Attending:  
Simon Fraser University Library
Senate Library Committee
Minutes of the Meeting of February 18, 2013

David Burley  
Glenn Chapman  
Chuck Eckman  
John Edgar  
Natalie Gick  
Byungchae Jin  
Daniel Leznoff  
Wade Parkhouse  
Mario Pinto (Chair)  
Angela Raasch (Minute Taker)  
Laura Marks  
Suzanne Smythe  
Jeremy Snyder  
Thomas Peacock  
Yvonne Tabin  
Penny Swanson

Absent:

Marisol Cruz  
Michael Everton  
Igor Herbert  
Gordon Myers  
Andreas Pilarinos

1.  Approval of the Agenda
Agenda was approved.

2.  Approval of the Minutes
The Minutes of September 24, 2012 were approved.

3.  Business Arising
Nothing to report.

4.  Chair's Report (Mario)
   • Budget
   Mario reported that 2012/2013 was a very productive year. The Library received funding from the University Priorities Fund for the Research Data Repository Project and a one-time lift of $250,000 for the collection budget (end of the year money). For 2013/2014 the Library received $750,000 from the University for the 3rd floor renewal project and a 2nd allocation of $400,000 from the University was announced today. In addition for 2013/2014, the Library received $100,000 to develop the Research Commons and year two funding for the Research Data Repository Project.
   • Intercultural Centre
   Mario announced that the University is very interested in establishing an Intercultural Centre. A number of donors have already expressed interest in this project. The University hopes to establish the centre on the North side of the Library (approx. 30,000 square feet).
   • Digital Ecosystem
   Mario was pleased to report that SFU is taking a leading role in establishing the area of Digital Scholarship in both research initiatives and developing infrastructure and support. A number of universities in Canada and internationally are supporting SFU in its initiative. The SFU Library is playing an important role in this initiative.

5.  Dean of Library Services Report (Chuck)
Chuck gave a brief overview of his report. He mentioned that several items in his report will be discussed in more detail Brian and Natalie’s reports.
   • Copyright
   Chuck reported that the responsibility for copyright administration, education, training and support at SFU is scheduled to transition from the VP of Legal Affairs to the VP Research with the hiring of Donald Taylor to serve as Copyright Officer in the Library. This transition will take place March 1, 2013 and the website will be fully functional with staff ready to answer e-mail inquiries. Mario mentioned that the University allocated the funds for Don’s new position.
6. **Cost of General Electronic Serials Packages vs. itemized subscriptions/ILL (Danny)**
Daniel brought up the issue of purchasing individual journal subscriptions vs. full journal packages. He wanted to know if there were any advantages or cost savings in purchasing individual journals rather than packages. Patty reported that an analysis of the cost benefit of journal packages vs individual title costs was done about 5 years ago and the results demonstrated that the packages were a very good deal. She agreed that it was time to re-evaluate the journal packages for usage and cost vs. individual subscriptions to determine whether the packages are still beneficial.

7. **SFU Library Annual Report (Chuck)**
Chuck circulated a hard copy of the annual report. Chuck ensured Mario that the Library only printed a small number of annual reports for Council and potential donors. Chuck pointed out a couple of interesting usage stats and a comment was made regarding the 40% rise in E-book usage. Natalie commented that students are doing more research on-line and this is driving the numbers up. A question was raised regarding the archiving of the current book collection. Patty said she is working on a preservation project which will outline the process of archiving books.

8. **SFU Bennett Library Renovations Update (Natalie)**
Natalie reported that monitors have been installed in the second floor study rooms and are being well used. The 6th floor silent area has been established and seems to be very successful (Natalie has not received any complaints regarding the lack of silent area space). The Virtual Campus Infrastructure equipment has been installed in room 7301. The 3rd floor renewal project is now in the construction document stage. The Library hopes to do the renovations in phases, so that there is as little disruption to students and faculty as possible. The renovation will be completed later than expected (later in the fall). The 3rd floor washrooms will also be renovated in phases (two at a time) starting in March. Nicole White is surveying students and faculty regarding the requirements for the new Research Commons, which will be located on the 7th floor.

9. **SFU Research Data Repository Update (Brian)**
Brian gave an update on the Research Data Repository project. Brian reported that the chief focus of this initiative will be SFU research data. SFU will develop and implement a Research Data Management infrastructure that provides a repository for research data and ensures its security and integrity over time. The Library will collaborate with IT Services to develop local support for research data production, management, curation and discovery for primary and secondary analysis. At the end of the first year a data survey will be distributed to students and faculty to gather feedback on the current service. A question was raised regarding the storage requirements for video and AV. Brian remarked that these formats require large storage capacities and this would be an area they will be looking into. Another question regarding security and privacy of information was asked. Brian confirmed the system will support the full range of access controls including restricted or no access as needed.

10. **Library Spring All-Staff meeting Invitations (Chuck)**
Chuck announced that the Library will have two all staff meeting on March 12, 2013. Chuck invited anyone who was interested from the group to come to one or both of the meetings. Chuck circulated the agenda to the group.

11. **New Business**
David Burley asked a question regarding the process for cancelling journals. He mentioned that one of his department’s journals was cancelled a few years back and no one was informed that it had been cancelled. He wanted to know why this was done with no one’s approval from his department. Patty mentioned that in 2009 there were a number of cuts made to the collection and a number of journals were cut from the collection. Most of the journals were low usage journals. Patty explained that journals are not randomly cut, but that a list is circulated by the liaison librarian from that department to faculty and posted on the Library’s website. In addition, a number of e-mails were sent to faculty informing them of the impending cuts and asking them to contact the Library or liaison librarian in their area if they felt a journal should be kept. Patty said that this one may have slipped through the cracks and wasn’t noticed until later. The fortunate thing is that the journal was able to be reinstated.

Next Meeting: Monday, May 13, 2013 at 2:30pm in the Wosk Room