<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Approval of Agenda</td>
<td>• Approved</td>
<td></td>
</tr>
</tbody>
</table>
| 2. Approval of Previous Meeting Minutes   | • March 6, 2019 Meeting Minutes:  
  a) Add to minutes that a separate folder in Canvas was created entitled “Online CV” for the notes from the discussion by Trevor Davis on the “Presentation of New CV System”  
  b) MOTION Moved: Sheri; Seconded: Elizabeth  
  ACTION: Linda to add to minutes location of Online CV notes | LINDA    |
| 3. Business Arising                       | • No business arising from minutes                                                                                                                                                                       |          |
| 4. Chair’s Report                         | • Brad is acting Chair on behalf of Panos in his absence  
  a) Panos and Kiran submitted proposal to the Symposium  
  b) Sheri Fabian has been nominated as the Chair, hold ratification vote by email if no other nominations  
  c) The annual Senate report is scheduled for the Senate meeting on May 21  
    o Provide Panos with a draft next week and then approval by the committee at next meeting May 1  
  ACTION: Brad to complete draft Senate Report | BRAD     |
| 5. Potential Role for SCUTL in External Reviews (Educational Goal Assessment, continued) | • SCUTL involvement more useful before the self-study review  
  • Will revise during the writing of the self-study and the SS&A (assessment) Plan and the report  
  • Would like to make available for students (current policy does not include)  
  • Action cross out self-study and SCUTL involved in Action Plan and add that part of philosophy  
  • The library does this process and was submitted to Senate  
  • Several revisions were made and Elizabeth will update various paragraphs for wording  
  • Any other comments send to Elizabeth who will send revised version in advancement to comment/review  
  • Any advice on how to make them public will be appreciated |          |
6. Roundtable  

A. Elizabeth mentioned SFU is partnering with five other universities as part of Future Skills Centre in our undergrad for future economy  
   - Announced as a pilot to develop programs to compare what we are doing  
   - Elizabeth is part of group meeting in Calgary next week to finalize goals and interest in study skills  
   - may be an opportunity to collaborate  

B. Sheri is involved in a series of very deep dive lens on grant program ISTLD  
   - Applications received and seeing substantial interest  
   - Reflection is part of process that Science Faculty not used to providing  

C. Brad mentioned the TLC also offers a Decolonizing and Indigenizing Grant program  
   - intended to provide a complementary program to ISTLD  
   - for those faculty who may prefer a less structured but equally supportive approach.

Meeting adjourned at 2:50 pm

MEETINGS – Meeting Room changed due to construction

<table>
<thead>
<tr>
<th>Date</th>
<th>Time/Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, May 1</td>
<td>2:00-3:00, Library 7301</td>
<td>Please note new location of meeting</td>
</tr>
</tbody>
</table>