1. Approval of the Agenda

Introductions were made for the benefit of the new SCUS members, P. Kingsbury and N. van Houten

There were additions and deletions to the agenda as follows:
- A standing agenda item at the top of the agenda was added to discuss any topics of interest in terms of curriculum review or simplification;
- P. Kingsbury withdrew the New Course Proposals (PLAN) submitted by the Faculty of Environment;
- R. Khan Hemani added an agenda item under Other Business with regard to scheduling an extra SCUS meeting to discuss the Scheduling Policy.

The agenda was approved as amended.

2. Approval of the Minutes of December 6, 2018

The minutes were approved as presented.

3. Open Discussion of Curriculum Review/Simplification

The Chair explained the intent of this standing agenda item is to discuss a topic of interest, and to determine whether a particular topic should be referred to a SCUS subcommittee; e.g. to put in place mechanisms for simplification of/streamlining curriculum.

All agreed, with a concern raised about the definition of “simplify/streamline”; whether “re-examine or review” would be a more appropriate term, as the former implies a watered down or weaker degree or program.

The Chair added that an example is the revision of the Scheduling Policy; which would be reviewed at a separate meeting.

Discussion continued with a focus on the complexity of curriculum and the need for re-examination. Many disciplines may not be well known to incoming students. The students need flexibility and the trend in post-secondary is personalized education pathways.
Additional concerns noted were the increased course loads for students in their graduating year; interdisciplinarity; building competency in team teaching; and a review of the total number of courses offered by the University.

Topics for the future SCUS meetings are: What Constitutes an Honours Program and the Examination Policy.

4. New Business

COURSE CHANGES (SCUS 19-01)

Motion 1
The Chair approved the following course changes on delegated authority.

a. Faculty of Environment

1. The School of Resource and Environmental Management
   (i) Prerequisite change for REM 221
   (ii) Title and equivalent statement change for REM 319
   (iii) Units and prerequisite change for REM 370

A question was posed regarding REM 221 as to why the deletion of math courses. P. Kingsbury responded that the changes were to bring this course in line with the other courses in the program. He will confirm the rationale and notify the SCUS members.

2. Department of Geography
   (i) Description and equivalent statement change for GEOG 215

3. The School of Environmental Science
   (i) Units and prerequisite change for EVSC 305 (Spring 2020)

b. Faculty of Science

1. Department of Earth Sciences
   (i) Title change for EASC 210

2. Department of Molecular Biology and Biochemistry
   (i) Title and description change for MBB 427
   (ii) Description and prerequisite change for MBB 471
   (iii) Title change for MBB 496 and 498
NEW COURSE PROPOSALS

a. Faculty of Environment (SCUS 19-02)

1. School of Resource and Environmental Management

Motion 2
It was moved by P. Kingsbury and seconded by S. Spector

“That SCUS approve under delegated authority and send to Senate for information the New Course Proposal: REM 202W-3, Technical Communication for Environmental Professionals and Planners with W designation effective Fall 2019.”

CARRIED

(ii) New Course Proposals:

- PLAN 200-3, Introduction to Urban and Regional Planning
- PLAN 300-4, Methods for Planning Analysis
- PLAN 302-0, Planning Internship 1
- PLAN 319-3, Environmental and Planning Law
- PLAN 400-4, Planning Theory and Policy Analysis
- PLAN 402-0, Planning Internship 2
- PLAN 406-4, Rural Planning and Development
- PLAN 408-4, Environmental Planning for Sustainable Communities
- PLAN 443-4, Public Engagement, Mediation and Conflict Resolution in Planning
- PLAN 495-4, Professional Planning Capstone

The PLAN new course proposals from REM were withdrawn. P. Kingsbury provided a brief overview of this agenda item and explained that once consultations are complete and details finalized, this agenda item will come forward to a future SCUS meeting for approval.

2. Department of Geography

Motion 3
It was moved by P. Kingsbury and seconded by C. Murray

“That SCUS approve under delegated authority and send to Senate for information the New Course Proposal: GEOG 364-4, Cities and Crisis effective Fall 2019.”

CARRIED

b. Faculty of Science (SCUS 19-03)

1. Department of Molecular Biology and Biochemistry

Motion 4
It was moved by W. Parkhouse and seconded by K. Oldknow

“That SCUS approve under delegated authority and send to Senate for information the New Course Proposal: MBB 326-3, Introduction to the Immune System effective Fall 2019.”

CARRIED
PROGRAM MODIFICATIONS

a. Faculty of Environment (SCUS 19-04)

1. Department of Geography

Motion 5
It was moved by P. Kingsbury and seconded by S. Spector

“that SCUS approve under delegated authority and send to Senate for information the
  • Upper and lower division requirement changes to the Geography Major program
  • Lower division requirement changes to the Geography Minor program
  • Requirement changes to the Certificate in Spatial Information Systems program effective Fall 2019."

CARRIED

2. School of Environmental Science

Motion 6
It was moved by P. Kingsbury and seconded by S. Spector

“that SCUS approve under delegated authority and send to Senate for information the upper and lower division requirement changes to the:
  • Environmental Science Honours program
    o Applied Biology Concentration
    o Environmental Earth Systems Concentration
    o Envirometrics Concentration
    o Water Science Concentration
  • Environmental Science Major program
    o Applied Biology Concentration
    o Environmental Earth Systems Concentration
    o Envirometrics Concentration
    o Water Science Concentration effective Fall 2019.”

CARRIED

There was a friendly amendment to ensure equivalents and credits are balanced.

b. Faculty of Science (SCUS 19-05)

1. Department of Earth Sciences

Motion 7
It was moved by W. Parkhouse and seconded by S. Poyntz

“that SCUS approve under delegated authority and send to Senate for information the:
  • Upper division requirement changes to the Earth Sciences Major and Honours programs
  • Requirement changes to the Earth Sciences and the Genomics Certificate programs effective Fall 2019.”

TABLED
All agreed the rationale and description require revisions due to redundant wording in the major and honours programs. This agenda item was tabled until language is revised and representation from the Faculty of Science is present to answer any questions from the committee members.

**PROGRAM NAME CHANGES**

**a. Faculty Environment (SCUS 19-06)**

1. Department of Geography

**Motion 8**
It was moved by P. Kingsbury and seconded by C. Murray

“that SCUS approve and recommend to SCUP the:
- Name change for Geography Major to Human Geography Major (SCUP)
- Name change for Certificate in Spatial Information Systems to Geographic Information Science Certificate (SCUP)"

CARRIED

**SUSPENSION OF ADMISSION**

**a. Faculty of Environment (SCUS 19-07)**

1. Department of Geography

**Motion 9**
It was moved by P. Kingsbury and seconded by S. Spector

“that SCUS approve and recommend to SCUP the Suspension of admission to the Geography Extended Minor program.”

CARRIED

5. Other Business

**a. IAUPP Update and Repeat Policy (For Discussion)**

Steve Birnie was a guest at SCUS to provide information and answer any further questions the SCUS members may have with regard to the IAUPP and the Repeat Policy.

C. Murray began the discussion by providing a brief background of the IAUPP program for the benefit of the new SCUS members. She added that they are now producing a second cohort and thus reaching their goal of improving the number of aboriginal students enrolling and succeeding within the program. She thanked R. Khan Hemani and S. Birnie for their efforts and guidance throughout the process.

Discussion ensued with SCUS members posing questions and recommending suggestions to avoid complicated situations for the students by applying all the regulations from the general student population.

The discussion continued with regard to more flexibility with the repeat rule, extensions and the withdrawal process to make an easier transfer into the general population. C. Murray explained this agenda item will come back to SCUS as a formal proposal.
b. SCUS Meeting Format for 2019

R. Khan Hemani took a quick poll of the SCUS members as to when a 90 minute meeting could be scheduled to further discuss the second part of the Scheduling Policy outside of regular SCUS meetings. There was a brief discussion with decision of possibly arranging meetings for the last two weeks of January; either the week of the 21st or 28th. R. Khan Hemani will work with the Chair and secretary to finalize possible dates where all members could be in attendance as well as adding another monthly meeting prior to SCUS to review the agenda.

Minutes prepared by R. Balletta
Meeting adjourned at 4:30 pm