Simon Fraser University  
Senate Committee on Continuing Studies  
Wednesday, April 8, 2009  
2:00pm, WMC 1361, Burnaby Campus

MINUTES

| In attendance: | Joan Collinge, Continuing Studies (Chair) |
|               | Martin Laba, Communication |
|               | D'Arcy Warner, At-large Member |
|               | Brad Bart, Computing Science |

| Regrets:       | Jason Chan, Student |
|               | Benjamin Lee, Student |
|               | Lynn Copeland, Bennett Library (ex-officio) |
|               | Brent Seal, Student |
|               | Jim McArthur, Convocation Senator |
|               | Christopher Pavsek, Contemporary Arts |

| Guests:        | Michal Fedele, Continuing Studies |
|               | Stephen Brown, Kinesiology |

**Introductions**
The Chair welcomed those in attendance and accepted regrets.

**Approval of the Agenda**
The agenda was approved as presented.

**Approval of the October 22, 2008 Minutes**
The minutes of the Fall 2008 meeting were approved.

**Chair’s Report**
The Continuing Studies Dean Search:  
J. Collinge provided an update on the next steps for the search committee. April 9th 2009 was chosen as the date to discuss forming a committee and moving forward with next steps. J. Collinge expects this search to last well into September 2009.

College Update:  
J. Collinge spoke to a recommendation to create a College of Experiential and Lifelong Learning, which appeared in the Phase 2 document of the Task Force on Academic Structure. Jon Driver, the new VPA, has pulled together a working group to explore this possibility. We await further information with regard to next steps and timelines.

**SFU Now:**
J. Collinge provided an update on enrolment numbers, financial situation including claw-backs and the future program. J. Collinge stated that further discussions are taking place with Pat Hibbits and Anita Stepan with regard to the claw-backs.
Fiscal Situation within CS:
While the situation is sustaining itself currently, the Program Directors have been advised that they will not have base allocated funding for the 2009/10 fiscal year. The need for self-sustainment is imperative. To make matters that much more challenging, the Olympics may have a real impact on the programming for the Vancouver Campus. Discussions are being held with Harbour Centre administration to assist with room bookings and any other possible issues. These discussions are on-going.

Restructuring:
J. Collinge provided update on CODE, CICS, CAPPs, languages, community engagement, administration, HR, Marketing and SERA.

Approval of Continuing Studies Non-credit Certificate & Diploma Graduates
Motion: to approve the list of students who successfully completed the requirements of non-credit Certificates and Diplomas offered through Continuing Studies.

Moved: M. Laba
Seconded: B. Bart
Passed

Proposal Diploma in Leading for Workplace Health (SCCS.1.09-12)
M. Fedele and S. Borwn spoke to the above-captioned proposal.

Motion: to accept the proposal as presented
Moved: M. Laba
Seconded: B. Bart
Passed

Other Business
No other business.

Adjournment
J. Collinge thanked the members for their time and participation. The meeting adjourned at 3:15 pm.

Next meeting
The next meeting of the SCCS will be scheduled October of 2009.