SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

December 4, 2014 ~ 2:30 pm – 4:30 pm
Strand Hall ~ Room 3171


Regrets: C. Cupples

1. Approval of the Agenda

Introductions were made for the benefit of the new members.

Additional agenda item: Upper Division course criteria

The Agenda was approved as amended.

2. Approval of the Minutes of November 6, 2014

The minutes were approved as presented.

3. New Business

a. Faculty of Education (SCUS 14-49)

Motion 1
It was moved by A. Chinnery and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the:
- Prerequisite change to EDUC 488
- Temporarily withdraw EDUC 332, 342, 402
- Retain EDUC 342W, 402W and 491 effective Fall 2015.”

CARRIED
b. Faculty of Applied Sciences (SCUS 14-50)

1. School of Computing Science

Motion 2
It was moved by E. Park and seconded by A. Gemino

“That SCUS approve under delegated authority and send to Senate for information the description change to CMPT 276 effective Fall 2015.”

CARRIED

c. Faculty of Environment (SCUS 14-51)

Motion 3
It was moved by A. Clapp and seconded by M. Gotfrit

“That SCUS approve under delegated authority and send to Senate for information the temporarily withdrawn courses:

- Temporarily withdraw ARCH 226
- Temporarily withdraw GEOG 268, 301, 413, 440W, 460, 466
- Retain GEOG 104, 362, 440, 441, and 462 effective Fall 2015.”

CARRIED

A comment was made that when approving these temporarily withdrawn courses, SCUS is doing so only going by the word of the faculty representative. Are these ever denied? All agreed that a rule should be in place such as rationale should only be provided if a course is older than 10 years old and still retained as active.

d. Beedie School of Business (SCUS 14-52)

Motion 4
It was moved by A. Gemino and seconded by A. Clapp

“That SCUS approve and recommend to SCUP the Full Program Proposal for the Certificate in Innovation and Entrepreneurship.”

CARRIED

There was discussion with regard to the process of presenting NOIs and FPPs to SCUP and to ensure the package is complete.
Motion 5
It was moved by A. Gemino and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the:

- Prerequisite change to BUS 427
- Temporarily withdraw BUS 242 effective Fall 2015.”

CARRIED

e. Faculty of Science [SCUS 14-53]

1. Temporarily Withdrawn Courses [SCUS 14-53a]

Motion 6
It was moved by I. Northwood and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the temporarily withdrawn courses:

- Temporarily withdraw BISC 304, 367, 367W, 404, 406, 449
- Retain BISC 110, 302, 434 and MASC 411, 440, 445 and 446
- Temporarily withdraw CHEM 330
- Delete CHEM 333
- Temporarily withdraw MATH 294
- Retain MBB 431 and 444
- Retain DIAL 460 and 461 effective Fall 2015.”

CARRIED

2. Department of Molecular Biology and Biochemistry [SCUS 14-53b]

Motion 7
It was moved by I. Northwood and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the Upper and Lower Division Requirement changes to the MBB Honours, Major and Minor Program effective Fall 2015.”

CARRIED

It was noted that the changes to the Faculty of Science Honours program should come in a separate motion from the faculty, not from an individual department. That section will be removed from the document.
Motion 8
It was moved by I. Northwood and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the new course proposals for:
• MBB 429-3, RNA-mediated Gene Regulation
• MBB 463-3, Forensic Genomics effective Fall 2015.”

CARRIED

Discussion ensued regarding the new form and the final exam question on the form. Do we want the question on the form? Everyone agreed to discuss this at a future SCUS meeting. Jo will consult with the scheduling department with regard to their process around final exam scheduling and will bring updates back to SCUS.

Motion 9
It was moved by I. Northwood and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change to MBB 422 effective Fall 2015.”

CARRIED

3. Department of Biomedical Physiology and Kinesiology [SCUS 14-53c]

Motion 10
It was moved by I. Northwood and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the
• requirement changes to the KIN Minor and the BPK Major and Honours programs
• requirements changes to BPK 342 effective Fall 2015.”

CARRIED

Motion 11
It was moved by I. Northwood and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the deletion of BPK 344 effective Fall 2015.”

TABLED
Motion 12
It was moved by I. Northwood and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the New Course proposal for BPK 443-3, Advanced Exercise Prescription effective Fall 2015.”

TABLED

All agreed to table agenda items Motions 11 and 12 pending formal library approval.

4. Department of Chemistry (SCUS 14-53d)

Motion 13
It was moved by I. Northwood and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Chemistry B.Sc Honours Degree effective Fall 2015.”

CARRIED

Motion 14
It was moved by I. Northwood and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal for CHEM 433-3, Bioinorganic Chemistry effective Fall 2015.”

TABLED

Motion 15
It was moved by I. Northwood and seconded by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal for SCI 191-1, Introduction to Modern Scientific Research effective Fall 2015.”

TABLED

All agreed to table these agenda items until formal library approval is received and a clearer course description is submitted.
5. Department of Statistics [SCUS 14-53e]

Motion 16
It was moved by I. Northwood and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the credit change to STAT 341, 342 effective Fall 2015.”

Tabled

Jo commented on this agenda item with regard to STAT 341 and 342 as non-traditionally scheduled courses. A request has been received to have a final exam scheduled for the first course in the middle of the term during class time with extended time to complete it.

This does not allow the student to take other courses that might conflict with the exam and finding space may be an issue. This proposal would be out of cycle which will affect scheduling and grading. J. Hinchcliffe explained that this is becoming an issue with pressure being put on the Scheduling Unit in Student Services.

The committee agreed to table this item until the exam issue has been addressed.

f. Faculty of Arts and Social Sciences [SCUS 14-54]

1. Temporarily Withdrawn Courses

Motion 17
It was moved by J. Pulkingham and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the temporarily withdrawn courses:

- Retain COGS 371, 470, 471
- Retain CRIM 331
- Temporarily withdraw CRIM 345, 350, 450
- Temporarily withdraw BUEC 433 and ECON 110, 250, 300
- Retain ECON 492
- Delete ECON 208
- Retain ENGL 371 and 464
- Delete EXPL 120, 310W and 320
- Retain FNST 462
- Retain FREN 285, 485, 491 and 492
- Temporarily withdraw GERO 409
- Delete GRK 104
• Retain GRK 260
• Retain GSWS 317, 334, 405, 421, 422, 423, 424
• Temporarily withdraw HIST 315, 360, 450
• Retain HIST 319, 334
• Temporarily withdraw HUM 227, 323, 472, 473, 474
• Delete LANG 220, 270
• Retain POLI 350, 417, 424, 437, 441, 452, 470
• Temporarily withdraw PSYC 335
• Delete SA 404 effective Fall 2015.”

CARRIED

g. Tuition Refund Policy (For Information Only)

The Chair gave an overview of the revised tuition refund policy and asked for any feedback. He explained that the fees are no longer tied to the number of credits being dropped but to the time they are dropped. Any comments or suggestions are to be sent to J. Hinchliffe where they will be addressed in consultation with Rella Ng.

All agreed this is a good improvement to the policy as the language is positive and the policy is fair.

5. Other Business

a. Motion: Program/Credential Language Discussion (SCUS 14-48)

Motion 18

It was moved by M. Gotfrit and seconded by A. Gemino

“that SCUS approve and recommend to Senate changes to the Credentials language in the Calendar effective Fall 2015.”

CARRIED

The chair gave a brief history of this item for the benefit of the new members to the committee.

Friendly amendments:

- Explanatory notes – label as rationale rather than explanatory notes
- Proposed language of first page – down at the bottom – ’remove redundant sentence – degree requirements must include – same as the sentence above – delete.
  - Or remove both and make it a live link suggested by Jo
Remove the boxes next page not necessary for Senate – requirement term boxes
- Semi colons to divide the lists
- Change the 45 to 44 to make the policy consistent as Science has always had 44 units as their graduating requirements
- Formatting

b. Upper Division Queries

S. Rhodes spoke to this agenda item explaining the questions she and J. Hinchliffe have received recently with regard to what constitutes an upper division course. The question was, ‘Is there a policy of what constitutes an upper division course?’ She noted that there have been many transfer requests since the rebranding of some colleges to universities and feels this will increase significantly going forward. There were a variety of responses from the different faculties and it was agreed that there was no single criteria or policy that could be applied universally.

The meeting was adjourned at 4:36 pm
Minutes prepared by R. Balletta