SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

October 2, 2014 ~ 2:30 pm – 4:30 pm
Strand Hall ~ Room 3171


Guest: L. Shannon

1. Approval of the Agenda
The agenda was approved as presented.

2. Approval of the Minutes of September 11, 2014
The minutes were approved as presented.

3. New Business

   a. Faculty of Applied Sciences (SCUS 14-37)

1. School of Engineering Science

Motion 1
It was moved by E. Park and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: ENSC 405W-3, Project Documentation, User Interface Design, and Group Dynamics effective Spring 2017.”

CARRIED

It was noted that this course is offered over two terms. To implement the intended grading process, IP grades will be manually entered at the end of the first term to be replaced by the appropriate grade upon completion of the second term.

Motion 2
It was moved by E. Park and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the revision to external transfer language effective Spring 2017.”

CARRIED
Motion 3
It was moved by E. Park and seconded by L. Legris

“That SCUS approve under delegated authority and send to Senate for information the
- Prerequisite change to ENSC 180, 225, 320, 425, 429, 450
- Changes to credit, description and perquisite for ENSC 440
- Changes to title, description and prerequisite for ENSC 472 effective Spring 2017.”

Motion 4
It was moved by E. Park and seconded by M. Lechner

“That SCUS approve under delegated authority and send to Senate for information the revisions
to the Engineering Science options:
- ENSC Major, Computer Engineering Option
- ENSC Major, Electronics Engineering Option
- ENSC Major, Systems Option
- ENSC Honours, Biomedical Engineering Option
- ENSC Honours, Computer Engineering Option
- ENSC Honours, Electronics Engineering Option
- ENSC Honours, Engineering Physics Option
- ENSC Honours, Systems Option effective Spring 2017.”

TABLED

There appeared to be a number of courses to be deleted but the relevant paper work was missing.
This was an oversight by the department; it should all be treated as one package.
Jo gave further insight into the reason for the paragraph inserted at the beginning of the Core Course
Requirements. This text is to be explicit as to which courses and/or equivalents are accepted as
substitutions by the unit and which are not.

b. Faculty of Communication, Art and Technology (SCUS 14-38)

1. School of Interactive Arts and Technology (SCUS 14-38a)

Motion 5
It was moved by M. Gotfrit and seconded by J. Pulkingham

“That SCUS approve under delegated authority and send to Senate for information the
description change to IAT 103W and 106 and add IAT 110 as an alternative to IAT 100 in the list
of Lower Division Requirements effective Summer 2015.”

CARRIED
Motion 6
It was moved by M. Gotfrit and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the lower
division requirement changes to the IAT Major Bachelor of Arts and the IAT Major Bachelor of
Science programs effective Summer 2015.”

This item was tabled for revision of calendar language specifically the use of asterisks was
inconsistent and not clear what they applied to.

2. School for the Contemporary Arts (SCUS 14-38b)

Motion 7
It was moved by M. Gotfrit and seconded by A. Clapp

“that SCUS approve under delegated authority and send to Senate for information the
prerequisite and description change to FPA 344 and 339 effective Summer 2015.”

CARRIED

Motion 8
It was moved by M. Gotfrit and seconded by A. Clapp

“that SCUS approve under delegated authority and send to Senate for information the changes
to the Post Baccalaureate Diploma program program effective Summer 2015.”

CARRIED

Motion 9
It was moved by M. Gotfrit and seconded by C. Cupples

“that SCUS approve under delegated authority and send to Senate for information the changes
to the Academic Continuance Policy effective Summer 2015.”

CARRIED

c. Beedie School of Business (SCUS 14-39)

Motion 10
It was moved by A. Gemino and seconded by C. Cupples

“that SCUS approve under delegated authority and send to Senate for information the
description change to BUS 202 and the title change to BUS 462 effective Summer 2015.”

CARRIED

Motion 11
It was moved by A. Gemino and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the
requirement changes to the Operations Management concentration effective Summer 2015.”

CARRIED
d. Faculty of Science [SCUS 14-40]

1. Department of Math [SCUS 14-40a]

Motion 12
It was moved by C. Cupples and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the description change to Math 151, 152, and 441 effective Summer 2015.”

CARRIED

2. Department of Earth Sciences [SCUS 14-40b]

Motion 13
It was moved by C. Cupples and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the description change to EASC 416 effective Summer 2015.”

CARRIED

3. Department of Chemistry [SCUS 14-40c]

Motion 14
It was moved by C. Cupples and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposals:
  •  CHEM 123-4, Enriched Chemistry I and Laboratory
  •  CHEM 124-3, Enriched Chemistry II effective Summer 2015.”

CARRIED

S. Rhodes will need WQB requests for these new courses.

Motion 15
It was moved by C. Cupples and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the change to course number, title, description and prerequisite for CHEM 333 effective Spring 2015.”

TABLED

All agreed that this was essentially a new course. This item was tabled.

Motion 16
It was moved by C. Cupples and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change to CHEM 380 effective Summer 2015.”

CARRIED
4. Other Business

a. Proposed Change to the DE Notations [SCUS 14-41]

Motion 17
It was moved by L. Legris and seconded by J. Pulkingham

“that SCUS approve under delegated authority and send to Senate for information that effective Summer 2015, all unchanged DE notations will be converted automatically to N after the end of the first week in the following term. In exceptional cases, an extension may be granted by the instructor and must be approved by the department chair and submitted in writing to the Office of the Registrar with a final deferral date. Normally, the maximum extension allowed is the end of the term following the original deferral. DE is a temporary grade that will revert to a letter grade or notation.”

CARRIED

Jo gave an explanation of the difference between an N and a final grade of F.

b. Notice of Motion: Program/Credential Language Discussion

1. Notice of Motion:

“that SCUS approve and recommend to Senate changes to the Credentials language in the Calendar effective Fall 2015.”

A copy of the revised version of the Program/Credential Language Discussion was handed out to the members. Jo will also send an electronic version so members can forward to their departments for further feedback.

The chair explained the purpose of this agenda item and gave a brief overview for the benefit of the new members.

The chair asked the members to bring the revised document back to their faculty for review and further revision if needed. The plan is to have the document ready for Senate approval only after everyone has reviewed and provided feedback, to avoid delay in Senate approval.

Jo has asked everyone to send the track changes directly her so she can compile the changes and bring forward to a future SCUS meeting for further discussion.

Meeting adjourned at 3:51 pm
Minutes prepared by R. Balletta