SENATE COMMITTEE ON UNDERGRADUATE STUDIES

AGENDA

February 4, 2016 ~ 2:30 pm – 4:30 pm
Strand Hall – Room 3171

Attendees: G. Myers (Chair), A. Clapp, P. Gallilee, A. Gemino, M. Gotfrit (videoconference), J. Hinchliffe (secretary), M. Lechner, L. Legris, C. Lowenberger, D. Lu (student), C. Murray, E. Park, S. Rhodes

Regrets: A. Chinnery
Guest: B. Frisken

1. Approval of the Agenda

S. Rhodes added an agenda item under Other Business regarding the Ministry’s new degree approval process. The agenda items for the Faculty of Education were deferred until the next SCUS meeting.

The Agenda was approved as amended.

2. Approval of the Minutes of January 7, 2016

The minutes were approved as presented.

3. New Business

a. Faculty of Applied Sciences [SCUS 16-03]

1. School of Computing Science [SCUS 16-03a]

Motion 1

It was moved by E. Park and seconded by C. Lowenberger

“that SCUS approve under delegated authority and send to Senate for information the lower division requirement changes to the Computing Studies Certificate effective Fall 2016.”

CARRIED
Motion 2
It was moved by E. Park and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information
- the prerequisite change to CMPT 479
- to temporarily withdraw CMPT 212, 301, 370, 418, 467 and 376
- retain as active: CMPT 408, 456, 461 and 466 effective Fall 2016.”
CARRIED

2. School of Engineering Science [SCUS 16-03b]

Motion 3
It was moved by E. Park and seconded by C. Murray

“that SCUS approve and recommend to Senate the admission requirement changes to the Second Degree program effective Fall 2016.”
CARRIED

There were several editorial changes to make the language clearer for students.

Motion 4
It was moved by E. Park and seconded by (ii) C. Lowenberger

“that SCUS approve under delegated authority and send to Senate for information the changes to the continuance requirements effective Fall 2016.”
CARRIED

3. School of Mechatronic Systems Engineering [SCUS 16-03c]

Motion 5
It was moved by E. Park and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the requirement changes for internal transfers effective Fall 2016.”
CARRIED

Motion 6
It was moved by E. Park and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the new course proposal: MSE 211-3, Computational Methods for Engineers effective Fall 2016.”
CARRIED
There were several editorial changes to make the calendar language clearer for students regarding the credit hours, contact hours, rationale and whether repeats are allowed.

b. Faculty of Education [SCUS 16-05] (DEFERRED)

(i) Deletion of EDUC 352  
(ii) Temporarily withdraw EDUC 479, Designs for Learning: Physical Education

c. Faculty of Science [SCUS 16-06]

1. Department of Physics [SCUS 16-06a]

Motion 7  
It was moved by C. Lowenberger and seconded by C. Murray

"that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: PHYS 201-1, Physics Undergraduate Seminar effective Fall 2016."

DEFERRED

Barb Frisen spoke to this agenda item giving a brief overview of her current practice as she is teaching this course as a Special Temporary Topics. Discussion ensued with members voicing their opinion and general support for flexible learning options that create cohorts and retain students.

J. Hinchliffe pointed out that our Student Information Management System (SIMS) needs to be configured to accommodate these requests and rules need to be in place otherwise students are disadvantaged. The Chair agreed to convene a meeting of the sub-committee to further discuss this issue and how to move forward.

Motion 8  
It was moved C. Lowenberger and seconded by A. Clapp

"that SCUS approve under delegated authority and send to Senate for information the
• description and prerequisite change for PHYS 231, 233
• course number, credit change and W designation for PHYS 433 effective Fall 2016."

CARRIED
The remaining agenda items were deferred as they relate to the new course proposal PHYS 201.

(iv) Upper and Lower division requirement changes to the Applied Physics Honours program
(v) Lower division requirement changes to the Chemical Physics Honours and Mathematical Physics Honours programs
(vi) Upper and Lower division requirement changes to the Physics Honours, Biological Physics Honours, Applied Physics, Biological Physics
(vii) Lower division requirement changes to the Physics program
(vii) Upper and Lower division requirement changes to the Chemical Physics

2. Department of Biological Sciences [SCUS 16-06b]

Motion 9
It was moved by C. Lowenberger and seconded by A. Clapp

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change to BISC 101 and 102 effective Fall 2016.”

CARRIED

3. Department of Molecular Biology and Biochemistry [SCUS 16-06c]

Motion 10
It was moved by C. Lowenberger and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the credit and description change for MBB 432 effective Fall 2016.”

CARRIED

4. Department of Earth Sciences [SCUS 16-06d]

Motion 11
It was moved by C. Lowenberger and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change for EASC 401 effective Fall 2016.”

CARRIED
5. Department of Chemistry [SCUS 16-06e]

Motion 12
It was moved by C. Lowenberger and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change for CHEM 266 effective Fall 2016.”

CARRIED

D. Beedie School of Business [SCUS 16-07]

Motion 13
It was moved by A. Gemino and seconded by C. Murray

“that SCUS approve under delegated authority and send to Senate for information the
  • description change for BUS 396, 498 and 499
  • prerequisite change for BUEC 232 and 336
  • temporary withdrawal of BUS 403, 467 and 472 effective Fall 2016.”

CARRIED

The Chair suggested adding the issue of variable units/directed studies to the agenda of the SCUS subcommittee. The question was raised regarding how the decision was made to determine the unit value.

E. Faculty of Health Sciences [SCUS 16-08]

Motion 14
It was moved by M. Lechner and seconded by C. Murray

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: HSCI 495-4, Applied Health Science Project effective Fall 2016.”

CARRIED
4. Other Business

a. Advising Protocols

J. Hinchliffe spoke to this agenda item. She explained that she is working with a small group to create protocols around advising documentation to help and encourage advisors to document their meetings with students. J. Hinchliffe asked the faculty representatives for their help with implementing these protocols as there are some advisors who are reluctant to document how they direct and advise students.

b. New Degree Process

S. Rhodes spoke to this agenda item to update the members on the Ministry’s new approval process for new programs. She will post the template on-line and encouraged everyone to forward any comments or concerns to her.

Minutes prepared by R. Balletta
The meeting was adjourned at 4:10 pm