SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

August 1, 2013 ~ 2:30 pm – 4:30 pm
Strand Hall Room 3171

Attendees: G. Myers (Chair), P. Budra, R. Cameron, A. Clapp, A. Gemino, J. Hinchliffe (secretary), D. Kugler, M. Lechner, L. Legris, S. Rhodes, S. Richmond, R. Rudyak

Regrets: G. Agnes, P. Gallilee

1. Approval of the Agenda
The agenda was approved as presented.

2. Approval of the Minutes of July 4, 2013
The minutes were approved as presented.

3. Old Business

a. Faculty of Arts and Social Sciences [SCUS 13-35]

1. Department of French [REVISED SCUS 13-35d]

Motion 1
It was moved by P. Budra and seconded by D. Kugler

“that SCUS approve under delegated authority and send to Senate for information the Admission requirement changes to the French Honours and Major Programs and the French Extended Minor in French Studies effective Summer 2014.”

CARRIED

4. New Business

a. Faculty of Communication, Art and Technology [SCUS 13-36]

1. School of Interactive Art and Technology [SCUS 13-36a]
Motion 2
It was moved by D. Kugler and seconded by P. Budra

“that SCUS approve under delegated authority and send to Senate for information the Prerequisite change to IAT 110 effective Summer 2014.”

CARRIED

Motion 3
It was moved by D. Kugler and seconded by A. Clapp

“that SCUS approve under delegated authority and send to Senate for information the Course number change for IAT 337, 338 effective Summer 2014.”

CARRIED

Motion 4
It was moved by D. Kugler and seconded by (IAT 339-3) only P. Budra

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: IAT 339-3, Web Design and Development effective Summer 2014.”

DEFERRED

This agenda item was deferred until an overlap check has been completed.

Motion 5
It was moved by D. Kugler and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposals:

- IAT 382-1-9, Special Topics
- IAT 383-1-9, Special Topics
- IAT 384-1-9, Special Topics
- IAT 385-1-9, Special Topics
- IAT 482-1-9, Special Topics
- IAT 483-1-9, Special Topics
- IAT 484-1-9, Special Topics
- IAT 485-1-9, Special Topics effective Summer 2014.”

CARRIED

2. School for the Contemporary Arts (SCUS 13-36b)

Motion 6
It was moved by D. Kugler and seconded by L. Legris
“that SCUS approve under delegated authority and send to Senate for information the Title, description and prerequisite change for FPA 390 effective Summer 2014.”

CARRIED

3. Publishing Program [SCUS 13-36c]

Motion 7
It was moved by D. Kugler and seconded by P. Budra

“that SCUS approve under delegated authority and send to Senate for information the Q Designation for PUB 450, The Business of Publishing effective Summer 2014.”

CARRIED

b. Beedie School of Business [SCUS 13-37]

Motion 8
It was moved by A. Gemino and seconded by D. Kugler

“that SCUS approve under delegated authority and send to Senate for information the Requirement changes to the Business Technology Management Certificate Program effective Summer 2014.”

CARRIED

c. Faculty of Arts and Social Sciences [SCUS 13-38]

1. Department of History

Motion 9
It was moved by P. Budra and seconded by D. Kugler

“that SCUS approve under delegated authority and send to Senate for information the Requirement changes to the major, honours, minor, extending minor, joint majors effective Summer 2014.”

CARRIED

5. Other Business

a. J. Hinchliffe updated the committee on the several projects currently in progress in Student Services.
One of the projects involves a proposal to reduce the different terms used to describe the same type of program i.e. stream, option, concentration, and specialization.

Another project Student Services is working on is developing standardized training for all new advisors around the use of SIMS and policies in the calendar. There is a significant amount of confusion and inconsistencies across campus with regard to advisors and their knowledge of policies. J. Hinchliffe would like to invite a presenter to a future SCUS meeting to speak about this topic and present some of our findings.

Lastly, Student Services and ITServices is piloting with the Faculty of Education to develop a standard, web-based course outline template which could be modified and revised by faculty members by adding specifics around their course outline such as grading and textbooks. Most of the information would be populated and the intent is to have this available within the Calendar for each course offered that term.

b. Since this is the last SCUS meeting for Paul Budra and Don Kugler, on behalf of the SCUS members, the Chair expressed his thanks to Paul and Don for their commitment and dedication to the SCUS committee. We will all miss their great sense of humour.

Meeting adjourned at 3:07 pm
Minutes prepared by R. Balletta