## Senate Committee on University Teaching and Learning (SCUTL)
### Meeting Minutes ~ January 28, 2016

### Attending:
- Panos Pappas, Chair
- Shivanand Balram
- Natalia Gajdamschko
- Laurie Goldsmith
- Tony Williams

### Absent:
- Stephanie Chu
- Julian Christians
- Diana Cukierman
- Elaine Fairey
- Nancy Johnston
- Arjan Mundy
- Ker Wells

### Guests:
- Corinne Pitre-Hayes
- Chris Groeneboer (on behalf of Stephanie Chu)
- Donna McGee Thompson (on behalf of Elaine Fairey)
- Rummana Khan Hemani (on behalf of Nancy Johnston)

### Scribe: Patty Ward

### TOPIC | DISCUSSION/DECISIONS | ACTION BY
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1. Approval of Agenda | The agenda was adopted. |  
2. Approval of Previous Minutes | The previous meeting, minutes were approved. Moved: Natalia, Second: Tony |  
3. Business Arising | The Healthy Campus Initiative meeting was reviewed including a discussion of roles and proceedings of committee meetings. Outstanding Action Items:
- Bring forward Undergrad Survey and question input for IRP as agenda item (estimate in January) after receiving study results in early 2016
- Future agenda item: Discuss Faculty Teaching Fellows (FTFs) as part of SCUTL membership and how best to connect with FTFs
- Send email to Panos clarifying SETC departmental level questions not considered suitable during the pilot phase | DB / PP DB / PP TW
4. Chair’s Report | The meeting with Gord Myers regarding the redefining of Learning and Teaching Coordinating Committee (LTCC) has been postponed until February 29, 2016.
- Panos Pappas has been appointed Faculty Teaching Fellow (FTF), Faculty of Arts and Social Sciences along with Dai Heide.
- FTF to discuss how Educational Systems Steering Committee (ESSC) roundtable committee can work with them.
- SETC progress has slowed down until the hiring of a PhD level Research Assistant to review literature on best practices of Canadian universities for consideration in creation of SFU best practice guide and new evaluation tools have been developed. |  

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<th>5. Roundtable</th>
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<td>• Corrine Pitre-Hayes delivered a report on Student Evaluation of Teaching and Courses (SETC) Update. The findings of surveys, consultations and pilots during the Summer Term 2015 and Fall Term 2015 were presented and copies of the report were distributed to the committee (attached)</td>
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<td>• Discussion of the SETC Update included value added participation; continuous improvement options; communication challenges, the possible effect of TSSU job action; and engagement at the instructor, student and administrator level. The roll out date of the project and the FTEs project involvement was also considered.</td>
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<td>• There was a brief conversation on extending the SCUTL committee meeting times to allow for more in-depth discussions.</td>
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The meeting was adjourned at 12:05 pm. The next meeting is February 25, 2016, 11:00 am – 12:00 pm.