SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

December 7, 2017 ~ 2:30 pm – 4:30 pm
STRAND HALL ROOM 3171

Attendees: D. Leznoff (Chair), A. Clapp, B. Frisken (C. Lowenberger), N. Gajdamaschko,
        P. Gallilee, M. Lechner, L. Legris, C. Murray, D. Ng, K. Oldknow, S. Poyntz,
        S. Rhodes, H. Roberts (secretary), S. Spector

Regrets: C. Lowenberger
Guests: C. Geisler, R. Khan Hemani, W. Parkhouse, R. Rytir

The Chair introduced himself and reiterated that he will be chair of the SCUS committee until the permanent
position of Vice Provost and Associate Vice President, Learning and Teaching is filled.
Introductions were made to welcome the new incoming SCUS secretary, Heather Roberts who is acting as
Associate Registrar now that Jo Hinchliffe has retired from Simon Fraser University.

The committee formally recognized and particularly acknowledged the extraordinary service Jo Hinchliffe
provided to SCUS and many other Senate committees as an integral resource person.
She will be greatly missed. Thank you Jo.

1. Approval of the Agenda

The agenda was revised due to consultations arising from an overlap check for the REM program within the
Faculty of Environment. Also, agenda item SCUS 17-48 was deferred to a future SCUS meeting due to parties
not being able to meet for discussions in time for this December meeting.

Motion 1
It was move by S. Spector and seconded by L. Legris

“that SCUS approve the agenda as amended.”

CARRIED

2. Approval of the Minutes of November 9, 2017

Motion 2
It was moved by M. Lechner and seconded by K. Oldknow

“that SCUS approve the minutes of November 9, 2017 as presented.”

CARRIED

3. Old Business
a. Faculty of Arts and Social Sciences (SCUS 17-48)

1. School for International Studies (SCUS 17-48d) (DEFERRED)

(i) New Course Proposals:
   - IS 373-4, Global Environmental Politics

This agenda item was once again deferred to a future SCUS meeting.

4. New Business

COURSE CHANGES (SCUS 17-54)

Motion 3
It was moved by S. Spector and seconded S. Poyntz

“that SCUS approve under delegated authority and send to Senate for information the following course changes effective Fall 2018.”

CARRIED

a. Beedie School of Business (SCUS 17-54a)

   (i) Description change for BUS 321 and 420

b. Faculty of Communication, Art and Technology (SCUS 17-54b)

1. School of Communication

   (i) Prerequisite change for CMNS 342, 353, 362, 425, 443, 445, 446 and 452

c. Faculty of Education (SCUS 17-54c)

   (i) Prerequisite changes for EDUC 211 and 212
   (ii) Title and description change for EDUC 326

d. Faculty of Science (SCUS 17-54d)

1. Department of Biological Sciences

   (i) Description change for BISC 113

2. Department of Molecular Biology and Biochemistry

   (i) Prerequisite change for MBB 342
   (ii) Prerequisite, title and description change for MBB 491
(iii) Prerequisite and description change for MBB 492

NEW COURSE PROPOSALS

a. Faculty of Environment (SCUS 17-55)

1. Resource and Environmental Management

Motion 4
It was moved by A. Clapp and seconded by N. Gajdamaschko

“that SCUS approve under delegated authority and send to Senate for information the new course proposals for:

- REM 406-4, Indigenous People and Co-management (Spring 2019)
- REM 407-4, Indigenous Governance and Resource Relationships
- REM 413-4, Methods in Fisheries Assessments
- REM 427-4, Avalanche Risk Management (Fall 2019)
- REM 446-4, Environment and Social Impact Assessment
- REM 454-4, Water Security
- REM 495-4, Resource and Environmental Management Capstone (Spring 2019) effective Fall 2018.”

Subject to confirmation of direct consultation with First Nations Studies for REM 406 and 407 (confirmation of consultation received).

CARRIED

PROGRAM CHANGES

a. Beedie School of Business (SCUS 17-56)

Motion 5
It was moved by S. Spector and seconded by C. Murray

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Business Technology Management Certificate – Management Information Systems and Financial Services Specializations effective Fall 2018.”

CARRIED

Motion 6
It was moved by S. Spector and seconded by A. Clapp

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the International Experiential Learning Certificate effective Fall 2018.”

CARRIED
S. Spector gave an overview of this agenda item and invited Rebecca Rytir to join the meeting to answer any questions the committee members may have regarding the changes to the International Experiential Learning Certificate (IELC).

R. Rytir explained that this is a 10 year old certificate in which many of the required courses are no longer being offered. The goal of this change is to put together a more meaningful and interesting program to attract business students and make the certificate more accessible and flexible.

Discussion ensued focusing on a possible name change and determining if this is a new certificate or only revisions to a current one. All agreed and S. Rhodes confirmed, that these are only revisions and they do not need to go to SCUP for approval but since courses from other disciplines are part of the certificate, Business should consult with International Studies and other units. Committee members suggested changing the name to include the word Business as this certificate is only offered to Business students. If a name change is proposed in the future, SCUP’s approval is required. C. Murray suggested courses from the Global Asia program could also be added.

b. Faculty of Communication, Art and Technology (SCUS 17-57)

1. School of Communication

Motion 7
It was moved by S. Poyntz and seconded by L. Legris

“that SCUS approve the Upper division requirement changes to the CMNS Honours Program, Options A and B effective Fall 2018.”

CARRIED

c. Faculty of Environment (SCUS 17-58)

1. School of Resource and Environmental Management (SCUS 17-58a)

Motion 8
It was moved by A. Clapp and seconded by S. Poyntz

“that SCUS approve under delegated authority and send to Senate for information the lower and upper division requirements changes to the REM Major program effective Fall 2018.”

CARRIED

2. Sustainable Development Programs (SCUS 17-58b)

Motion 9
It was moved by A. Clapp and seconded by B. Frisken

“that SCUS approve under delegated authority and send to Senate for information the GPA requirement changes for the Sustainability and Development Minor program effective Fall 2018.”

CARRIED
d. Faculty of Science (SCUS 17-59)

1. Department of Molecular Biology and Biochemistry

Motion 10
It was moved by B. Frisken and seconded by M. Lechner

"that SCUS approve under delegated authority and send to Senate for information the upper division requirement changes to the MBB-CS Joint Majors and Honours programs effective Fall 2018."

CARRIED

5. Other Business

a. Changes to BC High School Admission Requirements (SCUS 17-60)

Motion 11
It was moved by S. Spector and seconded by S. Poyntz

"that SCUS approve and send to Senate the changes to the undergraduate admission requirements for BC high school applicants (refer to Table I) with a full review of the new requirements three years from implementation."

CARRIED

C. Geisler spoke to this agenda item giving some background on the proposed changes. There was much discussion and many questions posed by the committee members for C. Geisler and R. Khan Hemani.

The committee reviewed the documents presented and suggested editorial changes to make clearer this agenda item’s intent such as:

- Removing parentheticals and adding as notes
- Removing the weighting component until data is received to make an analysis
- Rewording Literacy Assessment to read New Provincial Graduation Assessments and move this outside of the table to be included as a note
- Including mention in the Note section that Gr. 11 List B is effective starting Fall 2020

Although documents and admission processes should be transparent, all agreed some topics warranted further discussion and were not for today’s meeting due to time constraints, such as:

- weighting of courses and how that may affect the applicant pool
- the process relating to a ‘gimme’ course as part of the evaluation

Discussions regarding process will occur once applicant data is received and analyzed. All agreed that students are entitled to know the value of the courses they are taking in high school.

Motion 12
It was moved by S. Spector and seconded by S. Poyntz

"that SCUS approve under delegated authority the Grade 11 and 12 List A and B courses for each faculty as amended."

CARRIED
Each Faculty moved their motion to approve the required course lists for their specific Schools or Faculty.

**Motion 13**  
**Faculty of Applied Sciences**  
It was moved by K. Oldknow and seconded by S. Poyntz  

“that SCUS approve under delegated authority the Grade 11 and 12 List A and B courses.”  
CARRIED

**Motion 14**  
**BEEDIE School of Business**  
It was moved by S. Spector and seconded by A. Clapp  

“that SCUS approve under delegated authority the Grade 11 and 12 List A and B courses.”  
CARRIED

**Motion 15**  
**Faculty of Communication, Art and Technology**  
It was moved by S. Poyntz and seconded by S. Spector  

“that SCUS approve under delegated authority the Grade 11 and 12 List A and B courses.”  
CARRIED

**Motion 16**  
**Faculty of Education**  
It was moved by N. Gajdamaschko and seconded by M. Lechner  

“that SCUS approve under delegated authority the Grade 11 and 12 List A and B courses.”  
CARRIED

**Motion 17**  
**Faculty of Environment**  
It was moved by A. Clapp and seconded by S. Poyntz  

“that SCUS approve under delegated authority the Grade 11 and 12 List A and B courses.”  
CARRIED

**Motion 18**  
**Faculty of Health Sciences**  
It was moved by M. Lechner and seconded by L. Legris  

“that SCUS approve under delegated authority the Grade 11 and 12 List A and B courses.”  
CARRIED

**Motion 19**  
**Faculty of Science**  
It was moved by B. Frisken and seconded by C. Murray
Motion 20
Faculty of Arts and Social Sciences

C. Murray called Point of Order and explained that she was in possession of information arrived as of late and asked to move to delegated authority in two stage order. She explained that she would need demonstrated support from her faculty to make changes from the course list that was provided. This requires additional information and further consultation. She wanted to remind the committee that FASS has many more players involved in this process. She stated she will have to table this as it is impossible to make a motion with insufficient information.

There was much discussion as to what the options were going forward if no agreement is reached next week as the deadline for Senate’s January meeting is December 14.

C. Murray would like to confer with the Registrar as she’s being asked to consider those students that are not admitted to other faculties and schools and have ended up in FASS. She stated that FASS is not a faculty of second choice and going forward we have to signal that to our student population. All agreed to an electronic vote before Senate’s deadline of December 14th.

TABLED

ADDENDUM
On December 13, 2017 by electronic vote,

Motion 20
It was moved by C. Murray and seconded by S. Spector

“that SCUS approve under delegated authority the Grade 11 and 12 List A and B courses.”

CARRIED

b. Annual SCUS Report (SCUS 17-61)

The Annual Report was presented to the SCUS committee for information and discussion and will be sent forward to the January 2018 Senate meeting.
Wade Parkhouse thanked the committee’s new and returning members for all their work in the past year and wished everyone a joyous Season Holiday.

The meeting was adjourned at 4:52 pm

Minutes prepared by R. Balletta