**SENATE COMMITTEE ON UNIVERSITY TEACHING AND LEARNING (SCUTL) MEETING MINUTES**

**Date:** February 25, 2016  
**Time:** 11:00 am – 12:00 pm  
**Location:** EDB 7610  
**Acting Chair:** Stephanie Chu

**Attendees:** Shivanand Balram, Julian Christians, Stephanie Chu, Diana Ciukerman, Elaine Fairey, Natalia Gajdamaschko, Arjan Mundy, Ker Wells

**Regrets:** Laurie Goldsmith, Michael Johnson, Nancy Johnston, Panos Pappas, Tony Williams

**Guest:** Rummana Khan Hemani (on behalf of Nancy Johnston)  
**Scribe:** Denise Buck

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<th>TOPIC</th>
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| Approval of Agenda | • Approved  
  **MOTION** Moved: Natalia; Seconded: Ker | |
| Approval of Previous Minutes | • Approved  
  **MOTION** Moved: Natalia; Seconded: Shiv | |
| Review of Action Items | • Future agenda items:  
  o Discuss Faculty Teaching Fellows (FTFs) as part of SCUTL membership and how best to connect with FTFs  
  o Invite Step Up for further discussion  
  o Invite Healthy Campus for further discussion | PP / DB |
| Business Arising | • Follow up with Panos regarding rescheduling of March SCUTL meeting  
  • Discussed upcoming Educational Systems Stewardship Committee (ESSC) meeting and possible impact on SCUTL | DB |
| Acting Chair’s Report | • Student Evaluation of Teaching and Courses (SETC) is progressing with some of Faculty of Arts and Social Sciences participating over the summer and all faculties to be onboard by fall | |
| Undergraduate Student Survey and question input for IRP | • Discussed potential questions to include on the Undergraduate Student Survey  
  • Reviewed course level 200 – 299 response for course accessibility and possible connection to space in high demand courses and particular courses that are required for declaring majors  
  • SETC question to be included in survey once full launch is completed  
  • Suggestions included: Open Textbooks and cost of textbooks, relevance of materials, lack of community spaces, do students have a reason to stay on campus, more direct question regarding Academic Integrity “suspicion”, planning and scheduling conflicts i.e. 1st and 4th year classes  
  • Questions themed around teaching and learning: textbooks, more online modality, delivery flexibility, course availability  
  • **Further discussion and suggestions to take place on Canvas** | DB |
| Roundtable | • Tabled | |

The meeting was adjourned at 12:00 pm. The next meeting is March 31, 11:00 am – 12:00 noon.