### Senate Committee on University Teaching and Learning (SCUTL)
#### Meeting Minutes ~ March 13, 2014

**Attending:** Panos Pappas, Chair; Diana Cukierman, Nienke Van Houten, Julian Christians, Elaine Fairey, Michael Johnson, Bob Muir, Yoko Lu, Kevin O’Neill, Fiona Shaw  
**Absent:** Stephanie Chu, Nancy Johnston, Stuart Poyntz  
**Guests:** Chris Groeneboer, Jo Hinchliffe  
**Scribe:** Denise Buck

<table>
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<tr>
<th>TOPIC</th>
<th>DISCUSSION/DECISIONS</th>
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<td>1. Approval of Agenda</td>
<td>The Agenda was adopted.</td>
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| 2. Approval of Minutes | The February 13, 2014, minutes were approved.  
*Moved: Fiona, Second: Michael* | |
| 3. Business Arising | Item not requiring discussion at this time. | |
| 4. Chair’s Report | David Patterson will present to SCUTL concerning EAL efforts once the project has become officially endorsed | |
| 5. Evaluating Teaching at SFU | Discussion thread on Canvas  
Further discussion on peer evaluation, teaching dossiers, external review, TPC  
**Action Item:**  
Obtain from Jon Driver the list of criteria used for TPC for SCUTL to review and assess | PP |
| 7. AI Concerns (Jo Hinchliffe) | SFU policy that each department has Academic Integrity Advisors  
AI reports are public, information on various websites, centralized database  
Effective Fall 2014, course outlines will be centralized with a standard template, areas for instructors to complete, will include AI policy on every course outline  
Outlines.sfu.ca  
sfu.ca/outlines | |

The meeting was adjourned at 4:05 pm. The next meeting is Thursday, April 10th from 3:00 pm – 4:00 pm, EDB 7512 (TLC Seminar Room).