1. Approval of the Agenda

The Chair added an additional agenda item to discuss prerequisite definitions.

2. Approval of the Minutes of March 5, 2015

Minutes were approved as presented

3. New Business

a. Faculty of Science (SCUS 15-12)

1. Biomedical Physiology and Kinesiology (SCUS 15-12a)

Motion 1

It was moved by C. Lowenberger and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the Lower Division Requirement changes to the:

• Biomedical Physiology Minor
• Biomedical Physiology Major and Honours programs effective Spring 2016.”

CARRIED
Motion 2
It was moved by C. Lowenberger and seconded by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposals for:
- BPK 401-2, Muscle Biomechanics
- BPK 432-3, Physiological Basis of Temperature Regulation effective Fall 2016.”

CARRIED

Motion 3
It was moved by C. Lowenberger and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the Upper division requirement changes to the:
- Biomedical Physiology Major and Honours programs
- Biomedical Physiology Minor programs
- Kinesiology Major and Honours programs – Active Health and Rehabilitation Concentration effective Spring 2016.”

CARRIED

Motion 4
It was moved by C. Lowenberger and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the title and description change for BPK 412 effective Spring 2016.”

CARRIED

Motion 5
It was moved by C. Lowenberger and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the admission changes to the Behavioural Neuroscience Major program effective Spring 2016.”

DEFERRED

The Faculty of Arts and Social Science did not receive notification of consultation for approval. This program also reports through Psychology. There was also much discussion about consistency of how changes are documented on SCUS documents coming forward for approval. J. Hinchliffe suggested that once a format was determined a face to face meeting with the departmental curriculum assistants be scheduled so the transition is clear for everyone.
2. Department of Mathematics (SCUS 15-12b)

**Motion 6**
It was moved by C. Lowenberger and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the Upper and Lower division requirement changes to the Mathematics and Computing Science Joint Honours program effective Spring 2016.”

CARRIED

**Motion 7**
It was moved by C. Lowenberger and seconded by E. Park

“that SCUS approve under delegated authority and send to Senate for information the Upper and Lower division requirement changes to the Operations Research Honours program effective Spring 2016.”

DEFERRED

The Faculty of Applied Sciences has not seen these documents for approval. There was discussion whether approval was required in this instance. All agreed that in all cases the rationale should be situated at the beginning of the document(s). The committee suggested to defer this agenda item until all information is provided and proper forms completed.

3. Department of Biological Sciences (SCUS 15-12c)

**Motion 8**
It was moved by C. Lowenberger and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: BISC 420-3, Community Ecology and Macroecology effective Spring 2016.”

CARRIED

**Motion 9**
It was moved by C. Lowenberger and seconded by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the description changes for BISC 490, 491, 492W, 497W, 498, 499 effective Spring 2016.”

CARRIED
4. Department of Physics [SCUS 15-12d]

Motion 10
It was moved by C. Lowenberger and seconded by M. Gotfrit

“that SCUS approve under delegated authority and send to Senate for information the lower division requirement changes to the:

• Applied Physics program
• Applied Physics Honours program
• Biological Physics program
• Biological Physics Honours program
• Chemical Physics program
• Chemical Physics Honours program
• Physics program
• Physics Honours program effective Spring 2016.”

DEFERRED

All agreed to defer this item as it was difficult to understand the changes and the rationale should be made clear.

5. Department of Chemistry [SCUS 15-12e]

Motion 11
It was moved by C. Lowenberger and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: NUSC 482-3, Directed Study in Advanced Topics in Nuclear Science effective Spring 2016.”

CARRIED

Motion 12
It was moved by C. Lowenberger and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the Upper division requirement changes to the Nuclear Science Minor program effective Spring 2016.”

CARRIED

Motion 13
It was moved by C. Lowenberger and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the Prerequisite change for CHEM 260, 360 effective Spring 2016.”

CARRIED
Motion 14
It was moved by C. Lowenberger and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the Upper and Lower requirement changes to the Chemistry Major program effective Spring 2016.”

DEFERRED

The changes and language was not clear and need to be revised.

Motion 15
It was moved by C. Lowenberger and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the Upper and Lower requirement changes to the Chemistry Honours program effective Spring 2016.”

CARRIED

6. Department of Earth Sciences [SCUS 15-12f]

Motion 16
It was moved by C. Lowenberger and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the
• Credit change for EASC 209W
• Description change to EASC 306
• Credit change for EASC 499 effective Spring 2016.”

CARRIED

Motion 17
It was moved by C. Lowenberger and seconded by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the Upper and Lower Division requirement changes to the:
• Chemistry and Earth Sciences Joint Honours program
• Chemistry and Earth Sciences Joint Major program
• Earth Sciences Honours program
• Earth Sciences Major program effective Spring 2016.”

CARRIED
b. Faculty of Communication, Art and Technology (SCUS 15-13)

1. School of Communication

Motion 18
It was moved by M. Gotfrit and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Communication Majors program effective Fall 2016.”

DEFERRED

The Calendar wording is not clear. M. Gotfrit will take back and revise language and will bring forward to a future SCUS meeting.

Motion 19
It was moved by M. Gotfrit and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the description change for CMNS 479, 480, 481, 482, 483 effective Spring 2016.”

CARRIED

c. Faculty of Health Sciences (SCUS 15-14)

Motion 20
It was moved by M. Lechner and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change for HSCI 327 effective Fall 2015.”

CARRIED

d. Faculty of Applied Sciences (SCUS 15-15)

1. School of Computing Science (SCUS 15-15a)

Motion 21
It was moved by E. Park and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change to CMPT 371, 379, 433 effective Spring 2016.”

CARRIED
Motion 22
It was moved by E. Park and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the Lower division requirement changes to the Geographic Information Science Honours Program effective Spring 2016.”

CARRIED

2. School of Engineering Science [SCUS 15-15b]

Motion 23
It was moved by E. Park and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change to ENSC 225, 481, 488 effective Spring 2016.”

CARRIED

e. FASS-One Surrey (For Information Only)

There were no questions or concerns regarding this item.

4. Other Business

a. Revisions to the Course Change Period [SCUS 15-16]

Motion 24
It was moved by G. Myers and seconded by L. Legris

“that SCUS approve revisions to the course change dates to align with the tuition refund dates to be effective Fall 2015.”

DEFERRED

There was much discussion with regard to the rationale with regard to the term of 25 to 35 days deadline. It was pointed out that the calendar days conflict as it doesn’t map out onto the second day of classes.

More clarity is needed as to when does the term begin? Classes usually begin a week into the term. J. Hinchliffe will look into the language and will come back to the committee with revisions for further discussion.
b. Definitions – G. Myers

The Chair spoke to this agenda item and explained that the Co-requisite definition did not work in the past as it wasn’t clear, hence the proposed change to the calendar language. It was suggested to shorten the wording. Are the proposed changes sufficient? Discussion ensued.

It was agreed that a definition for concurrent is not required as it is normally specified in the course description. Co requisite should mean that students can take the course before or at the same time, which is not what our current language states. Our forms must be revised to say requisite and it must be specified whether it is a prerequisite or corequisite.

J. Hinchliffe explained that our forms already have this option; if the course has to be taken at the same time, it is explained in detail in the rationale.

The Chair and secretary will revise and finalize the definitions and will bring forward to a future SCUS meeting.

Meeting adjourned at 4:20 pm
Minutes prepared by R. Balletta