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MEMORANDUM

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ATTENTION Senate  
FROM Peter Hall, Chair   
Senate Committee on Undergraduate Studies  
RE: 2022-2023 SCUS Annual Report

DATE March 7, 2024  
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I am pleased to submit to Senate the 2022-2023 Annual Report of the Senate Committee on Undergraduate Studies (SCUS).

The Senate Committee on Undergraduate Studies is charged by Senate with the following terms of reference:

1. *Taking into consideration the need for coordination and development of undergraduate programs within the University, SCUS shall:*
  - a) *review and make recommendations to Senate on curriculum changes of a major nature and general matters affecting the curriculum.*
  - b) *under delegated authority, review and approve, where appropriate, all proposed new courses, course deletions, course changes and program revisions of a minor nature. These changes shall be reported in summary form to Senate.*
  - c) *review and make recommendations to SCUP regarding new programs and credentials.*
2. *To recommend to Senate grading, examination, standing and continuance policies.*
3. *To recommend to Senate policies on undergraduate admissions, re-admissions, and credit transfer and where necessary, to provide general direction to the Registrar's Office in the interpretation of such policies.*
4. *To consider and decide on policy recommendations concerning undergraduate course registration and course withdrawal procedures and on the administration of undergraduate student records.*
5. *To consider and recommend to Senate policy recommendations from the Diverse Qualifications Adjudication Committee.*
6. *To consider and recommend to Senate policy recommendations regarding the WQB requirements.*
7. *The Committee quorum shall be eight voting members.*
8. *In the event that the representative from a Faculty is unable to attend a meeting of SCUS, the Faculty is authorized to appoint a faculty member replacement.*
9. *The Committee may establish sub-committees.*
10. *With a two-thirds majority vote, SCUS may delegate some of its powers to such sub-committees, or to the Chair/Vice-Chair. Undergraduate students must be represented on all sub-committees.*

This report covers the period September 1, 2022 to August 31, 2023 during which SCUS held **11** Meetings.

SCUS reviewed, recommended, approved and submitted to SCUP and Senate curriculum changes related to the addition, deletion and modification of programs and courses, as well as revisions of relevant regulations.

**Programs:**

Notice of Intent: Bachelor of Applied Science in Engineering Science, Biomedical Engineering Option Major

Notice of Intent: Certificate of Astrophysics and Cosmology

Notice of Intent: Certificate in Sound

Name Change: Joint Major in Business and Geography

Termination: Certificate in Health and Fitness Studies

**Policies:**

Name Change: Aboriginal University Admission Policy (AUAP)

Academic Concessions and Medical Notes

Blended Learning Assessment

Duolingo English Test – Pilot Extension

English Language and Culture (ELC) Conditional Admission Pathway

General Education Curriculum Committee (GECCo) Recommendations

Undergraduate Conditional Admission Pathway Program for International Applicants (three-year pilot)

**New programs approved and recommended**

Full Program Proposal: Certificate in Japanese Studies

Full Program Proposal: Bachelor of Applied Science in Engineering Science, Biomedical Engineering Option Major

Full Program Proposal: Major in Urban Worlds

**Curriculum Changes Approved**

<b>Program changes</b>	<b>New Courses</b>	<b>Courses deleted</b>	<b>Courses changed</b>
<b>278</b>	<b>50</b>	<b>8</b>	<b>290</b>

**SCUS Membership during 2022-2023:**

E. Elle, Vice-Chair (Vice-Provost and Associate Vice-President, Learning and Teaching)

T. Nault (Registrar)

J. Sutherland (Director, University Curriculum & Institutional Liaison)

E. Park, Applied Sciences

L. Campbell, Arts and Social Sciences

K. Masri, Beedie School of Business

A. Eigenfeldt, Communication, Art and Technology

M. MacDonald, Education

P. Kingsbury, Environment

N. van Houten, K. Tairyan, Health Sciences

N. Hawkins, Science

M. Crouch (University Librarian designate)

A. Fung, L. Masri, J. Nagy, A. Parmar (Student Representatives)

K. Nordgren (Secretary, Assistant Registrar)

R. Balletta (Recording Secretary)

***Faculty Delegates***

September 2022 – January 2023: C. Murray, Arts and Social Sciences (for L. Campbell)

December 2022: M. Crouch, Library (for M. Gonzalez Palacios)

January 2023: M. Crouch, Library (for M. Gonzalez Palacios)

January 2023: K. Tairyan, Health Sciences (for N. van Houten)

February 2023: P. Haegeli, Environment (for P. Kingsbury)

March 2023: R. Cameron, Applied Sciences (for E. Park)

April 2023: S. Spector, Beedie School of Business (for K. Masri)

June 1, 2023: B. Cenerelli, Arts and Social Sciences (for L. Campbell)

July 2023: S. Johnson, Science (for N. Hawkins)