Simon Fraser University
Senate Committee on Continuing Studies
Wednesday November 3, 2009
9:00 a.m.
WMC 1361, Burnaby Campus

MINUTES

In attendance:
Tom Nesbit, Continuing Studies (Chair)
Martin Laba, Communication
D’Arcy Warner, Senator, Convocation member
Peter Ruben, Biomedical, Physiology, & Kinesiology

Regrets:
Lynn Copeland, Bennett Library (ex-officio)
Dolores van der Wey, Education
Christopher Pavsek, School for Contemporary Arts
Ben Lee, Student
Evan Tiffany, Philosophy

Guests:
Susan Burgess, Continuing Studies
Raveen Sanghera, Continuing Studies
Mark Wexler, Faculty of Business

1. Introductions & Welcome to New Member(s)
The Chair welcomed those in attendance.

2. Approval of the Agenda
The agenda was approved as presented.

3. Approval of the April 8, 2009 Minutes
The minutes of the spring 2008 meeting were approved.

4. SCCS Annual report to Senate for 2008/09
In addition to the Annual report previously circulated to the committee, T. Nesbit presented a brief report on the success of SFU NOW to be included as an appendix.

Motion to approve report as presented with appendix
Moved: M. Laba
Seconded: D. Warner
Subsequent to the meeting, the Chair polled absent members of the committee and secured final approval.

5. Chair’s Report
Copies circulated to all committee members.

SFU News
The CS Newsletter insert outlining programmatic diversity was circulated.

CS Annual Report on activities of each program area and community outreach was found to be informative and well received. T. Nesbit will discuss online and radio promotion of CS newsworthy activities with CS Marketing and will explore the creation of a Community Advisory group. SCCS committee members will forward suggestions of names for consideration.
CODE Update
Currently there is a search in progress for a new Director of the Center for Online and Distance Education. Discussions of increasing the FTE 10% cap are underway with consideration that such an increase would impact work and planning for the Centre.

6. CS 3-Year Academic Plan
The draft CS 3-Year Academic Plan was circulated and discussed. Members appreciated the breadth and scope of the four objectives for 2010 – 2013.

7. College Update
T. Nesbit spoke to the development of a college structure of experiential and lifelong learning. Although Senate has decided not to proceed, Continuing Studies will continue to develop several linked initiatives within the university under the leadership of the new Dean.

8. Approval of Continuing Studies Non-credit Certificate & Diploma Graduates

Motion: to approve the list of students who successfully completed the requirements of non-credit Certificates and Diplomas offered through Continuing Studies.
Moved: M. Laba
Seconded: P. Ruben
Subsequent to the meeting, the Chair polled absent members of the committee and secured final approval.

S. Burgess, R. Sanghera and M. Wexler spoke to the above-captioned proposal.

Motion: to accept the proposal as presented
Moved: P. Ruben
Seconded: D. Warner
Subsequent to the meeting, the Chair polled absent members of the committee and secured final approval.

10. Other Business
Update on Dean’s Search
As a member of the Search Committee, Chaired by Jon Driver, D. Warner confirmed that they received a sizeable number of applicants and interviews are now in progress.

11. Next Meeting (Spring 2010)
The next meeting the SCCS will be scheduled in April 2010 at the downtown campus.

12. Adjournment
Meeting adjourned at 10:30 a.m.