# Senate Committee on University Teaching and Learning (SCUTL) Meeting Minutes

**Date:** April 28, 2016  
**Time:** 3:30 pm – 4:30 pm  
**Location:** EDB 7512  
**Chair:** Panos Pappas

**Attendees:** Shivanand Balram, Diana Cuikerman, Elaine Fairey, Laurie Goldsmith, Panos Pappas, Tony Williams

**Regrets:** Jenise Boland, Julian Christians, Stephanie Chu, Natalia Gajdamaschko, Michael Johnson, Nancy Johnston, Arjan Mundy, Ker Wells, Tony Williams

**Scribe:** Denise Buck

## TOPIC | DISCUSSION | ACTION
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Approval of Agenda | • Approved
[circle] **MOTION** Moved: Laurie; Seconded: Diana |  
Approval of Previous Minutes | • Approved
[circle] **MOTION** Moved: Diana; Seconded: Laurie |  
Review of Previous Action Items | • Future agenda items:
   o Discuss Faculty Teaching Fellows (FTFs) as part of SCUTL membership and how best to connect with FTFs
   o Invite Step Up for further discussion
   o Invite Healthy Campus for further discussion – tabled
   o Election of new SCUTL Chair to be on May agenda | PP / DB

Business Arising | Action Items:
   - Contact potential guests regarding confidentiality of Senate Committee meetings | PP

Chair’s Report | • SETC Working Group along with the Research Assistant is in the second phase and focusing on policy matters
• SETC roll-out is going well, concerns regarding student incentives have been brought forward and how to motivate students to participate are being reviewed
• Corinne Pitre-Hayes and Panos Pappas presented to Faculty Departments and Chairs where a common concern was expressed regarding confidentiality and access to information; we were informed that SETC has an improved system on a server
• Corinne Pitre-Hayes and Diana Cuikerman met with the Faculty of Applied Sciences to discuss the structure of the four levels of questions, question #22, option to remove question at university level “the instructor explained things that were difficult”
• While there was an open process in place with opportunities for input at all levels regarding the questions, SETC is still open to feedback on the questions and will look at the data report in order to support any further changes |  

| Undergraduate Student Survey Questions | • Discussed possible questions to be included on the Undergraduate Student Survey including:  
  o Copyright issues in the context of the price of textbooks for students and illegal downloads, the implications for students  
  o Are textbooks worth the price?  
  o Are textbooks seen as so expensive that students are willing to take the risk of illegal activity and, as a follow up question, are you aware of the consequences?  
  o How valuable is it to have course textbooks vs. online materials (capture generational differences)?  
  o Overall satisfaction question regarding classrooms/facilities – wait until after renovations completed  
  o Network access such as projector connections, compatibility issues  
  o Would undergraduate students be more interested in research lab work if it was paid research assistant/staff position rather than a volunteer position?  
  o How often does paid work conflict with studies? (work-study balance)  
  o Do you have a job that you schedule courses around?  
  o What is considered appropriate time outside of class for every hour of class time?  
  o Ask students if they are aware of cheating  
  o Do students expect classes to be easy, challenging, somewhere in between?  
  • SCUTL will be invited to a meeting with IRP in August regarding the survey and in the meantime will finalize the questions to be submitted  
  • IRP will look at all the questions submitted by SFU and advise which would be best to include as there may be duplications of questions or they may have the data available from a recent survey |
| Roundtable | • Elaine: A reminder of the upcoming SFU Festival of Learning May 1 – 7, 2016 |

The meeting was adjourned at 4:30 pm. The next meeting is May 30, 3:30 pm – 4:30 pm.