1. Approval of the Agenda

There were a few changes to the agenda:

- A request from the Registrar to defer the agenda item regarding Repeat Policy to a future SCUS meeting as she has further information to add to the discussion.
- Time permitting, an additional item from the Faculty of Science was added under Other Business.
- Correction needed on page 9, item 2, it should read First Nations Language Program, not Centre.
- Item 3 from section a under New Programs and Program Deletions was removed as it was already approved at the last SCUS meeting.

The Agenda was approved as amended.

2. Approval of the Minutes of February 1, 2018

S. Rhodes offered clarification regarding the process for a Notice of Intent (NOI). She explained that NOIs do not go to the Ministry, however there are internal requirements that need to be met, such as having support letters from external bodies providing evidence that the program is acceptable and that there is interest out there.

She stated that any questions or concerns, can be forwarded to her prior to submitting an NOI to SCUS.

It was noted that all committees, faculties and departments were consulted and approved the language revisions to the Joint Major in Business, Philosophy and the Law Notice of Intent that is going to SCUP for review.

The minutes were approved as presented.

3. New Business

COURSE CHANGES (SCUS 18-13)

a. Faculty of Applied Sciences (SCUS 18-13a)

Motion 1
It was moved by K. Oldknow and seconded by C. Lowenberger
“that SCUS approve under delegated authority and send to Senate for information the following
course changes effective Fall 2018.”

CARRIED

1. School of Engineering Science

   (i) Title change for ENSC 316
   (ii) Title, description and prerequisite change for ENSC 405W
   (iii) Title and prerequisite change for ENSC 416
   (iv) Title, description and prerequisite change for ENSC 440

b. Faculty of Arts and Social Sciences (SCUS 18-13b)

Motion 2
It was moved by C. Murray and seconded by N. Gajdamaschko

“that SCUS approve under delegated authority and send to Senate for information the following
course changes effective Fall 2018.”

CARRIED

1. School of Criminology

   (i) Deletion of CRIM 369 and 462

2. Department of English

   (i) Prerequisite change for ENGL 394

3. Centre for Hellenic Studies

   (i) Change in units for HS 100
   (ii) B-Hum/Soc designations for HS 150, HS/IS 280
   (iii) B-Hum designations for HS 231, 232 and HS/HIST 275, 304, 349 and 460

4. Department of History

   (i) Deletion of HIST 363
   (ii) Description change for HIST 330W and 345W
   (iii) Prerequisite, title and description changes for HIST 372
   (iv) Description change for HIST 374W
   (v) Prerequisite and description changes for HIST 433W and 445

5. School of International Studies

   (i) Title and description changes for IS 101 and 200
   (ii) B-Hum designation for IS 101, 210 and 230
(iii) B-Hum/Soc designation for IS 200 and 302
(iv) B-Soc designation for IS 220

6. Labour Studies Program

(i) Unit change for LBST 328 (Spring 2019)

7. Language Training Institute

(i) Deletion of CHIN 182
(ii) Prerequisite change for CHIN 181 and 281

8. Department of Linguistics

(i) Deletion of LING 221 and 222
(ii) Title change for LING 200
(iii) Prerequisite change for LING 301W, 309W, 321, 322, 323, 324, 330, 350, 360, 362, 370, 408, 431 and 432

9. Department of Philosophy

(i) Deletion of PHIL 151 and 210
(ii) Title, description and equivalent statement changes for PHIL 150
(iii) Prerequisite, title and description changes for PHIL 310 and 314
(iv) Prerequisite change for PHIL 350, 352, 356, 357 and 358

10. Department of Political Science

(i) Title change for POL 151

11. Department of Psychology

(i) Prerequisite and description changes for PSYC 210
(ii) Title change for PSYC 402, 430, 441, 450, 461, 476 and 480
(iii) Units, prerequisite, title and description changes for PSYC 491
(iv) Units change for PSYC 499

12. Department of Sociology and Anthropology

(i) Prerequisite change for SA 257
(ii) Course number change for SA 416
(iii) Prerequisite and title changes for SA 418
(iv) Course number change for SA 429 and 430

Point of order; it was requested to compress the documents coming to SCUS. This option was previously discussed but no formal agreement set. A request was made to discuss at a future SCUS meeting.
c. Beedie School of Business (SCUS 18-13c)

Motion 3
It was moved by S. Spector and seconded by S. Poyntz

“that SCUS approve under delegated authority and send to Senate for information the:
• Prerequisite change for BUS 439
• Title change for BUS 371 effective Fall 2018.”

CARRIED

d. Faculty of Communication, Art and Technology (SCUS 18-13d)

Motion 4
It was moved by S. Poyntz and seconded by S. Spector

“that SCUS approve under delegated authority and send to Senate for information the following course changes effective Fall 2018.”

CARRIED

1. School for the Contemporary Arts

   (i) Prerequisite change for CA 220, 409 and 420

2. School of Communication

   (i) Deletion of CMNS 261
   (ii) Prerequisite change for CMNS 333 and 334

3. School of Interactive Arts and Technology

   (i) Prerequisite change to SIAT 200 level courses
      - IAT 201, 202, 206W, 208, 210, 222, 233, 235, 244, 265 and 267
   (ii) Prerequisite change to SIAT 300 level courses
      - IAT 380, 381, 382, 383, 384, 385, 386, 387, 391, 392, 393, 394, 395, 396 and 397
   (iii) Prerequisite change to SIAT 400 level courses
      - IAT 403, 405, 410, 431, 432, 437, 438, 443, 445, 452, 455, 480, 481, 482, 483, 484 and 485

e. Faculty of Environment (SCUS 18-13e)

Motion 5
It was moved by A. Clapp and seconded by P. Gamble

“that SCUS approve under delegated authority and send to Senate for information the following course changes effective Fall 2018.”

CARRIED
1. **Faculty of Environment**

   (i) Deletion of ENV 222 and 321
   (ii) Equivalent statement for ENV 221 and 319

2. **School of Resource and Environmental Management**

   (i) Deletion of REM 483
   (ii) Title, units and description change for REM 281
   (iii) Title, description and prerequisite change for REM 381 and 481
   (iv) B-Soc designation for REM 321
   (v) W designation for REM 356

3. **Sustainable Development Program**

   (i) Deletion of SD 201 and 483
   (ii) Title, units, description, prerequisite and equivalent statement change for SD 281
   (iii) Title, description, prerequisite and equivalent statement change for SD 381, 401 and 481
   (iv) Units, description and prerequisite change for SD 491
   (v) Description and prerequisite change for SD 499

A question was posed regarding ENV 222; is there an option to revisit this course in the future?

A. Clapp explained that it was unlikely as it was expensive to offer and the feedback from students was not positive.

4. **Faculty of Science (SCUS 18-13f)**

   **Motion 6**

   It was moved by C. Lowenberger and seconded by K. Oldknow

   “that SCUS approve under delegated authority and send to Senate for information the following course changes effective Fall 2018.”

   CARRIED

1. **Department of Mathematics**

   (i) Description change for MATH 157 and 158

2. **Department of Earth Sciences**

   (i) Description and prerequisite change for EASC 106
   (ii) Prerequisite change for EASC 201 and 310W

3. **Department of Molecular Biology and Biochemistry**

   (i) Change in units for MBB 331
NEW COURSE PROPOSALS

a. Faculty of Arts and Social Sciences (SCUS 18-14)

1. School of Criminology (SCUS 18-14a)

Motion 7
It was moved by C. Murray and seconded by A. Clapp

“That SCUS approve under delegated authority and send to Senate for information the new course proposals:

- CRIM 485-1, Professional Development – Criminal Justice Practice
- CRIM 486-1, Field Placement – Agency – Part Time
- CRIM 487-4, Field Placement – Agency – Full Time
- CRIM 488-4, Field Placement – Academic – Part Time
- CRIM 489-8, Field Placement – Academic – Full Time effective Spring 2019.”

CARIED

2. Centre for Hellenic Studies (SCUS 18-14b)

Motion 8
It was moved by C. Murray and seconded by S. Spector

“That SCUS approve under delegated authority and send to Senate for information the new course proposals:

- HS 209-3, Heroic Greek Tales: From the Trojans to Frankenstein with B-Hum designation
- HS 216-3, War and Society with B-Hum designation
- HS 309-4, Narrating Trauma: Civil War Literature in the Balkans and the Mediterranean with B-Hum designation
- HS 318-4, Heroines in Greece and Beyond: Political Representations of Women in Film and Literature
- HS 418-4, Greeks Go Global: From Antigone to Atwood effective Fall 2018.”

CARIED

3. Department of History (SCUS 18-14c)

Motion 9
It was moved by C. Murray and seconded by C. Lowenberger

“That SCUS approve under delegated authority and send to Senate for information the new course proposal: HIST 185-3, Studies in History with B-Hum/Soc designations effective Fall 2018.”

CARIED

4. Labour Studies Program (SCUS 18-14d)

Motion 10
It was moved by C. Murray and seconded by M. Lechner

“That SCUS approve under delegated authority and send to Senate for information the
New Course Proposals:
• LBST 161-3, Co-op Practicum 1
• LBST 261-3, Co-op Practicum 2
• LBST 361-3, Co-op Practicum 3
• LBST 461-3, Co-op Practicum 4 effective Fall 2018.

5. Language Training Institute (SCUS 18-14e)

Motion 11
It was moved by C. Murray and seconded by S. Spector

“that SCUS approve under delegate authority and send to Senate for information the new course proposals:
• CHIN 330-3, Intermediate Chinese for Business I
• CHIN 390-3, Advanced Chinese Reading effective Fall 2018.”

CARRIED

6. Department of Philosophy (SCUS 18-14f)

Motion 12
It was moved by C. Murray and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the new course proposals:
• PHIL 315-3, Formal Methods in Philosophy
• PHIL 345W-3, Philosophy of Mathematics effective Fall 2018.”

CARRIED

b. Faculty of Environment (SCUS 18-15)

1. School of Resource and Environmental Management (SCUS 18-15a)

Motion 13
It was moved by A. Clapp and seconded by K. Oldknow

“that SCUS approve under delegated authority and send to Senate for information the new course proposal: REM 355-3, Sustainable Transportation Management effective Fall 2018.”

CARRIED

2. Sustainable Development (SCUS 18-15b)

Motion 14
It was moved by A. Clapp and seconded by M. Lechner

“That SCUS approve under delegated authority and send to Senate for information the new course proposal: SD 301-4, Building a Sustainable World: Concepts and Cases effective Fall 2018.”

CARRIED

Consultations took place between Sustainable Development and International Studies to support this new course proposal.

It was reiterated that overlap checks need to occur prior to bringing documents forward to SCUS.

PROGRAM CHANGES

a. Faculty of Applied Sciences (SCUS 18-16)

1. Mechatronic Systems Engineering

Motion 15
It was moved by K. Oldknow and seconded by P. Gamble

“That SCUS approve under delegated authority and send to Senate for information the:
- changes to the MSE internal transfer requirements
- changes to the Co-op requirement for the Mechatronic Systems Engineering and Business Double Degree Major program effective Fall 2018.”

CARRIED

b. Faculty of Arts and Social Sciences (SCUS 18-17)

1. Cognitive Science Program (SCUS 18-17a)

Motion 16
It was moved by C. Murray and seconded by C. Lowenberger

“That SCUS approve under delegated authority and send to Senate for information the lower division requirement change to the Cognitive Science Major, Honours and Minor programs effective Fall 2018.”

CARRIED

2. Department of English (SCUS 18-17b)

Motion 17
It was moved by C. Murray and seconded by L. Legris

“That SCUS approve under delegated authority and send to Senate for information the requirement change to the Writing and Rhetoric Certificate effective Fall 2018.”

CARRIED
3. Department of History (SCUS 18-17c)

**Motion 18**
It was moved by C. Murray and seconded by K. Oldknow

“that SCUS approve under delegated authority and send to Senate for information the following program changes:

- Lower and upper division requirement changes to:
  - History Major and Honours programs
  - History and English Joint Major
  - History and Gender, Sexuality, and Women's Studies Joint Major
  - History and Humanities Joint Major
  - History and World Literature Joint Major

- Requirement changes (calendar formatting) to:
  - English and History Joint Major
  - History and Gender, Sexuality, and Women's Studies Joint Major
  - History and Humanities Joint Major
  - History and World Literature Joint Major
  - History Minor and Extended Minor programs effective Fall 2018.”

CARRIED

It was noted that all departments have been consulted. The agenda item was approved subject to minor editorial revisions.

4. Department of Linguistics (SCUS 18-17d)

**Motion 19**
It was moved by C. Murray and seconded by N. Gajdamaschko

“that SCUS approve under delegated authority and send to Senate for information the following program changes

- Lower division requirement change to:
  - Linguistics Major, Honours and Extended Minor programs
  - Computing Science and Linguistics Joint Major
  - First Nations Studies and Linguistics Joint Major
  - Linguistics and Anthropology Joint Major
  - Linguistics of Speech Science Certificate
  - Teaching ESL Linguistics Certificate

- Admission requirement change to:
  - Linguistics Major, Honours, Minor and Extended Minor programs
  - Computing Science and Linguistics Joint Major
  - First Nations Studies and Linguistics Joint Major
There was much discussion regarding continuance requirements and the options available to those students in minor programs. S. Spector explained that the Beedie School of Business has a course gpa continuance requirement and no longer go by a cgpa as it didn’t prove to be an effective tool, and so far have not had any problems. Others added to the discussion stating that the door doesn’t close; there are back up minors and resources available for those students who do not meet continuance requirements.

5. Department of Philosophy (SCUS 18-17e)

Motion 20
It was moved by C. Murray and seconded by P. Gamble

“That SCUS approve under delegated authority and send to Senate for information the following program changes:

- Lower division requirement change for:
  - Philosophy Major, Honours and Extended Minor programs
  - Philosophy and Health Sciences Joint Major
  - Philosophy and Humanities Joint Major

- Upper division requirement change for:
  - Philosophy Major and Honours programs
  - Philosophy Major with a Concentration in Law and Philosophy program
  - Philosophy and Health Sciences Joint Major

- Requirement change to the Ethics Certificate effective Fall 2018.”

CARRIED

c. Beedie School of Business (SCUS 18-18)

Motion 21
It was moved by S. Spector and seconded by S. Poyntz

“That SCUS approve under delegated authority and send to Senate for information the requirement changes to the Business Analytics and Decision Making Certificate effective Fall 2018.”

CARRIED

d. Faculty of Communication, Art and Technology (SCUS 18-19)

1. School for the Contemporary Arts (SCUS 18-19a)

Motion 22
It was moved by S. Poyntz and seconded by C. Murray
“that SCUS approve under delegated authority and send to Senate for information the continuance change for the Post Baccalaureate Diploma effective Fall 2018.”

CARRIED

2. School of Interactive Arts and Technology (SCUS 18-19b)

Motion 23
It was moved by S. Poyntz and seconded by L. Legris

“that SCUS approve under delegated authority and send to Senate for information the:
• Changes to the continuance requirements for the Interactive Arts and Technology Minor
• Upper division requirement changes to the:
  o IAT BA, BSc
  o BA Honours and BSc Honours
  o SIAT Minor
  o Communication and Interactive Arts and Technology Joint Major and Business Joint Major programs
  o Interactive Arts and Technology Major and Honours - BA and BSc effective Fall 2018.”

CARRIED

e. Faculty of Environment (SCUS 18-20)

1. Sustainable Development Program (SCUS 18-20a)

Motion 24
It was moved by A. Clapp and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the
• Admission, Upper and lower division requirement changes to the Development and Sustainability Minor
• Requirement changes to the Sustainable Community Development Certificate program
• Requirement changes to the Post Baccalaureate Diploma effective Fall 2018.”

CARRIED

2. School of Resource and Environmental Management (SCUS 18-20b)

Motion 25
It was moved by A. Clapp and seconded by C. Murray

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the REM Major effective Fall 2018.”

CARRIED

3. Faculty of Environment (SCUS 18-20c)
Motion 26
It was moved by A. Clapp and seconded by K. Oldknow

“That SCUS approve under delegated authority and send to Senate for information the requirement changes to the Joint Major in Business and Environment effective Fall 2018.”

CARRIED

f. Faculty of Science (SCUS 18-21)

Motion 27
It was moved by C. Lowenberger and seconded by M. Lechner

“That SCUS approve under delegated authority and send to Senate for information the following changes subject to approval of the Science Committee regarding editorial changes to the lower division requirement to the Applied Mathematics Major and Honours programs effective Fall 2018.”

CARRIED

1. Department of Statistics and Actuarial Science (SCUS 18-21a)
   (i) Upper division requirement changes for the STAT major program

2. Department of Mathematics (SCUS 18-21b)
   (i) Lower division requirement changes to the Applied Mathematics Major and Honours programs

3. Department of Earth Sciences (SCUS 18-21c)
   (i) Lower division requirement changes to the EASC Major, Honours and EASC-CHEM Joint Major and EASC-CHEM Joint Honours

4. Department of Chemistry (SCUS 18-21d)
   (i) Lower division requirement changes to the Chemistry and MBB Joint Major and Chemistry and MBB Joint Honours programs

5. Department of Molecular Biology and Biochemistry (SCUS 18-21e)
   (i) Upper division requirement changes to the MBB Majors and Honours programs

NEW PROGRAMS and PROGRAM DELETIONS

a. Faculty of Arts and Social Sciences

1. School for International Studies (SCUS 18-22)(SCUP)

Motion 28
It was moved by C. Murray and seconded by S. Spector

“that SCUS approve and recommend to SCUP the Notice of Intent: Certificate in International Studies.”

CARRIED

There was discussion regarding the interdisciplinary aspect of this program and the requirements as it seems a student could potentially ‘double dip’. C. Murray explained there are restrictions and rulings and will bring forward to SCUS for further discussion.

2. Department of Linguistics and First Nations Languages Program (SCUS 18-23)(SCUP)

Motion 29

It was moved by C. Murray and seconded by S. Spector

“that SCUS approve and recommend to SCUP the Notice of Intent for the Undergraduate Diploma in First Nations Language Proficiency (DFNLP) effective Fall 2018 subject to discussion with the Registrar to establish a reasonable definition of what constitutes a credential of this type.”

CARRIED

C. Murray gave an overview of the Notice of Intent before inviting the guest speakers to join the meeting. There was a brief discussion which began with a statement of concern that this is a new type of credential; SFU has never offered an undergraduate diploma (other than PBDs) and discussions regarding framework or otherwise have not occurred prior to this meeting. Also, that the urgency of approving this notice of intent may force us to ignore our own policies and procedures in order to push this forward. Most members agreed this is an important item and creating an unprecedented concept such as offering a diploma is exactly what a university is asked to do; create new ideas, course, programs and having no precedent should not delay this from going forward. In terms of framework, members were provided with a copy of the University of Victoria's policy for establishing certificates and diplomas.

The guest speakers were invited to join the meeting. C. Murray introduced Dr. Marianne Ignace, and Dr. Peter Jacobs who spoke to the agenda item after they first humbly thanked and greeted the committee members.

M. Ignace gave an overview of the intent of this proposal, explaining that when the first credential in First Nations Language was established in the 1990s, many of the students and participants enrolled had some or even substantial background of the language. It was realized in the past few years, there has been a change in the type of student or participant enrolled in the program; most now are beginners and have little or no background in the language. M. Ignace added that there have been many requests and urgings from their partners and the community to create a credential that ladders up from the certificate to a more advanced level of proficiency.

P. Jacobs gave some personal background stating that he speaks Squamish which he learned as an adult after thousands of hours and over 20 years of working with Elders. He was fortunate enough to have had time to spend with Elders to learn the language. P. Jacobs added that there are many students anxious to spend the time and learn the language which is why he was very happy to learn and be invited to attend this meeting to discuss this proposal.
Questions:
  • What is the rationale for introducing this ladder; a certificate up to a diploma?
    o Answer: all other universities do it this way
The hard work that went into creating this proposal was acknowledged and discussion ensued after the guests’ presentation.

The guests left and the meeting resumed and discussion ensued.

There was a question posed with regard to laddering up from a certificate; could there not be an offering of a second certificate? C. Murray explained the government will not fund a second certificate. C. Murray explained that there is potential to do more harm if we if we don’t approve this and send it forward. It was agreed that this is a special situation and the NOI would be approved subject to having a discussion to define what constitutes this type of credential.

3. Asia- Canada Program (SCUS 18-25)(SCUP)

Motion 30
It was moved by C. Murray and seconded by S. Spector

“that SCUS approve and recommend to SCUP the dissolution of the Asia-Canada Minor and Extended Minor programs.”

CARRIED

4. Department of Sociology and Anthropology (SCUS 18-26)(SCUP)

Motion 31
It was moved by C. Murray and seconded by K. Oldknow

“that SCUS approve and recommend to SCUP the:
  • suspension of admission to the Ethnic and Intercultural Relations Certificate
  • dissolution of the Ethnic and Intercultural Relations Certificate

CARRIED

4. Other Business

a. Interpretation and implementation of the Repeat Policy - For Discussion
This item was deferred to a future SCUS meeting.

b. DATA (formerly MSSC)
Due to time constraints, the agenda item for Science will be brought forward to the next SCUS meeting.
Meeting adjourned at 4:45 pm
Minutes prepared by R. Balletta