SENATE COMMITTEE ON UNIVERSITY TEACHING AND LEARNING (SCUTL)

MEETING MINUTES

Wednesday, October 9, 2019
1:30 pm – 3:30 pm
EDB Room 7512

Attendees: Sheri Fabian (Chair), Shiv Balram, Jennifer Chou, Julian Christians, Karen Munro, Mike Stanger, John Stockie

Regrets: Daniel Ahadi, Diana Cukierman, Elizabeth Elle, Shuna Ho, Muriel Klemetski, Kevin O’Neill, Rochelle Tucker

Recorder: Linda Humeniuk

1. Approval of Agenda

The Agenda was approved: moved by Julian, seconded by Mike

2. Approval of Previous Minutes

a. June 6, 2019
The minutes were approved as presented: moved by John, seconded by Karen

b. Sept. 11, 2019
The minutes were revised with a friendly amendment to #5: “Jennifer Chou shared the experiences of students seeking accommodation”.

The Minutes were approved as amended: moved by Mike, seconded by John

3. Chair’s Report

The Chair discussed how CEE is continuing to evolve. The CEE Open House on Oct. 2 was very successful, with an estimated attendance over 200 people. There was also an all-day CEE Leadership Workshop for team building and visioning on Oct.3.

4. SCUTL Terms of Reference Update – Membership and Voting Rights

The discussion focused on new CEE members and their voting rights on the committee. All present agreed with voting rights in principle. Sheri will consult with SCAR to confirm Senate rules are followed. Once SCAR responds TOR will be updated and distributed to committee members for an electronic vote.

Action 1
Sheri will contact SCAR and once response received, will update ToR and distribute to members for e-vote.
5. Discuss Meeting Time

The meeting time changed from 1:30 to 2:00 pm to help accommodate everyone’s attendance.

The new meeting time is 2:00 – 3:30 pm every 2nd Wednesday of each month.

6. Roundtable

a. Julian asked about the Assessment of Learning Outcomes. Elizabeth had sent an email and anticipate we will hear more on this subject. Mention was made, we would like to know more about what the units are doing. Karen asked about the terms Learning Outcomes (LO) and Educational Goals (EG). Some academic departments are now using LO. Noticing EG are incorporated at the program level and LO at the course level. Faculty are finding both LO and EG are helpful once developed.

b. Shiv shared their new Dean started and is gradually getting up to speed. The Geography Department is heading into external review next year.

c. Karen discussed the Library Instruction Plan and will continue to consult with the SFU community. Feedback suggests there is opportunity for partnerships, for example ISTLD has space for collaboration however resources are limited.

d. Jennifer Chou stated students are applying for academic amnesty to participate in another Global Climate Strike on Friday Nov. 29.

e. Sheri indicated she is working with Elizabeth on a plan for renewal of ISTLD, funding ends March 2020. The second cohort of “Disrupting Colonialism through Teaching” seminars are going very well. She is starting a new “Exploring Well-being in Learning Environments” seminar series with faculty and is collaborating with SFU Health Promotion Services.

Meeting adjourned at 2:22 pm: Moved by Julian, seconded by Shiv

ACTION ITEMS

<table>
<thead>
<tr>
<th>Name</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>S. Fabian</td>
<td>Will contact SCAR and once response received, will update ToR and distribute to members for electronic vote.</td>
</tr>
</tbody>
</table>