1. Approval of the Agenda

The FCAT agenda items were reviewed as a package (course changes, new course proposals and program changes).

The Agenda was approved as amended.

2. Approval of the Minutes of April 6, 2017

One minor revision to Motion 4; it should read First Nations Studies, not groups.

**Motion 1**

It was moved by S. Spector and seconded by K. Oldknow

“that SCUS approve the minutes of April 6, 2017 as amended.”

CARRIED

3. Old Business

a. Faculty of Arts and Social Sciences [SCUS 17-10b]

These items were deferred until June.

1. School of Criminology

   (i) Delete CRIM 462
   (ii) New Course Proposals:
        • CRIM 486-, Field Placement I
b. Faculty of Science [SCUS 17-12g]

Agenda items SCUS 17-12g were removed as these were considered by the committee as omissions from the March 2, 2017 minutes and therefore should be reflected on the agenda as such.

Notes: the name change from the BSc in Management and System Science to BSC in Data Science for the major and honours programs and the Admission changes to the Statistics Honours programs were omitted from the March 2, 2017 minutes. The minutes have been corrected.

c. Faculty of Education [SCUS 17-19]

This item was deferred until June.

[i] Notice of Intent: Adult, Youth and Community Literacy Education Minor [SCUP]

4. New Business

COURSE CHANGES [SCUS 17-20]

a. Faculty of Applied Sciences [SCUS 17-20a]

1. School of Computing Science

Motion 2
It was moved by K. Oldknow and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the deletion of CMPT 100, 375, 432, 468 and 481 effective Spring 2018.”

CARRIED

A question was posed regarding a direct replacement for CMPT 100. Currently, there is none; K. Oldknow will follow up.

b. Faculty of Communication, Art and Technology [SCUS 17-20b]

1. School for the Contemporary Arts
All FCAT agenda items, 20b, 21b and 22b (course changes, new courses and program changes) were reviewed as a package as they all relate to one another.

D. Kugler and S. Poyntz gave an overview of all the agenda items and answered questions from the committee members.
S. Poyntz expressed sincere thanks to D. Kugler for all the work that went into this comprehensive package.

**Motion 3**
It was moved by S. Poyntz and seconded by C. Murray


**CARRIED**

**NEW COURSES**

**a. Faculty of Communication, Art and Technology [SCUS 17-21b]**

1. School for the Contemporary Arts

**Motion 4**
It was moved by S. Poyntz and seconded by S. Spector

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal:
- CA 306-3, Internship in Contemporary Arts I
- CA 152-3, Acting I, Thinking as an Artist (Fall 2018)
- CA 153-3, Acting II, Playing with Form (Spring 2019), effective Spring 2018.”

**CARRIED**

There was much discussion and many questions posed by the committee members regarding definitions of internship as opposed to co-op and practicum. It was agreed a preclusion statement was needed as well as additional language to clarify method of evaluation such as adding that there is supervision by a faculty member and that a final paper is submitted by the student at the end of their internship. These changes will be submitted by S. Poyntz before the documents are forwarded to Senate.

**PROGRAM CHANGES**

**a. Faculty of Communication, Art and Technology [SCUS 17-22b]**

1. School for the Contemporary Arts
Motion 5
It was moved by S. Poyntz and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the lower and Upper division requirement changes to the BFA in Theatre Major and Honours programs (Performance Stream) effective Spring 2018.”

CARRIED

COURSE CHANGES [SCUS 17-20] CONT’D

a. Faculty of Science [SCUS 17-20c]

Motion 6
It was moved by I. Northwood and seconded by S. Spector

“that SCUS approve under delegated authority and send to Senate for information the following course changes.”

CARRIED

1. Department of Biological Sciences
   (i) Delete BISC 110, 307W, 307, 329, 432
   (ii) Title change for BISC 420

2. Department of Chemistry
   (i) Prerequisite change for CHEM 340

3. Department of Earth Sciences
   (i) Prerequisite change for EASC 205, 207

4. Department of Molecular Biology and Biochemistry
   (i) Description and/or title changes for MBB 426, 427, 446
   (ii) Deletion of MBB 444

NEW COURSES [SCUS 17-21] CONT’D

a. Faculty of Applied Sciences [SCUS 17-21a]

1. Mechatronic Systems Engineering

Motion 7
It was moved by K. Oldknow and seconded by S. Poyntz
“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: MSE 452-3, Power Conversion in Alternative Energy Systems effective Summer 2018.”

CARRIED

K. Oldknow explained this was offered as a special topics course with much success. It was noted a preclusion statement is needed.

c. Faculty of Science [SCUS 17-21c]

1. Department of Biological Sciences

Motion 8
It was moved by I. Northwood and seconded by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposals:
- BISC 412-3, Aquatic Ecology
- BISC 423-3, Developmental Neurobiology (Spring 2019)
- BISC 424-3, Applied Genomics (Spring 2019) effective Spring 2018.”

CARRIED

2. Department of Molecular Biology and Biochemistry

Motion 9
It was moved by I. Northwood and seconded by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: MBB 302-3, Energy: From Cells to Society with B-sci- designation effective Summer 2018.”

DEFERRED

This item was deferred until after discussions between the Faculty of Health Sciences and the Faculty of Science regarding any overlap concerns are complete.

3. Faculty of Science

Motion 10
It was moved by I. Northwood and seconded by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: SCI 301-3, Science Communication: An Introduction effective Fall 2018.”

CARRIED
PROGRAM CHANGES [SCUS 17-22] CONT’D

a. Faculty of Applied Sciences [SCUS 17-22a]

1. School of Computing Science

Motion 11
It was moved by K. Oldknow and seconded by A. Chinnery

“that SCUS approve under delegated authority and send to Senate for information the:

- Admission Computing Related Grade Point Average change (CRGPA) to the Computing Science Major and Honours program
- Admission Computing Related Grade Point Average change (CRGPA) to the Software Systems Major program effective Spring 2018.”

CARRIED

c. Faculty of Science [SCUS 17-22c]

1. Department of Biological Sciences

Motion 12
It was moved by I. Northwood and seconded by S. Spector

“that SCUS approve under delegated authority and send to Senate for information the upper division requirement changes to the Biological Sciences Major and Honours programs effective Spring 2018.”

CARRIED

2. Department of Biomedical Physiology and Kinesiology

Motion 13
It was moved by I. Northwood and seconded by K. Oldknow

“that SCUS approve under delegated authority and send to Senate for information the

- Upper division requirement changes to the BPK Honours programs
- Upper division and admission requirement changes to the BPK Major and Minor programs
- Upper division requirement changes to the Kinesiology Honours and Major programs
- Admission requirement changes to the Kinesiology Minor program effective Spring 2018.”

CARRIED

3. Department of Earth Sciences

Motion 14
It was moved by I. Northwood and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the lower
division requirement changes to the EASC Major and Honours programs effective Spring
2018.”

CARRIED

4. Department of Molecular Biology and Biochemistry

Motion 15
It was moved by I. Northwood and seconded by K. Oldknow

“that SCUS approve under delegated authority and send to Senate for information the
• Requirement changes to the Genomics Certificate
• Upper Division Requirement change to the MBB Majors and Honours programs effective
Spring 2018.”

CARRIED

NEW PROGRAMS

a. Faculty of Education [SCUS 17-23]

Motion 16
It was moved by A. Chinnery and seconded by S. Poyntz

“that SCUS approve and recommend to SCUP the Full Program Proposal: Social Justice in
Education Minor Program.”

DEFERRED

S. Rhodes suggested deferring this item until the June SCUS meeting to further strengthen the
proposal. There seems to be some pieces missing before it can go forward to SCUP such as the
consultations component. Even though this proposal doesn’t need to go forward to the ministry, there
is a need for clarification around the differences between it and the FASS program. C. Murray has
been collaborating with the Faculty of Education and that consultation and collaboration should be
documented as this would strengthen this proposal.

A question was posed regarding if there was a process or step missing between from when an NOI is
reviewed and when an FPP is brought forward. New courses have overlap checks as NOIs do not. Is
SCUP the second step in this regard? S. Rhodes suggested that members send their NOIs to her for
review before it goes forward to SCUS to streamline the process.

b. Faculty of Science [SCUS 17-24]

1. Department of Biomedical Physiology and Kinesiology
Motion 17
It was moved by I. Northwood and seconded by A. Clapp

“that SCUS approve and recommend to SCUP the Notice of Intent for the Professional Kinesiology Certificate.”

CARRIED

Discussion ensued regarding what a Certificate entails regarding credentials, internal transfers, types of certificates; broad and narrow. J. Hinchliffe explained that this is a discussion topic for the SCUS subcommittee. There may be a proposal coming forward to review certificates on an annual basis with regard to enrollment, similar to the temporarily withdrawn course process. There were suggestions and a few amendments to this NOI.

5. Other Business

a. Course Components

J. Hinchliffe spoke to this agenda item and gave a brief overview of its intent and requested further feedback from the committee. There were several suggestions and additions made to the list of definitions and there was much discussion regarding the need for clarity. For example, internship vs practicum; these mean different things to different faculties as well as finding the appropriate category for field schools or field camps. Discussion ensued.

J. Hinchliffe will research other institutions and compare to their practice. She will report back to SCUS at a future meeting.

b. Forgiveness Policy – Notice of Motion [SCUS 17-09]

J. Hinchliffe gave a brief overview of this agenda item and discussion ensued with the intent to strengthen this motion before it is presented at Senate. There were many suggestions and revisions to the language of the policy. All agreed a lengthier discussion is needed.

Meeting adjourned 4:45 pm
Minutes prepared by R. Balletta