### Senate Committee on University Teaching and Learning (SCUTL)  
**Meeting Minutes ~ September 16, 2014**

**Attending:**  
Panos Pappas, Chair  
Chris Groeneboer  
Diana Cukierman  
Julian Christians  
Bob Muir  
Kevin O’Neill  
Nienke Van Houten

**Absent:**  
Stephanie Chu, Michael Johnson, Elaine Fairey, Nancy Johnston, Laura Forsythe

**Scribe:** Denise Buck

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<tr>
<th>TOPIC</th>
<th>DISCUSSION/DECISIONS</th>
<th>ACTION BY</th>
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<td>1. Approval of Agenda</td>
<td>The agenda was adopted.</td>
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<td>2. Approval of Minutes</td>
<td>The July 7, 2014, minutes were approved. <strong>Moved:</strong> Julian, <strong>Second:</strong> Bob</td>
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<td>3. Business Arising</td>
<td>None</td>
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<td>4. Chair’s Report</td>
<td>None</td>
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| 5. Report from TCEP Working Group | • Panos and Kevin, Co-Chairs, and Chris, member, provided an update  
• Draft report of Phase 1 is in progress, on target for May 2015 rollout  
• Waiting for University of Toronto to provide access to their data on question validity and reliability  
• Discussed software capabilities and customization possibilities including textual comments | |
| 6. Terms of Reference | • To be revised as out-of-date and submitted to VPA/Senate for final approval **Action:**  
• Produce draft and post to Canvas for review at either October 28 or November 25 SCUTL meeting | CG |
| 7. Roundtable | • Academic Integrity and concerns/solutions regarding technology such as Apple iWatch were discussed  
• Confirmed that each Faculty has an Academic Integrity Advisor who can be contacted with concerns and questions **Action:**  
• Send suggestions to Panos who will then forward | ALL |

The meeting was adjourned at 10:30 am. The next meeting is Tuesday, October 28, 2014, 9:30 – 10:30 am, EDB 7512 (TLC Seminar Room).