**Senate Committee on University Teaching and Learning (SCUTL) Meeting Minutes**

**Date:** January 30, 2018  
**Time:** 10:30 am – 12:00 pm  
**Location:** EDB 7512  
**Chair:** Natalia Gajdamschko

**Attendees:** Natalia Gajdamschko, Rochelle Tucker, Erin Hogg, Joseph Ssendikadiwa, Karen Munro, Brad Johnson, Sheri Fabian, Daniel Ahadi, Nancy Johnston, Diana Cukierman

**Regrets:** Shivanand Balram, Victor Song, Ker Wells, Tony Williams, Dai Heide, Julian Christians, Keith Fong

**Guest:** Barbara Frisken, Chair, TAWG  
**Scribe:** Denise Buck

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<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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| 1. Approval of Agenda | • Approved  
**MOTION** Moved: Nancy; Seconded: Rochelle | |
| 2. Approval of Previous Minutes | • Approved  
**MOTION** Moved: Brad; Seconded: Erin | |
| 3. Business Arising | • None | |
| 4. Chair’s Report | • Elizabeth Elle, Chair, Educational Goals Learning Outcomes Working Group, November 21st guest, followed up regarding the SCUTL question “Confirm if SETC questions regarding Learning Outcomes are at the institutional level or optional departmental question”  
 o It is not a University-level question; it could be a faculty-level or departmental-level one, but those vary by faculty and department. The committee member that asked about this should look back at the evaluations to see which category it fell under. (Of course, SETC is completely separate from the program goals/learning outcomes initiative.)  
 o The institutional, faculty and departmental questions are posted on the SFU SETC website ([http://www.sfu.ca/setc.html](http://www.sfu.ca/setc.html)) Click “For Instructors/under SETC Forms by Department”  
• Natalia and Brad are committee members on both the Teaching Assessment Working Group (TAWG) and the Educational Goals Learning Outcomes Working Group (EGLOWG); meetings are held every two weeks  
• The working groups are expected to be finalized by August  
• The TAWG terms of reference are being presented to Senate by the VPA  
• EGLOWG has a website and a website for TAWG is in progress  
• The SETC Working Group, a subcommittee of SCUTL, has completed their report and Panos Pappas will be attending the February 27th meeting for discussion | |
| 5. Teaching Assessment Working Group (Barbara Frisken) | • Reviewed and discussed the attached documents:  
 o Valuing Teaching and the 5-Year Academic Plan  
 o Teaching Assessment Working Group, Strategies to Value Effective Teaching (terms of reference) | |
• Positive feedback was received regarding the language used, e.g., “reflective and responsive” rather than innovative as well as the focus on outcome and effectiveness
• Confirmed TAWG recommendations will be embedded in the SFU 5-year academic plan
• FSSE suggested as an informative survey for TAWG to review, will be available by mid-summer through IRP
• Suggestion made to add a bullet valuing particular types of teaching, e.g., field work, experiential teaching, practicum, community engagement, engaged learning, mentoring
• The VPA will be presenting TAWG documents to Senate
• Barbara will be meeting with Deans’ Advisory Councils and sharing the documents
• Discussed the limitations and breadth of the SFU mission statement and possibility of TAWG having input
• Discussed need for metrics for TAWG goals, FSSE could be an indicator of engagement
• There is a longitudinal survey, 2 and 5 years out, that could be used as a baseline for TAWG demonstrating satisfaction levels
• TAWG will be making recommendations for the SFUFA collective agreement for assessing and valuing teaching; TAWG has SFUFA and Faculty Relations representation
• Suggestion made that TAWG could outline what is not in scope
• Discussed value and recognition of the Teaching and Learning Development Grant, ISTLD
• TAWG will be hosting a speakers’ series:
  • Isabel Iqbal, UBC, peer evaluation topic
  • Philip Stark, student evaluation scores topic
  • Jessica Riddell, tenure policies topic
• Speakers will be speaking at a general lecture as well as meeting with TAWG, ACE, SCUTL
• Request was made to have the speakers filmed for those unable to attend
• TAWG looking at having training series for TPC’s, Chairs and delegates

**Action Items:**
• SCUTL to decide on inviting Zareen Naqvi, IRP, to present and discuss FSSE report at a future meeting
• Advise Barbara if SCUTL is interested in meeting with TAWG speakers and suggestion other groups

6. **Roundtable**

• Through ESSC, the resource lynda.com was renewed for three years with IT and Library sharing the licencing cost, access through the Library website for free access

*Meeting adjourned at 11:45 am.*

**MEETINGS**

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<tr>
<th>Date</th>
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<td>Tuesday, February 27</td>
<td>10:30 am – 12:00 pm, EDB 7512</td>
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<tr>
<td>Tuesday, March 27</td>
<td>10:30 am – 12:00 pm, EDB 7512</td>
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<tr>
<td>Tuesday, April 17</td>
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