SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

January 9, 2014 ~ 2:30 pm – 4:30 pm
Strand Hall Room 3171

Attendees: G. Myers [Chair], G. Agnes, A. Clapp, P. Gallilee, A. Gemino, M. Gotfrit, J. Hinchliffe [secretary], M. Lechner L. Legris, E. Park, J. Pulkingham, S. Rhodes

Regrets: S. Richmond

1. Approval of the Agenda

There were two items added to the agenda by the Chair.

i) SCUS documents

ii) University credentials

The agenda was approved as amended.

2. Approval of the Minutes of December 5, 2013

The minutes were approved as presented.

3. Old Business

SCUS Documents

The Chair re-iterated the importance of having SCUS documents prepared in time to ensure meeting specific deadlines in order for documents to be approved by Senate. Factoring in delays is the key.

There was concern expressed regarding lengthy meetings. Longer meetings or more frequent meetings were discussed as options. SCUS needs to meet SCAR and SCUP deadlines and J. Hinchliffe felt her office was committed to meeting the established Calendar time line that was approved by Senate. It was agreed that developing more consistent submissions would be helpful. J. Hinchliffe and G. Agnes will work together to develop a consistent format for new program/program changes. J. Hinchliffe agreed to meet with Graduate Studies to try and have coherency between the two curriculum committees.
120 Unit Honours Degree
The Chair updated the group on the approval of the 120 unit honours degree at Monday’s Senate meeting. The details can now be revised as needed. He asked the group for feedback on 5 sets of credits and requirements and how they compare to their own faculty or department.

Honours Programs: 60 undergraduate units; 48 of those within the subject or field
- What is in the calendar now is approximately 48-52 units within the subject or field
  - All agreed revisions are needed such as removing the word approximately, need to investigate what the implications are of making the requirement firm.

Major Programs: 45 undergraduate units; 28 of those in major subjects or fields
- What is in the calendar now is “approximately 28 to 30 units in upper division courses within the subject or field”
  - There was a question about what did “subject or field” mean as some programs adhere to a strict interpretation of subject and others have an interdisciplinary list of upper division program requirements.

Minor Programs: 14 undergraduate units
Joint Honours Programs: 50 undergraduate units
Join Major Programs: 30 in the two programs

Other clarifications needed:
- Definition what a concentration is.
- Clarify the definition of a double degree and overlap with a “concurrent” degree that has never been approved by Senate as a concept although it is being awarded.

All agreed there is a need for future discussion around these terms as to also keeping the calendar language consistent throughout.

a. Faculty of Arts and Social Sciences [SCUS 13-51] [DEFERRED until the February meeting]

b. Beedie School of Business [REVISED SCUS 13-56]

Motion 1
It was moved by A. Gemino and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: BUS 483-3, Introduction to Employment Law for Business effective Fall 2014.”

CARRIED
Friendly amendments by J. Pulkingham with regard to change of the title and to ensure consistency throughout the calendar.

The Chair confirmed that there is no university rule stating that before a new course proposal is forwarded for approval, a CFL is to be identified. There was much discussion about Continuing Full Time faculty and temporary labour. What resources do we expect to be in place to warrant a program or course proposal? CFL Tenure track through SFUFA or reliance on TSSU sessional lecturers? Discussion ensued.
It was agreed that the existing wording should remain on the new course forms and that SCUS maintain oversight and debate as necessary.

**Motion 2**
It was moved by A. Gemino and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the Requirement changes to the Human Resources Concentration effective Fall 2014.”

CARRIED

4. **New Business**

a. **Beedie School of Business [SCUS 14-01]**

**Motion 3**
It was moved by A. Gemino and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the Prerequisite change for BUS 201, course deletion of BUS 301 and the prerequisite change for BUS 360W effective Fall 2014.”

CARRIED

**Motion 4**
It was moved by A. Gemino and seconded by M. Gotfrit

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal for BUS 202-3, Foundations for Collaborative Work Environments effective Fall 2014.”

CARRIED

(v) **Name change from BusOne First Year to Business Foundation Program and revision of requirements [For Information Only]**

There was concern if the term Foundation was the correct term to be used in this name change. G. Agnes explained that this program is not only for first year students but for everyone even a third year student. The term Foundations simply refers to a starting point.
Motion 5
It was moved by A. Gemino and seconded by M. Gotfrit

“that SCUS approve under delegated authority and send to Senate for information the Requirement changes to the Business Major, Honours – Segal and Non-Segal Honours and Business Second Degree programs effective Fall 2014.”

CARRIED

Motion 6
Moved by A. Gemino and seconded by G. Agnes

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: BUS 406-3, Startup Accelerator effective Fall 2014.”

CARRIED

E. Park stated that the New Course Proposals: BUS 404-1, Technology Entrepreneurship I BUS 405-1, and Technology Entrepreneurship II were not reviewed by the Faculty of Applied Sciences for overlap. These two courses were deferred until such review is completed.

b. Faculty of Health Sciences (SCUS 14-02)

Motion 7
It was moved by M. Lechner and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the Prerequisite change to HSCI 424, 478 effective Fall 2014.”

CARRIED

c. Faculty of Science (SCUS 14-03)

1. Department of Statistics and Actuarial Science (SCUS 14-03a)

Motion 8
It was moved by G. Agnes and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the Prerequisite change to STAT 101, 201, 203, 380 effective Fall 2014.”

CARRIED

There were some minor edits required: CRIM 120 in the pre-requisite has been replaced by CRIM 220 and the words “any of” should replace “either”.

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2. Department of Earth Sciences [SCUS 14-03b]

Motion 9
It was moved by G. Agnes and seconded by M. Lechner

"that SCUS approve under delegated authority and send to Senate for information the Prerequisite change to EASC 306 effective Fall 2014."

CARRIED

3. Department of Molecular Biology and Biochemistry [SCUS 14-03c]

Motion 10
It was moved by G. Agnes and seconded by A. Gemino

"that SCUS approve under delegated authority and send to Senate for information the Course number change to MBB 300 and the Prerequisite change to MBB 441, 442, 461, 462 effective Fall 2014."

CARRIED

4. Department of Chemistry [SCUS 14-03d]

Motion 11
It was moved by G. Agnes and seconded by A. Clapp

"that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: CHEM 484-10, Two-Semester Undergraduate Research effective Fall 2014."

CARRIED

S. Rhodes indicated that this course could be considered for approval as a “W” course.

5. Department of Physics [SCUS 14-03e]

Motion 12
It was moved by G. Agnes and seconded A. Gemino

"that SCUS approve under delegated authority and send to Senate for information the
• Description and prerequisite change to PHYS 125, 126
• Credit and description change to PHYS 432
• Prerequisite change for PHYS 102 effective Fall 2014."

CARRIED
6. Department of Mathematics (SCUS 14-03f)

Motion 13
It was moved by G. Agnes and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the Requirement changes to the:
- Applied Mathematics Major and Honours Programs,
- Mathematics Major and Honours Programs,
- Operations Research Major and Honours Programs
- Math and Computing Science Major and Honours Programs effective Fall 2014.”

DEFERRED
Defer due to incomplete information and courses not yet approved by Computer Science.

Motion 14
It was moved by G. Agnes and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the
- New Course Proposals:
  - MATH 125-3, Introduction to Mathematical Methods in the Physical Sciences I
  - MATH 126-3, Introduction to Mathematical Methods in the Physical Sciences II
- Course deletion of MACM 202 effective Fall 2014.”

CARRIED

7. Biomedical Physiology and Kinesiology (SCUS 14-03g)

Motion 15
It was moved by G. Agnes and seconded by M. Gotfrit

“that SCUS approve under delegated authority and send to Senate for information the Requirement changes to the Behavioral Neuroscience Major and Honors Programs effective Fall 2014.”

CARRIED

Motion 16
It was moved by G. Agnes and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the Prerequisite change to BPK 326, 306 effective Fall 2014.”

CARRIED
8. Department of Biological Sciences (SCUS 14-03h)

**Motion 17**
It was moved by G. Agnes and seconded by A. Clapp

"that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: BISC 298-3, Introduction to Undergraduate Research in Biological Sciences effective Fall 2014."

CARRIED

**d. Faculty of Communication, Art and Technology (SCUS 14-04)**

1. School of Interactive Arts and Technology (SCUS 14-04a)

**Motion 18**
It was moved by M. Gotfrit and seconded by A. Clapp

"that SCUS approve under delegated authority and send to Senate for information the prerequisite change for IAT 437, 233, 352, 336 effective Fall 2014."

CARRIED

2. School for the Contemporary Arts (SCUS 14-04b)

**Motion 19**
It was moved by M. Gotfrit and seconded by L. Legris

"that SCUS approve under delegated authority and send to Senate for information the Prerequisite change for FPA 260, 261, 262, 263, 264, 265, 269, 360, 361, 362, 363, 364, 365, 369 effective Fall 2014."

CARRIED

**Motion 20**
It was moved by M. Gotfrit and seconded by M. Lechner

"that SCUS approve under delegated authority and send to Senate for information the Description and prerequisite change for FPA 366, 337, 367, 436 effective Fall 2014."

DEFERRED

This agenda item was deferred until the information submitted is clarified.
3. School of Communication [SCUS 14-04c]

**Motion 21**
It was moved by M. Gotfrit and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal:
CMNS 327-4, Media, Learning, and Social Change
CMNS 427-4, Participatory Youth Media Cultures effective Fall 2014.”

CARRIED

4. Publishing Program [SCUS 14-04d]

**Motion 22**
It was moved by M. Gotfrit and seconded by A. Clapp

“that SCUS approve under delegated authority and send to Senate for information the Requirement changes to the Publishing Minor Program effective Fall 2014.”

DEFERRED

This item deferred until revisions are corrected as there were unexplained duplications.

5. Other Business

J. Hinchliffe is working on revising the course forms yet again, and will send them to SCUS members for feedback. The changes will include revisions to the student learning outcome section as submitted by S. Rhodes.

No other business

Meeting adjourned at 5:00 pm
Minutes prepared by R. Balletta