In Attendance: John LaBrie, Chair & Dean of Continuing Studies  
Jim Budd, SFU Surrey  
Lynn Copeland, Librarian  
Rob Gordon, Criminology  
Jamie Kathleen Scott, Molecular Biology & Biochemistry  
D’Arcy Warner, At Large Member  
Peter Williams, Resource & Environmental Management  
Nicole Rogers, Recording Secretary  

Guest: Edith Kirkpatrick, Continuing Studies  

Regrets: Titus Gregory, Student Member  
Barry Honda, Molecular Biology & Biochemistry  
Shawn Hunsdale, Student Member  
James McArthur, Lay Member  

Approval of the Agenda  
The agenda was approved.  

Chair’s Report  
The Dean distributed a list of current Continuing Studies credit and non-credit activities, which included new staff and international development updates (attached again for reference). Not included in the list was an update on the status of our partnership with the Chief Dan George Centre. Currently, all stakeholders are working to clarify our role and the physical space as the partnership formally ends in August 2006. It was always the intention of Continuing Studies to incubate this non-profit organisation and manage the building until such a time the Centre could program independently of SFU.  

Senate Committee on Continuing Studies Annual Report  
Rob Gordon moved to approve the ratification of the 2004/05 Senate Committee on Continuing Studies Annual Report to Senate; the motion was seconded by Peter Williams.  

ACTION: Nicole will forward the report to Bobbie Grant, Senate Assistant, by the December 15th deadline for submission to the January Senate meeting.  

Mid-term Review of the Continuing Studies Three-year Plan  
As a representative of the SCCS, D’Arcy Warner has offered to sit on a working group charged by the Dean to draft a mid-term review of the priorities in the Continuing Studies 2005-2007 Three-year Plan. Chaired by Yvonne Tabin, Associate Director of the Centre for Online & Distance Education, the other members of the group will also include: Andrea Rudy, Writing & Publishing Program, Brenda Simms, Chief Dan George Centre Partnership, and Susan Burgess, Management & Professional Programs. The
Dean has requested a brief report to be completed by end of December 2005 in order to get a snap-shot of where we are with the priorities in the plan.

**ACTION:** A copy of the report will be distributed to the SCCS at the spring 2006 meeting.

**New Priorities for Continuing Studies**
As we come to the middle of the 2005-2007 planning cycle, the Dean would like to begin considering the next stage of planning for Continuing Studies and would welcome suggestions and input from the members of the SCCS as to the future direction of the unit. Specifically, how might Continuing Studies best position itself to support the needs of the faculties, the university and the community at large.

**Approval of Continuing Studies Non-credit Certificate and Diploma Graduates**
Rob Gordon moved to approve the list of Continuing Studies non-credit certificate and diploma graduates; the motion was seconded by Peter Williams.

**Other Business**
The Dean’s Office would like to host a reception on February 8, 2006 to recognise those at SFU and in the community who support the programming and outreach of Continuing Studies; certainly, all members of the SCCS will be invited.

**UPDATE:** Due to time constraints, the reception was postponed. A new date will be forthcoming.

**Next Meeting**
The next meeting of the Senate Committee on Continuing Studies will be scheduled for April or May of 2006.

**Adjournment**
Lynn Copeland moved to adjourn the meeting at 4:25pm; the motion was seconded by Rob Gordon.