
Regrets: W. Parkhouse (Chair), C. Lowenberger, C. Murray
Guests: T. Rahilly, Associate Vice-President and Provost of Student International R. Khan Hemani, Registrar and Executive Director, Student Enrollment

Introductions were made for the benefit of the new SCUS members.

1. Approval of the Agenda

The secretary added two agenda items that were missed and/or revised from a prior SCUS meeting. The Agenda was approved as amended.

2. Approval of the Minutes of June 7, 2018

Motion 1
It was moved by S. Spector and seconded by N. Gajdamaschko

“that SCUS approve the minutes of June 7, 2018.”

CARRIED

3. Old Business

a. Faculty of Science

1. Department of Biomedical Physiology and Kinesiology

Motion 2
It was moved by K. Oldknow and seconded S. Poyntz

“that SCUS approve under delegated authority and send to Senate for information the
- prerequisite change for BPK 407 effective Spring 2019 (SCUS 18-01b)
- prerequisite and equivalent statement change for BPK 326 (SCUS 18-34b) effective Spring 2019.”

CARRIED
4. New Business

COURSE CHANGES (SCUS 18-46)

a. Faculty of Communication, Art and Technology

1. School of Communication

Motion 3
It was moved by S. Poyntz and seconded by S. Spector

“that SCUS approve under delegated authority and send to Senate for information the title and description change for CMNS 333 effective Summer 2019.”

CARRIED

There was a friendly amendment to reword the description to not begin with ‘This course...’.

NEW COURSE PROPOSALS

a. Faculty of Science (SCUS 18-47)

1. Faculty of Science

Motion 4
It was moved by B. Frisken and seconded by K. Oldknow

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: SCI 192-4, The Science Around Us effective Fall 2019.”

TABLED

This agenda item was tabled as there was much discussion regarding the contents of this course which the members agreed should be designated as a BSc course. B. Frisken will take this item back to the Faculty to prepare documents to go forward to S. Rhodes for course designation.

2. Department of Molecular Biology and Biochemistry

Motion 5
It was moved by B. Frisken and seconded by A. Clapp

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: MBB 460-3, Selected Topics in Bioinformatics and Genomics effective Fall 2019.”

CARRIED
3. **Department of Statistics and Actuarial Science**

**Motion 6**
It was moved by B. Frisken and seconded by M. Peragine

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposals:
- STAT 310-2, Introduction to Data Science for the Social Sciences
- STAT 311-2, Data Science Laboratory for the Social Sciences effective Fall 2019.”

CARRIED

The Chair reminded everyone that for all new course proposals, ensure that overlap checks are done prior to a SCUS meeting, as well as notifying the Library, to avoid any delays in the approval process.

**PROGRAM CHANGES**

**a. Faculty of Communication, Art and Technology (SCUS 18-48)**

1. **School of Communication**

**Motion 7**
It was moved by S. Poyntz and seconded by S. Spector

“that SCUS approve under delegated authority and send to Senate for information Requirement changes to the CMNS Major and Honours programs effective Summer 2019.”

CARRIED

**b. Faculty of Science (SCUS 18-49)**

1. **Department of Molecular Biology and Biochemistry**

**Motion 8**
It was moved by B. Frisken and seconded by N. Gajdamaschko

“that SCUS approve under delegated authority and send to Senate for information the Upper division requirement changes to the MBB – Business MBB Joint Honours program effective Summer 2019.”

CARRIED

2. **Department of Statistics and Actuarial Science**

**Motion 9**
It was moved by B. Frisken and seconded by N. Gajdamaschko

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the DATA Major and Honours programs effective Summer 2019.”

CARRIED

There was much discussion regarding the requirement for DATA Science students in terms of wording of the description. All agreed to revise the language to make more clear its intent.
4. Other Business

a. BC High School Admission Requirements for the Sustainable Energy Engineering program (SCUS 18-50)

Motion 10
It was moved by K. Oldknow and seconded by B. Cenerelli

“that SCUS approve under delegated authority and send to Senate for information the BC High School admission requirements for the Sustainable Energy Engineering program effective Fall 2019 and 2020.”

CARRIED

K. Oldknow spoke to this agenda item explaining that these requirement changes are coming forward today and not included in the December 2017 SCUS agenda as the new SEE program had not yet received Ministry approval. He added this program will begin admitting high school students in Fall 2019.

b. Draft Revised Codes of Student Conduct & Academic Integrity

Guests Tim Rahilly and Rummana Khan Hemani provided an overview of the revised Codes of Student Conduct and Academic Integrity, and reviewed the changes made to the policies the ongoing process. They have met with a number of groups and societies and are currently in the pre-consulting stage. They will be meeting with the key groups involved with these policies to compile further feedback. Once finalized, the policies will go forward for approval at Senate and the Board of Governors.

T. Rahilly noted that one of the significant changes was to split the policies between academic and non-academic issues, while keeping them consistent in terms of definitions, procedure, procedural fairness, and respect.

T. Rahilly found that there were few best practices with regard to non-academic issues and determined there was a need to implement change; specifically, when cases are submitted to a tribunal-like body. Sexual violence cases should not, and would not, go to tribunal; instead, the approach will be to engage in an investigation on finding of fact. He explained that our duty, as a university, is to determine if the policy was breached. He noted that criminal issues would involve law enforcement.

Policy language related to academics have been reviewed and will be made clearer.

R. Khan Hemani stated that a new position, Academic Integrity Coordinator, beginning in the Fall will assist faculty and staff in terms of education and interpreting policy.

The SCUS members posed questions to R. Rahilly and R. Khan Hemani and also made suggestions.

Any further comments, feedback or suggestions should be sent to T. Rahilly or R. Khan Hemani. All feedback will be compiled and will be communicated to the campus community.

This was Mark Lechner’s last SCUS meeting after 7 years on the SCUS committee. Many thanks to Mark for always being available to chair a meeting when needed. Your time and effort is greatly appreciated. Thanks Mark!

Meeting adjourned at 3:48 pm

Minutes prepared by R. Balletta