MEMORANDUM

ATTENTION: Senate
FROM: Wade Parkhouse, Chair of Senate Graduate Studies Committee (SGSC)
RE: 2014 Annual Report of Senate Graduate Studies Committee

Date: 10 February 2015
No.: GS2015.08

For information:

At its meeting of February 2, 2015, SGSC reviewed the SGSC Annual Report for the period of January 1, 2014 – December 31, 2014. The report is attached for the information of Senate.
MEMORANDUM

ATTENTION: Senate
FROM: Wade Parkhouse, Dean, Graduate Studies

January 19, 2015

I am pleased to submit to Senate the 2014 Annual Report of the Senate Graduate Studies Committee (SGSC).

The Senate Graduate Studies Committee is charged by Senate with the following terms of reference:

1. To maintain the academic standards established by Senate.
2. To review and make recommendations to Senate concerning new graduate programs.
3. To review and make recommendations to Senate concerning major changes to graduate programs.
4. To review and approve all proposed new graduate courses, course deletions, and minor changes to programs. These changes shall be reported to Senate in summary form.
5. To administer, review and make recommendations to Senate concerning Graduate General Regulations.
6. To consider matters concerning Graduate Studies referred to the Committee, and to make recommendations to the appropriate bodies.
7. To consider and decide on policy recommendations concerning graduate course registration, course and program withdrawal procedures, and on the administration of graduate records.

This report covers the period of January 1, 2014 to December 31, 2014, during which SGSC held 11 meetings.

The Senate Graduate Studies Committee has two subcommittees: SGSC Appeal subcommittee (Unsatisfactory Progress under GGR 1.8.2), and the SGSC subcommittee Special Arrangements Steering Committee (Special Arrangements Graduate Program).

SGSC reviewed, recommended, approved and submitted to the Senate Committee on University Priorities (SCUP) and Senate, curriculum changes related to the addition, deletion and modification of programs and courses, as well as revisions to relevant regulations.

Revisions to Policies and Programs
a) GGR 1.3.8a Admission to a Concurrent Bachelor’s-Master’s Program
b) GGR 1.3.13 Certificate Programs
c) GGR 1.5.4 CGPA Required for Continuation and Graduation
New programs approved and recommended
FAS: Professional Master's Program in Big Data under Special Arrangements
FAS: Concurrent BSc-MSc Program in Computing Science
BUS: Certificate in Science & Technology Commercialization
FENV: SFU – BCIT MSc in Ecological Restoration

Curriculum Changes Approved

<table>
<thead>
<tr>
<th>Program Changes</th>
<th>New Courses</th>
<th>Courses Deleted</th>
<th>Courses Changed</th>
<th>Courses Temporarily Withdrawn</th>
<th>Courses Reinstated</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>38</td>
<td>29</td>
<td>18</td>
<td>78</td>
<td>30</td>
</tr>
</tbody>
</table>

Note: numbers are approximate

Graduate admissions, enrolments and credentials awarded
The number of graduate applications decreased slightly in 2013/14 while new enrolments remained stable. Graduate enrolments as a whole remained relatively stable from 4403 students in 2013 to 4364 in 2014. Credentials awarded include 948 master's degrees and 179 PhD/EdD, which is a decrease of 7% in master’s degrees and an increase of 3% in doctorate degrees awarded from last year.

<table>
<thead>
<tr>
<th>Graduate Admissions</th>
<th>04/05</th>
<th>11/12</th>
<th>12/13</th>
<th>13/14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applications</td>
<td>3961</td>
<td>5701</td>
<td>5552</td>
<td>5214</td>
</tr>
<tr>
<td>Offers</td>
<td>1901</td>
<td>2230</td>
<td>2289</td>
<td>2333</td>
</tr>
<tr>
<td>Accepted offers</td>
<td>1512</td>
<td>1868</td>
<td>1875</td>
<td>1844</td>
</tr>
<tr>
<td>New Enrolments</td>
<td>1449</td>
<td>1672</td>
<td>1652</td>
<td>1621</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Enrolments</th>
<th>04/05</th>
<th>11/12</th>
<th>12/13</th>
<th>13/14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total*</td>
<td>3666</td>
<td>4439</td>
<td>4403</td>
<td>4364</td>
</tr>
<tr>
<td>Degree**</td>
<td>2889</td>
<td>3719</td>
<td>3759</td>
<td>3803</td>
</tr>
</tbody>
</table>

*Total headcount of all graduate students (degree, certificate, diploma, exchange and qualifying)
** Total headcount of master’s and doctoral students
<table>
<thead>
<tr>
<th>Credentials Awarded</th>
<th>04/05</th>
<th>11/12</th>
<th>12/13</th>
<th>13/14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masters (M)</td>
<td>651</td>
<td>1073</td>
<td>1015</td>
<td>948</td>
</tr>
<tr>
<td>Doctoral (D)</td>
<td>85</td>
<td>150</td>
<td>175</td>
<td>179</td>
</tr>
<tr>
<td>Total (M&amp;D)</td>
<td>736</td>
<td>1223</td>
<td>1190</td>
<td>1127</td>
</tr>
</tbody>
</table>

**SGSC Appeals Subcommittee**
There were no appeals in 2014.

**SGSC Special Arrangements Steering Committee**
In 2014, two students were admitted to the Special Arrangements program and one successfully defended. At the end of 2014, 17 students remained registered in this program.

SGSC members during 2014 were:

- W. Parkhouse, Chair (Dean of Graduate Studies)
- E. Jozaghi, Y. Norouzi, A. Ahmady, J. Singh Sabharwal, J. Lewthwaite, P. Yoon, Graduate Students
- U. Glasser, Chair FGSC, Applied Sciences
- J. Pulkingham, Chair FGSC, Arts and Social Sciences
- M. Wexler, I. McCarthy, Chair FGSC, Business
- P. Pasquier, Z. Druick, Chair FGSC, Communication, Art and Technology
- P. Winne, Associate Dean, Graduate Studies and Research, Education
- S. Markey, Chair FGSC, Environment
- C. Janes, M. Steinberg (Acting), M. Morrow, Chair FGSC, Health Sciences
- P. Ruben, Chair FGSC, Science
- M-E Kelm, P. Liljedahl, Associate Dean(s) Graduate Studies (ex officio)
- M. Pope, Director Graduate Records (ex officio)
- N. White, University Librarian (ex officio)
- A. Baybuz, T. Liu, GSS Executive representative (ex officio)
- S. Gair, Coordinator, Graduate Academic Programs Policy & Curriculum (ex officio)
- S. MacDonald, Secretary to the Dean of Graduate Studies (ex officio)
- K. Gerlich-Fitzgerald, Secretary to the Associate Dean of Graduate Studies (ex officio)