SENATE COMMITTEE ON UNDERGRADUATE STUDIES

AGENDA

July 3, 2014 ~ 2:30 pm – 4:30 pm
Strand Hall – Room 3171

Attendees: G. Myers (Chair), D. Chong, A. Clapp, L. Forsythe, P. Gallilee, A. Gemino, M. Gotfrit, J. Hinchcliffe (secretary), M. Lechner, L. Legris, E. Park, J. Pulkingham, S. Rhodes

Regrets: G. Agnes, S Richmond

Guests: Lindsay Neilson, Jennifer Cain, International Services for Students

1. Approval of the Agenda

An item was added at the end of New Business regarding First Nations 443 and agenda item SCUS 14-28i FCAT was tabled.

Motion 1
It was moved by A. Gemino and seconded by L. Legris

“That SCUS approve the agenda as amended.”

CARRIED

2. Approval of the Minutes of June 5, 2014

Motion 2
It was moved by A. Gemino and seconded by J. Pulkingham

“That SCUS approve the minutes of June 5, 2014 as presented.”

CARRIED

3. Old Business

a. International Services for Students (ISS) [SCUS 14-24]

Lindsay Neilson and Jennifer Cain were invited to answer any questions the SCUS members may have regarding the proposed changes to the SFU Exchange Program-Outbound Undergraduate Students eligibility requirements.

Lindsay and Jennifer briefly explained the recommendations and its rationale to the members. The committee raised questions related to how students declare an intention; it was pointed out that students can declare intentions for major programs in SIMS and encouraged to meet with an ISS advisor to discuss their programs in advance. This has been practice but not reflected in Calendar
language. With regard to exceptional circumstances, the GPA is not the only criteria for acceptance but ISS would like to be able to consider students with lower than 2.67 GPA if they can demonstrate exceptional circumstances. There is no guarantee they would be accepted.

**Motion 3**  
It was moved by J. Pulkingham and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the criteria changes to the SFU Exchange Program – Outbound Undergraduate Students effective Spring 2015.”  
CARRIED

It was suggested that ISS provide clear “From and To” Calendar language

**b. Faculty of Science [SCUS 14-03]**

1. Department of Mathematics [REVISED SCUS 14-03f[i]

**Motion 4**  
It was moved by L. Legris and seconded by M. Gotfrit

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Applied Mathematics Honours Program effective Spring 2015.”  
CARRIED

J. Hinchliffe explained this was a correction to a previously approved item in which the Honours program had been omitted in error.

4. New Business

**a. Faculty of Health Sciences [SCUS 14-25]**

**Motion 5**  
It was moved by M. Lechner and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the new course proposal: HSCI 333-3, Red, Hot, and True: A Semester of Blood effective Summer 2015.”  
CARRIED

There was concern regarding the use of the word Semester; would that be confusing to students. It was agreed there was no cause for concern.
Motion 6
It was moved by M. Lechner and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the course number and prerequisite change to HSCI 309 effective Summer 2015.”

CARRIED

b. Beedie School of Business (SCUS 14-26)

Motion 7
It was moved by A. Gemino and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the Lower Division requirement changes to the Business Major, Mechatronics Double Degree, Honours-Segal & non-Segal, Joint Major, (except BUS-IAT Joint Majors [BBA/BA &BBA/BSc], Joint Honours, Second Degree and Minor Programs effective Summer 2015.”

CARRIED

c. Faculty of Applied Sciences (SCUS 14-27)

1. School of Computing Science (SCUS 14-27a)

Motion 8
It was moved by E. Park and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Software Systems Program effective Summer 2015.”

CARRIED

2. School of Engineering Science (SCUS 14-27b)

Motion 9
It was moved by E. Park and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the changes to the:

- Continuation requirements for the Co-operative Education Work Experience
- Unit requirements for all 400 level ENSC courses
- Internal transfer GPA effective Summer 2015.”

CARRIED
Motion 10
It was moved by E. Park and seconded by L. Legris

"that SCUS approve under delegated authority and send to Senate for information the addition of the new elective category – Engineering Science and Design (ESD) electives effective Summer 2015."

CARRIED

Motion 11
It was moved by E. Park and seconded by A. Clapp

"that SCUS approve under delegated authority and send to Senate for information the prerequisite changes to ENSC 424, 425, 427, 428, 429, 450, 452, 472, 474, 481, 483, 488, 489 effective Summer 2015."

CARRIED

d. Faculty of Arts and Social Sciences [SCUS 14-30]

1. Department of First Nations Studies

Motion 12
It was moved by A. Gemino and seconded by L. Legris

"that SCUS approve under delegated authority and send to Senate for information the W Designation for First Nations Studies 443, Aboriginal Peoples, History and the Law effective Spring 2015."

CARRIED

5. Other Business

a. New SCUS forms [For Information Only]

J. Hinchliffe gave a brief overview of the changes to the forms. She explained they are not live yet as she would like further feedback from all faculties.
There was much discussion and feedback for the Course Change form and the New Course Proposal form.

Discussion ensued regarding Educational Goals and overlap checks and the importance of these two processes. J. Hinchliffe made note of the feedback regarding the new SCUS forms and will post online for the members to review and test before it goes live. Development of forms for new programs/program change is in progress pending the outcome of these forms.

b. Notice of Motion: Undergraduate Programs and Credentials [SCUS 14-29]

The Chair spoke to this agenda item giving a brief history of this notice of motion. He explained this initiative goes back a couple of years with the originator Robert Cameron and his intention of reviewing the current credential language and updating to make more clear and accurate the overall description of the undergraduate programs.
There was discussion of the timing and it was agreed that the goal would be to implement effective Fall 2015.
It was agreed that J. Hinchliffe will first send out the document to the SCUS members for their feedback and revisions using track changes feature and then return those changes to herself and Gord Myers.

Meeting adjourned at 4:05 pm
Minutes prepared by R. Balletta