SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

August 7, 2014 ~ 2:30 pm – 4:30 pm
Strand Hall ~ Room 3171

Attendees: A. Gemino (acting Chair), G. Agnes, A. Clapp, D. Chong, P. Gallilee, M. Gotfrit, J. Hinchliffe (secretary), L. Legris, E. Park, S. Rhodes, S. Richmond
Regrets: G. Myers (Chair), L. Forsythe, M. Lechner, J. Pulkingham

1. Approval of the Agenda
There were additional items added to the Agenda:
• WQB – brief discussion
• Course Outlines
• Current SCUS forms

Motion 1
It was moved by S. Richmond and seconded by G. Agnes

“that SCUS approve the agenda as amended.”

CARRIED

2. Approval of the Minutes of July 3, 2014

Motion 2
It was moved by M. Gotfrit and seconded by L. Legris

“that SCUS approve the minutes of July 3, 2014 as presented.”

CARRIED

3. New Business

a. Faculty of Communication, Art and Technology (SCUS 14-31)

1. School of Interactive Arts and Technology (SCUS 14-31a)

Motion 3
It was moved by M. Gotfrit and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change to IAT 267, 320 and 344 effective Summer 2015.”

CARRIED
2. School of Communication [SCUS 14-31b]

**Motion 4**
It was moved by M. Gotfrit and seconded by G. Agnes

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the:
- CMNS Major External
- CMNS Honours External effective Summer 2015.”

CARRIED

**Motion 5**
It was moved by M. Gotfrit and seconded by G. Agnes

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change to CMNS 326 effective Summer 2015.”

CARRIED

b. Faculty of Health Sciences [SCUS 14-32]

(i) Calendar language for the concurrent Bachelor’s-Master’s program

All agreed to table this agenda item until M. Lechner can be present to answer any questions SCUS members may have.

c. Faculty of Science [SCUS 14-33]

1. Department of Earth Sciences [SCUS 14-33a]

**Motion 6**
It was moved by G. Agnes and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change to EASC 404 effective Summer 2015.”

CARRIED

**Motion 7**
It was moved by G. Agnes and seconded by E. Park

“that SCUS approve under delegated authority and send to Senate for information the Minimum grade requirement for the EASC Minor effective Summer 2015.”

CARRIED

2. Department of Molecular Biology and Biochemistry [SCUS 14-33b]
Motion 8
It was moved by G. Agnes and seconded by M. Gotfrit

“that SCUS approve under delegated authority and send to Senate for information the description, change to MBB 308 effective Summer 2015.”
CARRIED

Motion 9
It was moved by G. Agnes and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the description, prerequisite and title change to MBB 323, 402, 423 effective Summer 2015.”
CARRIED

Motion 10
It was moved by G. Agnes and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the lower division requirement changes to the MBB & Chem Major and Honours Joint programs effective Summer 2015.”
CARRIED

Motion 11
It was moved by G. Agnes and seconded by E. Park

“that SCUS approve under delegated authority and send to Senate for information the upper division requirement changes to the MBB Honours and Major programs effective Summer 2015.”
CARRIED

3. Department of Physics [SCUS 14-33c]

Motion 12
It was moved by G. Agnes and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change to PHYS 344 effective Summer 2015.”
CARRIED

Motion 13
It was moved by G. Agnes and seconded by E. Park

“that SCUS approve under delegated authority and send to Senate for information the upper division requirement changes to the Applied Physics Honours program effective Summer 2015.”
CARRIED
Motion 14
It was moved by G. Agnes and seconded by E. Park

“that SCUS approve under delegated authority and send to Senate for information the lower division requirements changes in the:
- Applied Physics
- Biological Physics
- Chemical Physics
- Physics
- Applied Physics Honours
- Biological Physics Honours
- Chemical Physics
- Mathematical Physics Honours
- Physics Honours programs effective Summer 2015.”

CARRIED

4. Special Topics [SCUS 14-33d]

Motion 15
It was moved by G. Agnes and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposals:
- SCI 190-3, Special Topics in Science Interdisciplinarity
- SCI 390-3, Special Topics in Science Interdisciplinarity effective Summer 2015.”

CARRIED

There was discussion about how these courses would be marketed to students and the need to be mindful of repeating the topics in other courses.

d. Faculty of Applied Sciences [SCUS 14-34]

1. School of Engineering Science [SCUS 14-34a]

Motion 16
It was moved by E. Park and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: ENSC 482-4, Introduction to Decision Making in Engineering effective Spring 2016.”

CARRIED

M. Gotfrit commented on how helpful the overlap checks are prior to a SCUS meeting. All agreed it is the most efficient way to gather information needed for document preparations but e-mail may not be the best tool. Jo suggested that we have these overlap checks in a central storage area such as our SCUS repository and include a library check as well. All agreed to try it out to see if it works for everyone. It was noted that longer notice was preferred to be sure a thorough check was done.
Motion 17
It was moved by E. Park and seconded by M. Gotfrit

“that SCUS approve under delegated authority and send to Senate for information the credit, prerequisite, description change to ENSC 220, 252, 254, 280, 325, 327, 328, 350, 351, 387, 424, 427, 440W, 474, 483, 488 and 495 effective Summer 2015.”

CARRIED

There was much discussion regarding clarification of this agenda item. E. Park explained that increasing credit hours for ENSC 220 and 280 was related to lab requirements.

Motion 18
It was moved by E. Park and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the course deletion of ENSC 305 effective Summer 2015.”

CARRIED

2. School of Mechatronic Systems Engineering [SCUS 14-34b]

Motion 19
It was moved by E. Park and seconded by D. Chong

“that SCUS approve under delegated authority and send to Senate for information the:

- Credit change for MSE 221, 222, 223, 250, 320 and 321
- Credit change for MSE 420 – 427, 450, 480, 481 and 483 effective Summer 2015.”

CARRIED

G. Agnes made a comment regarding curriculum changes being imposed by external agencies, that this seemed to be an increasing practice and he was not clear if this was a positive or negative issue. Questions who is in control of the institutions educational goals.

4. Other Business

a. WQB Requirements

Susan Rhodes spoke to this agenda item to comment on the new WQB requirement term language. She stated the impact of these new requirement terms on returning students whom have already completed 60-70 units and are now being asked to complete further WQB requirements puts these students at a huge disadvantage. It was agreed that those students admitted prior to Fall 2006 would remain unaffected by the requirement change with regard to WQB. The Calendar currently reflects this practice but as there is some confusion across the campus, a clarifying note will be circulated to advisors.
b. Course Outlines

A question was raised about the requirement to use the new course outline process and when this was to go into effect. J. Hinchliffe clarified that this application is gradually being phased in and it is hoped that over the next year, all academic units will have signed on. Jon Driver has indicated that this supports our accreditation process and is therefore expected that all outlines will be consistent for students. Workshops are being held for those involved in course outline development, feedback has been generally positive and the group responds quickly to requests for changes and improvements.

c. SCUS Forms

The SCUS Forms were circulated once again to SCUS members for their feedback. Jo suggested that we have a test run on using these forms and welcomed any feedback of revision and editions. She will put these up on a protected site for testing.

The SCUS members would like to thank Stuart Richmond and George Agnes for their contributions and efforts to the SCUS committee over the past few years. Their participation has been greatly appreciated. The committee wishes them all the best for their future.

Meeting adjourned at 3:50 pm
Minutes prepared by R. Balletta