SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

May 5, 2016 ~ 2:30 pm – 4:30 pm
Strand Hall – Room 3171


Regrets: M. Gotfrit

1. Approval of the Agenda

The Agenda was approved as presented.

2. Approval of the Minutes of April 7, 2016

The minutes were approved as presented.

C. Murray inquired about the APR memo to Mark Roman as discussed at the last SCUS meeting. The Chair advised the members that with the help of J. Hinchliffe, he did prepare and forward a memo to Mark Roman addressing the group’s concerns regarding the Academic Progress Report system. Mark stated that he is aware of the issues and is currently working on a solution.

3. Old Business

a. SCUS Subcommittee (SCUS 15-32)

1. Motions

Motion 1
It was moved by L. Legris and seconded by M. Lechner

"that SCUS approve and recommend to Senate the following Calendar language addition:
Residency Requirements

The University may award substantial transfer credit for course work that has been completed elsewhere. These transfer units reduce the amount of work needed to complete a Simon Fraser University credential, subject to minimum residency requirements for work completed at Simon Fraser University. Overall, the residency requirements define three conditions that apply to every program.

- At least half of the program’s total units must be earned through Simon Fraser University study
- At least two thirds of the program’s total upper division units must be earned through Simon Fraser University study

These conditions apply to all undergraduate degree, post baccalaureate diploma and certificate programs and also apply to major, honours, joint major, minor, extended minor and specialist programs that form part of an overall degree program.

CARRIED

There was brief discussion with regard to edits and revisions to the motion and calendar language to make clearer its intent. All agreed to remove last bullet and add joint major in the last paragraph.

Motion 2
It was moved by L. Legris and seconded by M. Lechner

“that SCUS approve and recommend to Senate the following Calendar language change:

Current (Post Baccalaureate Diploma Program) Transfer Credit

- Transfer credit for work done at other institutions, before or after admission to the program, may be approved toward fulfilment of the program provided that at least 18 of the 30 required upper division units, including at least nine units in the student’s area of concentration, be completed at Simon Fraser University
- Transfer credit is normally only valid for approved courses completed within ten years of the diploma student’s completion term
• Transfer credit for use toward the diploma is granted only on approval of the registrar, the appropriate faculty post baccalaureate diploma committee, and the dean of the appropriate faculty
• Credit for work done at Simon Fraser University or transfer credit for work done elsewhere prior to admission to the program may be approved provided that at least 15 of the 30 required upper division units, including at least eight units in the student’s area of concentration, normally be completed after admission to the program
• Units applied to one diploma may not be applied to another Simon Fraser University certificate or diploma or degree

Proposed (Post Baccalaureate Diploma Program)
Transfer Credit

• Transfer credit for work done at other institutions may be approved toward fulfilment of the program subject to the University residency requirements
• Transfer credit is normally only valid for approved courses completed within ten years of the diploma student’s completion term
• Transfer credit for use toward the diploma is granted only on approval of the faculty
• Units applied to one diploma may not be applied to another Simon Fraser University certificate or diploma or degree

CARRIED

There were further minor edits to the calendar language and motion.

b. Pilot STT courses with W Q or B designations

S. Rhodes spoke to this agenda item beginning with a brief history explaining that STT courses are treated the same as regular courses except that they have an end date and do not go through the normal approval process. If STT courses are extended and made regular, then the normal approval process would apply. It has not been current practice to assign WQB designations due to the temporary nature of the course. This can be changed and S. Rhodes offered to draft a memo to bring forward for information to the next SCUS meeting, regarding process.
c. Faculty of Science [SCUS 16-13]

1. Department of Biological Sciences [SCUS 16-13b]

Motion 3
It was moved by C. Lowenberger and seconded by E. Park

‘that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Biological Sciences Honours program effective Spring 2017.”

CARRIED

5. New Business

a. Faculty of Applied Sciences [SCUS 16-15]

1. School of Engineering Sciences

Motion 4
It was moved by E. Park and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the Upper division requirement changes to the first Co-op term effective Spring 2017.”

CARRIED

b. Faculty of Environment [SCUS 16-16]

1. Department of Archaeology [SCUS 16-16a]

Motion 5
It was moved by A. Clapp and seconded by C. Lowenberger

“that SCUS approve under delegated authority and send to Senate for information the:

- Title and description change for ARCH 286
- Description change for ARCH 433 and 435 effective Spring 2017.”

CARRIED
Motion 6
It was moved by A. Clapp and seconded by L. Legris

“That SCUS approve under delegated authority and send to Senate for information the New Course Proposal: ARCH 323-3, Special Topics in Bioanthropology II effective Spring 2017.”

CARRIED

2. Department of Geography (SCUS 16-16b)

Motion 7
It was moved by A. Clapp and seconded by C. Murray

“That SCUS approve under delegated authority and send to Senate for information the title and description change for GEOG 100 effective Spring 2017.”

CARRIED

3. Faculty of Environment (SCUS 16-16c)

Motion 8
It was moved by A. Clapp and seconded by C. Lowenberger

“That SCUS approve and recommend to SCUP the title change to the Major in Environmental Resource Management.”

CARRIED

c. Faculty of Communication, Art and Technology (SCUS 16-17)

1. School of Communication (SCUS 16-17a)

Motion 9
It was moved by R. Kitsos and seconded by M. Lechner

“That SCUS approve under delegated authority and send to Senate for information the prerequisite change for CMNS 331 effective Spring 2017.”

CARRIED
Motion 10
It was moved by R. Kitsos and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the Lower division changes to the:
• Communication Major
• Communication Extended Minor
• Communication Honours
• Anthropology and Communication Joint Major
• Business and Communication Joint Major
• English and Communication Joint Major
• SIAT and Communication Joint Major
• Sociology and Communication Joint Major effective Spring 2017.”

CARRIED

This agenda item was approved contingent on consultations between the faculties to ensure there are no conflicts or concerns with regard to the joint major programs. It was also suggested to make the rationale clearer.

2. School of Interactive Art and Technology (SCUS 16-17b)

Motion 11
It was moved by R. Kitsos and seconded by L. Legris

It was moved by R. Kitsos and seconded by L. Legris

‘that SCUS approve under delegated authority and send to Senate for information the
• Description change for IAT 340
• Deletion of IAT 206 effective Spring 2017.”

CARRIED

Motion 12
It was moved by R. Kitsos and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the Upper and lower division requirement changes to the Interactive Arts and Technology Major and Honours Program effective Spring 2017.”

CARRIED
3. School for the Contemporary Arts [SCUS 16-17c]

Motion 13
It was moved by R. Kitsos and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the Title, credit and/or prerequisite changes for:

CARRIED

Motion 14
It was moved by R. Kitsos and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the Lower division requirement changes to the Theatre Performance Major and Honours programs effective Spring 2017.”

CARRIED

Motion 15
It was moved by R. Kitsos and seconded by E. Park

“that SCUS approve under delegated authority and send to Senate for information the Upper division requirement changes to the Film Major and Honours programs effective Spring 2017.”

CARRIED

Motion 16
It was moved R. Kitsos and seconded by C. Lowenberger

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: FPA 381-3, Thriving in the Social, Creative and Cultural Industries effective Spring 2017.”

CARRIED

It was suggested to add the word ‘introduction’ to the content to distinguish between FCAT and Beedie courses.
6. Other Business

1. Visiting Undergraduate Research Course (SCUS 16-18)

Motion 17
It was moved by L. Legris and seconded C. Lowenberger

"that SCUS approve under delegated authority and to Senate for information the creation of an undergraduate visiting research course [UGRAD400] that denotes full-time engagement in academic research at the undergraduate level and that all Undergraduate Visiting Research Students must register for this course effective Spring 2017."

CARRIED

J. Hinchliffe gave a brief overview of the intent of this agenda item and answered the many questions from the SCUS members. Discussion ensued. It was explained that the reason to create this course was mainly to track and vet the students visiting SFU ensuring that they are recognized for their work, supported and are complying with the immigration and employment laws as well as SFU policies.

The members approved the motion but agreed further discussion is needed. S. Rhodes offered to bring forward a memo for information to the next SCUS meeting for further discussion.

2. Appointment of Calendar Committee Member

Alex Clapp agreed stay on for another term representing SCUS. Thank you Alex.

Meeting adjourned at 3:49pm
Minutes prepared by R. Balletta