Tracey Leacock  
   Seconded: Suzanne Smythe  
   Carried unanimously

9. **Suspension of Admission to: Next Generation Transportation Certificate**
   The Chair clarified that students currently enrolled will be given opportunity to complete.

   Motion to approve the suspension of admission to the Next Generation Transportation Certificate.

   Moved: Lara Campbell  
   Seconded: Gaëlle Planchenault  
   Carried unanimously

10. **Suspension of Admission to: New Media Journalism and Craft Beer Brewing Essentials Programs**
    The Chair called for a motion to approve the suspension of the New Media Journalism and Craft Beer Brewing Essentials programs.

    Moved: Lyn Bartram  
    Seconded: Gaëlle Planchenault  
    Carried unanimously

11. **Other Business**
    Timing of SCCS approvals of program/suspensions was discussed.  
    Action: The Chair will investigate and report back to the Fall 2019 meeting

12. **Fall 2019 Meeting** *(October 3rd, 7th or 9th)* set mtg.
    The committee agreed that the SCCS secretary would provide a doodle poll with suggested meeting dates.

13. **Adjournment**
    The Chair called for adjournment at 11:15 a.m.