<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION/DECISIONS</th>
<th>ACTION BY</th>
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<tbody>
<tr>
<td>1. Approval of Agenda</td>
<td>The agenda was adopted.</td>
<td></td>
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<td>2. Approval of Minutes</td>
<td>The May 8, 2014, minutes were approved. Moved: Julian, Second: Kevin</td>
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<td>3. Business Arising</td>
<td>None</td>
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| 4. Chair’s Report | • Current Chair, after completing the original term up to May 31, 2014, was approved by Senate to a 2 year term  
• Current Chair is open to stepping down from this position if interest expressed by another committee member | ALL |
| | Action Item:  
• If interested in Chair position, please advise Panos by July 28, 2014 | |
| 5. Terms of Reference | • Terms of Reference require revisions to be current  
• Plan to have it completed and presented to VPA in order to have it submitted at the December Senate meeting  
• Discussed composition of SCUTL committee compared to other Senate committees, benefits of various representation | EF DB DB ALL |
| | Action Items:  
• Revise #5 TOR  
• Change committee Canvas roles to Course Designers  
• Upload TOR as page for editing  
• Review and edit TOR on Canvas | |
| 6. Report from TCEP Working Group | • Most working group positions filled, the grad student may double up, TSSU rep position still to be filled  
• Draft documentation to go to TCP Chairs and possibly to Faculty, for feedback in August  
• Timeline is early to mid-September for SCUTL involvement, mid-October to Registrar, present to Senate November 5  
• Discussed Computing Science’s possible interest in using the draft document of the 8 questions and possibly participating in a pilot | |
| 7. Scheduling Future Meetings | • There will be no August meeting with monthly meetings to resume in September | ALL DB |
| | Action Items:  
• Email schedule availability to Denise  
• Schedule meetings for Fall | |
| 8. Roundtable | • Julian Christians is the incoming President, SFUFA  
• Discussion regarding SFUFA negotiating a collective agreement, open to feedback/suggestions regarding educational goals | |

The meeting was adjourned at 4:00 pm. The next meeting will be scheduled for September.