1. Approval of the amended Agenda.
   *Adopted as presented.*

2. Approval of the minutes for November 27, 2015.
   *Approved*  

3. Business arising from the minutes.
   Sarah Dench updated committee regarding the MOU with Sorbonne University. Approval process at their end had risen some procedural concerns causing delays.

4. For Approval: MOU with UrtheCast Corp. (Uwe Glaesser)
   
   *Motion: To approve the proposed MOU with UrtheCast Corp.*
   *Moved: Sarah Dench  Second: Carl Lowenberger*  
   *Approved*

5. For Approval: Student Exchange Agreement with Carlos III University of Madrid (Yusuf Varachia)
   
   *Motion: To approve the proposed Student Exchange Agreement with Carlos III University of Madrid*  
   *Moved: Carl Lowenberger  Second: Pek-Hooi Soh*  
   *Approved*

6. For Adoption: SFU International Field School Review Report

   Committee members felt strongly that staffing and funding issues for Field Schools be addressed, as the report identifies, in order to ensure that additional personnel are assigned to FS offerings. This would provide support to faculty and students, and ensure appropriate back-fill in departments when faculty members are leading Field Schools. Additionally, having local support in place for the Field School was felt to be of great benefit, and would add necessary safety and risk mitigation on site.

   The increase of presenting mental health issues was discussed. It was acknowledged that the university must not discriminate on this basis. As such, the committee recommends that preparatory materials and processes be reviewed (and
revised if necessary) to take into account that travel involves stressors that may impact on mental health for students and faculty. Risk and safety preparedness should also take mental health issues into consideration.

The last recommendation of the report, to form an ongoing working group, is fully supported by SCIA. The committee suggests that this group be formed quickly, and in the first instance be tasked with the development of a one-year work plan that includes a phased approach to the recommendations arising from the review. It was also suggested that it would be beneficial to have the Deans discuss the review and report.

Motion: To accept the report and forward to Dr. Jon Driver
Moved: Patricia Gruben Second: Ramesh Krishnamurti Approved

7. For Information: Renewed Student Exchange Agreement between National University of Singapore (Singapore) and Simon Fraser University. Originally signed May 4, 2001.

8. For Information: Renewed Student Exchange Agreement between The University of Hong Kong (Hong Kong, China) and Simon Fraser University. Originally signed on August 30, 2002.

9. For Information: Renewed Student Exchange Agreement between National Taiwan Normal University (Taipei, Taiwan) and Simon Fraser University. Originally signed on December 2, 1997.

10. For Information: Renewed Student Exchange Agreement between College Management National Taiwan University (Taipei, Taiwan) and Beedie School of Business, Simon Fraser University. Originally signed on July 4, 2007.

11. For Information: Renewed Student Exchange Agreement between Murdoch University (Murdoch, Australia) and Simon Fraser University. Originally signed on September 22, 2005.

12. For Information: Renewed Student Exchange Agreement between Utrecht University (Utrecht, Netherlands) and Faculty of Arts and Social Sciences, Simon Fraser University. Originally signed on November 12, 1993.

13. For Information: Renewed Program Agreement between Sangji University (Wonju-si, Korea) and Simon Fraser University. [English Language and Culture Program].

14. For Information: Renewed Program Agreement between Tohoku University (Sendai, Japan) and Simon Fraser University. [English Language and Culture Program].

15. For Information: 2014 Annual Report

16. Other business.

17. Confirmation of next meeting March 26, 2015, 2:00pm - 4:00pm in the President’s Conference Boardroom (SH 3187).