1. Approval of the Agenda

Addition of one agenda item, The Undergraduate Student Research Award (USRA) was added under Other Business

The Agenda was approved as amended.

2. Approval of the Minutes of November 1, 2018

The minutes were approved as presented.

3. New Business

COURSE CHANGES (SCUS 18-78)

Motion 1
It was moved by D. Burley and seconded by C. Lowenberger

“that SCUS approve under delegated authority and send to Senate for information the following course changes effective Fall 2019.”

CARRIED

There was brief discussion regarding STAT 180 as this course is designed for major and honour students yet it is a 100 level course. C. Lowenberger will follow up with his faculty to make clear its intent so to not create confusion.
a. Faculty of Communication, Art and Technology

1. School of Interactive Arts and Technology
   (i) Prerequisite change for IAT 391, 392, 393, 396, 397

2. School for the Contemporary Arts
   (i) Prerequisite change for CA 412W

b. Faculty of Environment

1. School of Resource and Environmental Management
   (i) Prerequisite change for REM 311, 375, 423, 427,
   (ii) Units and prerequisite change for REM 412 and 445
   (iii) Description, units and prerequisite change for REM 471
   (iv) Equivalent statement change for SD 301

c. Faculty of Science

1. Department of Molecular Biology and Biochemistry
   (i) Description and prerequisite changes for MBB 496

2. Department of Physics
   (i) Prerequisite change for PHYS 132 and 133

3. Department of Statistic and Actuarial Science
   (i) Prerequisite and Equivalent Statement changes for STAT 180
   (ii) Prerequisite change for STAT 240, 300W, 302 and 305

NEW COURSE PROPOSALS

a. Faculty of Communication, Art and Technology (SCUS 18-79)

1. School for the Contemporary Arts

Motion 2
It was moved by S. Poyntz and seconded by C. Lowenberger
“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: CA 210W-3, Artworks, Theories, Contexts with W designation effective Fall 2019.”

CARRIED

b. Faculty of Environment (SCUS 18-80)

1. School of Resource and Environmental Management

Motion 3
It was moved by D. Burley and seconded by S. Poyntz

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: REM 499-4, Resource and Environmental Management Honours Thesis effective Fall 2019.”

CARRIED

c. Faculty of Health Sciences (SCUS 18-81)

Motion 4
It was moved by J. Snyder and seconded by K. Oldknow

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposals:
- HSCI 210-3, Special Topics in Health Sciences
- HSCI 326-3, Introduction to the Immune System effective Fall 2019.”

CARRIED

It was noted that documents deleting HSC 426 and MBB 426 will be coming forward to a future SCUS meeting.

PROGRAM CHANGES

a. Faculty of Applied Sciences (SCUS 18-82)

1. Mechatronic Systems Engineering

Motion 5
It was moved by K. Oldknow and seconded by N. Gajdamaschko

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the MSE Major, MSE Honours and the BUS/MSE Double Degree programs effective Fall 2019.”

CARRIED
K. Oldknow provided background information for the change in the minimum grade requirement for the Mechatronic Systems Engineering program. There was brief discussion to ensure there was not a significant gap between other grade percentages across the school.

**b. Faculty of Environment (SCUS 18-83)**

1. School of Resource and Environmental Management

Motion 6
It was moved by D. Burley and seconded by C. Murray

“That SCUS approve under delegated authority and send to Senate for information the addition of a REM Honours option to the REM Major program effective Fall 2019.”

CARRIED

Discussion ensued with focus on what constitutes an Honours program. The Chair asked the members if they were interested in having a general discussion at a future SCUS meeting; all agreed to revisit this in 2019.

**c. Faculty of Science (SCUS 18-84)**

1. Department of Chemistry

Motion 7
It was moved by C. Lowenberger and seconded by S. Poyntz

“That SCUS approve under delegated authority and send to Senate for information the upper and lower division requirement changes to the Chemistry honours program effective Fall 2019.”

CARRIED

2. Data Science Program

Motion 8
It was moved by C. Lowenberger and seconded by S. Poyntz

“That SCUS approve under delegated authority and send to Senate for information the upper and lower division requirement changes to the DATA honours program effective Fall 2019.”

CARRIED
3. Department of Statistics and Actuarial Science

Motion 9
It was moved by C. Lowenberger and seconded by S. Poyntz

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the STAT major and honours programs effective Fall 2019.”

CARRIED

4. Other Business

1. Undergraduate Student Research Award (USRA) [SCUS 18-87]

Motion 10
It was moved by W. Parkhouse and seconded by C. Murray

“that SCUS approve under delegated authority and send to Senate for information the creation of a new research course, UGRAD 401, that denotes full-time engagement in academic research at the undergraduate level effective Fall 2019.”

CARRIED

2. Admission Requirements 2020 (SCUS 18-86)

Motion 11
It was moved by C. Murray and seconded by S. Spector

“that SCUS approve and recommend to Senate the Grade 11 and 12 List A and B courses for each faculty effective Fall 2020.”

CARRIED

R. Khan Hemani spoke to this agenda item and introduced Kathryn Verkerk who was present to answer any questions the SCUS members may have regarding the new admission requirements for 2020.

R. Khan Hemani explained new courses have been added and some lists revised to align Canadian high school admissions requirements with those of BC. R. Khan Hemani also gave an update on the Numeracy and Literacy Assessments. The high school admissions requirements will include language stating the student must complete these Assessments prior to admission, although SFU won’t be using the assessments for evaluation.

All agreed with this approach. Discussion ensued.
3. SCUS Annual Report (SCUS 18-85)

The report was presented to the SCUS committee. The Secretary will be running a report listing all courses offered which will need to be reviewed by each faculty for housekeeping.

4. Carl’s Goodbye

This was Carl Lowenberger’s last SCUS meeting after serving on the committee for four years. He gave a heartfelt goodbye by thanking each and every member of the committee for the collegial manner in which all members conducted themselves especially during those times when the matters at hand were quite contentious. The Chair thanked Carl for all his time and effort sitting on the committee.

The Chair recognized David Burley and Jeremy Snyder, who were gracious enough to step in for the Faculty of Environment and the Faculty of Health Sciences until regular representatives were appointed.

The Chair thanked everyone for a productive 2018 and wished everyone a Happy 2019.

Meeting adjourned at 3:46 pm
Minutes prepared by R. Balletta