SENATE COMMITTEE ON UNIVERSITY TEACHING AND LEARNING (SCUTL) MEETING MINUTES

Date: December 13, 2018  
Time: 1:30 – 2:30 pm  
Location: EDB 7610  
Chair: Panos Pappas

Present: Panos Pappas, Julian Christians, Mike Stanger, Brad Johnson, Muriel Klemetski, Daniel Ahadi, John Stockie, Kevin O’Neill, Karen Munro

Regrets: Shivanand Balram, Victor Song, Shuna Ho, Sheri Fabian, Susan Luu, Diana Cukierman

Guests: Elizabeth Elle; AVP Teaching and Learning Centre

Recorder: Leah Berman

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<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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<tr>
<td>1. Approval of Agenda</td>
<td>• Approved</td>
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<td>2. Approval of Previous Meeting Minutes</td>
<td>• Will be reviewed after the break due to lack of administrative support</td>
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<td>3. Welcome and Introductions</td>
<td>• Welcome to new committee member Dr. Elizabeth Elle; AVP LT</td>
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<td>4. Business Arising</td>
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| 5. Chair’s Report | • The motion to change the terms of reference was delivered to Senate and should be voted on January 7 2019  
 • Teaching Assessment Working Group (TAWG) met on Tuesday, December 11, 2018.  
   o Panos started attending meetings in late October and is impressed with the work the group does.  
   o TAWG meets every two weeks for two hour sessions.  
   o Great leadership by Barbara Frisken with outstanding document preparation and focus on important subjects.  
   o A report bundled with SETC working group project will be ready in late January. | |
| 6. Meeting with Prof. Elizabeth Elle, AVP TLC | • The general consensus is that the AVP is a great fit for SCUTL and they will be necessary and valuable for the committee.  
 • The committee needs a portfolio which is hard to determine without administrative guidance.  
 • Elizabeth indicated she has been working on reading history of various working groups and old reports:  
   o Elizabeth reports that TAWG is doing good work and is looking forward to its final report.  
   o Educational goals  
   o Re-examining academic plan for TLC:  
     • What kind of data do we need?  
     • What are our criteria for success?  
 • Using SCUTL as a potential sounding board for next steps on large initiatives: | |
- Educational goals project
- Carnegie project (Classification on community engagement)
- WQB review
- Transition from code to Flex learning system: Panos indicated that resources need to be put together to create community engagement in a student’s first year of university life.

### 7. Round table
- It was noted that student representatives should be encouraged to attend, given the membership of the AVP LT

### 8. Next Meeting
- Scheduling for next term:
  - Panos will create a Doodle poll to see who is available for what day and what time slot.

*Meeting adjourned at 2:30 pm.*

### MEETINGS

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<tr>
<th>Date</th>
<th>Time/Location</th>
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<tbody>
<tr>
<td>January, 2019</td>
<td>TBD</td>
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