SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

September 11, 2014 ~ 2:30 pm – 4:30 pm
Strand Hall – Room 3171

Attendees: G. Myers (Chair), A. Chinnery, D. Chong, A. Clapp, L. Forsythe, A. Gemino, M. Gotfrit, J. Hinchliffe (secretary), M. Lechner, L. Legris, E. Park, J. Pulkingham, S. Rhodes

Regrets: P. Gallilee, Science representative

1. Approval of the Agenda

Motion 1
It was moved by M. Gotfrit and seconded by L. Legris

“that SCUS approve the agenda as presented.”

CARRIED

2. Approval of the Minutes of August 7, 2014

The minutes were approved as presented.

A. Clapp posed the question regarding the appeal form related to the Exchange program approved at the last meeting. J. Hinchliffe reported that the document is not yet developed but in progress.

3. Old Business

a. Faculty of Health Sciences (SCUS 14-32)

Motion 2
It was moved by M. Lechner and seconded by A. Gemino

“that SCUS approve under delegated authority and send to Senate for information the calendar language for the concurrent Bachelor’s-Master’s program effective Summer 2015.”

CARRIED

It was suggested to revise the calendar language to make clear for students that the number of graduate course units taken would count toward both the bachelor’s and master’s program. It was suggested to have the wording consistent across all concurrent programs in the calendar but all agreed not all programs have the same required units and many would customize to their faculty or department’s needs.
4. New Business

a. Faculty of Applied Sciences (SCUS 14-35)

1. School of Mechatronic Systems Engineering

Motion 3
It was moved by E. Park and seconded by M. Lechner

“That SCUS approve under delegated authority and send to Senate for information the New Course Proposal: MSE 405W-4, The Business of Engineering II, Entrepreneurship for Engineers and ‘W’ designation effective Summer 2015.”

CARRIED

Some issues were raised by A. Gemino with relation to the “business” aspect of the course description. New wording was proposed and agreed to.

Motion 4
It was moved by E. Park and seconded by L. Legris

“That SCUS approve under delegated authority and send to Senate for information the
• Description and prerequisite changes to MSE 410
• Removal of W Designation for MSE 411W effective Summer 2015.”

CARRIED

b. Faculty of Communication, Art and Technology (SCUS 14-36)

1. Publishing Program

Motion 5
It was moved by M. Gotfrit and seconded by A. Clapp

“That SCUS approve under delegated authority and send to Senate for information the Upper and Lower division requirement changes to the Minor in Print and Digital Publishing program effective Summer 2015.”

CARRIED

Q is part of description – not part of actual numbering system – Jo to remove
5. Other Business

a. Program/Credential Language Discussion

The Chair gave a brief overview of this agenda item. The committee reviewed the revisions and edits to the Program/Credential Language documents brought forward by J. Pulkingham. This initiative began with Rob Cameron, Jo Hinchliffe and others, to clean up the credential language and formally bring forward new calendar language to Senate.

The Chair explained the plan is to have committee members share the document revisions with others in their faculties and pending further feedback a Notice of Motion will be brought forward to SCUS. This will allow a more formal consultation process to take place. It is hoped that a final document will come to SCUS in November, but the priority is to get full consultation and correct language.

There was further discussion about the WQB requirements in relation to the recently approved requirement term language. It was agreed that the current calendar language regarding WQB (i.e. does not apply to students admitted prior to 2006) stands.

b. Scheduling Policy Feedback

Jo asked the committee for their feedback regarding creative requests for course scheduling which have been received including offering courses on an intersession type schedule in Fall and Spring. Most members felt it would be too complex to organize and coordinate with scheduling and teaching staff and may also be too intense for students who are taking other courses and have different ways of learning. The flexible learning task force may be looking at alternatives as part of their work, nobody from SCUS was on the task force at present.

Meeting adjourned at 4:06 pm
Minutes prepared by R. Balletta