SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

May 7, 2015 ~ 2:30 pm – 4:30 pm
Strand Hall ~ Room 3171


Regrets: G. Myers (Chair), M. Gotfrit, C. Lowenberger, G. Shafer

1. Approval of the Agenda

- A missed agenda item was added under SCUS 15-19a for the Faculty of Communication, Art and Technology
- Time permitting, D. Chong requested an update on the Forgiveness Policy

The Agenda was approved as amended.

2. Approval of the Minutes of April 2, 2015

On Page 7 of 8 of the minutes, J. Pulkingham stated that her original question from the last SCUS meeting was not addressed in the minutes nor were they reflected in the revised Course Change Period document. What is the explanation for the introduction of the additional period of time where students can withdraw without penalty but still pay full tuition? What is the logic? Discussion ensued and all agreed to invite Rella Ng to the next SCUS meeting for further discussion and to address any questions the committee may have.

The minutes were approved as presented.

3. Old Business

a. Revisions to the Course Change Period [REVISED SCUS 15-16] DEFERRED

Rella Ng will be invited to the next SCUS meeting scheduled for June 4th, 2015 for further discussion of this agenda item.
b. Faculty of Science [SCUS 15-12]

1. Biomedical Physiology and Kinesiology [REVISED SCUS 15-12a]

Motion 1
It was moved by J. McGuirk and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the admission changes to the Behavioural Neuroscience Major program effective Spring 2016.”

DEFERRED

J. Pulkingham stated that the Faculty of Arts and Social and Sciences have only just received these documents for their review. Due to time constraints for FASS to meet and review the documents, J. Pulkingham is requesting that this item be deferred until that meeting can occur. All agreed to defer this agenda item. The Chair reminded the committee to allow enough time for all parties involved to review documents prior to a SCUS meeting to ensure calendar changes meet the appropriate deadlines.

2. Department of Mathematics [REVISED SCUS 15-12b]

Motion 2
It was moved by J. McGuirk and seconded by E. Park

“that SCUS approve under delegated authority and send to Senate for information the Upper and Lower division requirement changes to the Operations Research Honours program effective Spring 2016.”

CARRIED

3. Department of Physics [REVISED SCUS 15-12d]

Motion 3
It was moved by J. McGuirk and seconded by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the Lower division requirement changes to the:
- Applied Physics program
- Applied Physics Honours program
- Biological Physics program
- Biological Physics Honours program
- Chemical Physics program
- Chemical Physics Honours program
- Physics program
- Physics Honours program effective Spring 2016.”

CARRIED
4. Department of Chemistry [SCUS 15-12e] [DEFERRED]

   (i) Upper and Lower requirement changes to the Chemistry Major program
   There needs to be consistent use of the word “unit” (not credit) and the intent needs to be clearer.

**c. Faculty of Communication, Art and Technology [SCUS 15-13]**

1. School of Communication [DEFERRED]

   (i) Requirement changes to the Communication Majors program

4. New Business

**a. Faculty of Education [SCUS 15-17]**

Motion 4
It was moved by A. Chinnery and seconded by A. Clapp

   “that SCUS approve and recommend to SCUP the Notice to Suspend Admission to the International and Global Education Minor Program.”

CARRIED

**b. Faculty of Applied Sciences [SCUS 15-18]**

1. School of Computing Science [SCUS 15-18a]

Motion 5
It was moved by E. Park and seconded by L. Legris

   “that SCUS approve under delegated authority and send to Senate for information the prerequisite changes for CMPT 275, 276, 300, 305, 310, 354, 375, 383, and 384 effective Spring 2016.”

CARRIED

Motion 6
It was moved by E. Park and seconded by J. Pulkingham

   “that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Software Systems Major Program effective Spring 2016.”

CARRIED
2. School of Mechatronic Systems Engineering (SCUS 15-18b)

**Motion 7**
It was moved by E. Park and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Mechatronic Systems Engineering Major, Honour and Double Degree Programs effective Spring 2016.”

CARRIED

3. School of Engineering Science (SCUS 15-18c)

**Motion 8**
It was moved by E. Park and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the

- Title, description and prerequisite change to ENSC 100W
- Prerequisite change to ENSC 351, 370 effective Spring 2016.”

CARRIED

**Motion 9**
It was moved by E. Park and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the admission requirement changes to the Computer and Electronic Design Minor program effective Spring 2016.”

CARRIED

c. Faculty of Communication, Art and Technology (SCUS 15-19)

1. School for the Contemporary Arts (SCUS 15-19a)

**Motion 10**
It was moved by R. Kitsos and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the Upper Division requirement changes to the Art, Performance and Cinema Studies Honours program effective Spring 2016.”

CARRIED

There was much discussion regarding as to what the actual changes to the honours program are compared to what SCUS had already approved at a previous meeting compared to this updated version. The discussion concluded with this agenda item presenting the Honours portion of the BA that was inadvertently missed when it came forward to a previous SCUS meeting for approval. All agreed to also add a statement regarding the honours program to simplify and make clear the calendar language.
Motion 11
It was moved by R. Kitsos and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the Lower Division requirement changes to the Art, Performance and Cinema Studies program effective Spring 2016.”

CARRIED

Motion 12
It was moved by R. Kitsos and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the change to credit number for FPA 255, 326, 327, 374, 375 effective Spring 2016.”

CARRIED

Motion 13
It was moved by R. Kitsos and seconded by A. Clapp

“that SCUS approve under delegated authority and send to Senate for information the admission requirement changes to the Visual Arts Major and Honours programs effective Spring 2016.”

CARRIED

There was a minor edit deleting the sentence ‘Assessments take place at the end of the spring term each year’.

2. School of Interactive Arts and Technology (SCUS 15-19b)

Motion 14
It was moved by R. Kitsos and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Interactive Art and Technology and Communication Joint Major: Bachelor of Arts and Bachelor of Science effective Summer 2016.”

CARRIED

Motion 15
It was moved by R. Kitsos and seconded by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the changes to the SIAT Continuance Policy effective Spring 2016.”

DEFERRED

It was suggested by the secretary to defer this agenda item for revision of the language specifically omitting the use of the term probation as it is confusing and not clear. All agreed to defer this agenda item to a future SCUS meeting.
d. Beedie School of Business (SCUS 15-20)

Motion 16
It was moved by J. Pulkingham and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the title and prerequisite changes to BUS 439 effective Spring 2016.”

CARRIED

Motion 17
It was moved by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Certificate in Business Analytics and Decision Making effective Spring 2016.”

CARRIED

Motion 17
It was moved by E. Park

“that SCUS approve under delegated authority and send to Senate for information the changes to the overlap clause for the Certificate in Business Analytics and Decision Making and the Certificate in Business Technology Management effective Spring 2016.”

CARRIED

e. Faculty of Health Sciences (SCUS 15-21)

Motion 19
It was moved by M. Lechner and seconded by A. Clapp

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: HSCI 416-4, Health Services Research effective Spring 2016.”

CARRIED

Motion 20
It was moved by M. Lechner and seconded by A. Clapp

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the BSc Population and Quantitative Health Sciences Major and Honours programs effective Spring 2016.”

CARRIED
5. Other Business

**Academic Forgiveness Policy**

D. Chong posed the question as to where the current forgiveness policy stands? He explained that nearly all the committees he serves on, the subject of the forgiveness policy often arises. Students are very interested in this area particularly those students moving on to graduate school. Is there any progress made thus far and is SCUS still interested in developing this policy?

J. Hinchliffe explained this policy is part of a series that would need to be reviewed as part of a continuum; Repeat Courses, the WE process etc. Gord has put together a small working group that will be looking at policy development and review including this one.

Dion announced that he has put his name forward once again for a seat on SCUS but if not re-elected, this may be his last meeting and may not follow up on any results regarding this policy. We all thank Dion for his hard work and dedication to SCUS. It was greatly appreciated and we are all hopeful he will be relected.

Minutes prepared by R. Balletta
Meeting adjourned at 4:00 pm