Minutes of the Meeting of October 24, 2016

Attending:  Gwen Bird
            Glenn Chapman
            Daryl Clarke
            Arif Farah
            Valorie Crooks
            Natalie Gick
            Jie Mein (JM) Goh
            Joy Johnson (Chair)
            Dan Laitsch
            Peter Liljedahl
            John Maxwell (via BlueJeans)
            Tanya Procyshyn
            Susie Smith (Recording Secretary)
            Nicole White
            Vance Williams

Guests:

Elaine Fairey
Patty Gallilee
Brian Owen
Rue Ramirez

Absent:

Gordon Myers
Judy Smith
Donya Samadi
Ljiljana Trajkovic

1. Approval of the Agenda
   Approved.

2. Approval of June 13, 2016 Minutes
   Approved.

3. Business Arising

   Collections Budget 2016/17 (Patty Gallilee) – From the last meeting, there was a request to provide data for pressure points. Patty advised that 10 of the most expensive subscriptions account for 40% of the collections budget (approximately $10 million). The 5 big publishers account for 33% of the collections budget. The Library is looking at ways to break down the Big Deals. Joy mentioned that the University of Ottawa is backing away from serials subscription. It was asked if other Universities were moving in that direction. Patty said there are some Universities moving in that direction.

4. Chair’s Report (Joy Johnson)
   Open Access Policy will be presented at the next Senate meeting on November 7, 2016. Currently it is budget time. Her portfolio received a 1.5% base budget increase for 2017/18 and she is funding the following from this new allocation: $172,000 for new ILS, and $47,000 base lift to collections budget. Joy is also bringing forward a request to the Budget Review committee for a $202,000 lift to the collections budget. The Library was in attendance for Researching the City, an inspirational evening, showcasing how seemingly "abstract" research activities have real world impact on our city. The International office have helped in arranging to have Allamah Iqbal Memorial Urdu collection consisting of 125 volumes, primarily in Urdu with some Persian and English, on the work of Iqbal and the cultural history of Indo-Pakistan, donated to Special Collections.
5. **Dean of Libraries Report (Gwen Bird)**

Digital Humanities Innovation Lab will be opening in the Fall 2016. We already have some applications coming in to use the Lab. The Public Knowledge Project (PKP) has received some funding as part of $4.3 million Canada Foundation for Innovation (CFI) infrastructure. PKP and Erudit (interuniversity consortium) are the leads for a national research platform based on open source technologies.

We have once again received strong support from the Vice-Presidents’ table to compensate for the fluctuation in US/Canada exchange rate for our collections budget. The Library is also listed as high priority for a full upgrade in the University’s 2017-2022 Capital Plan.

Gwen is chairing a national working group on scholarly publishing. The group have been meeting virtually with an in-person meeting planned in November. A report is due in Spring 2017.

6. **Library Strategic Plan 2017-2021 (Gwen Bird)**

Our current 5 year strategic plan will be ending in December 2016. Our new strategic plan will be rolled out in January 2017. We had received input from faculty, undergraduates and graduates in putting together this plan.

**Motion:** Committee support for Library 2017-2021 Strategic Plan to Senate  
**Moved:** Vance Williams  **Seconded:** Glenn Chapman.  
**Motion carried.**

7. **Annual Report for the Senate Library Committee/Library Penalties Appeal Committee (Gwen Bird)**

The committee recommended amending the Senate Library Committee report last point under November 5, 2015 that the committee “reviewed and affirmed the Terms of Reference for Senate Library Committee”. Glenn Chapman, Chair of Library Penalties Appeal Committee, advised that there has not been any appeal for the last 1½ years.

8. **Library Annual Report (Gwen Bird)**

The report will be sent to Senate for the December 2016 meeting.

9. **Loans Policy Changes (Elaine Fairey)**

Elaine provided the reasoning why we are proposing unlimited online renewals. Note if an item is requested by another patron a recall notice will be issued for the book to be returned. University of British Columbia (UBC) already has a policy of unlimited renewals and their staff have reported no serious issues with this policy.

The other policy change is to increase the fine threshold from $5 to $10. This is the amount which borrowing privileges are suspended. Currently there are 7,000 Alumni and 25,400 everyone else (faculty, graduates and undergraduates) with $5 or less fines. There are 2,000 Alumni and 400 everyone else for fines between $5-$10. Besides paying in person, fines can be paid over the phone with one of our Library staff. It was recommended to see if it possible to have patrons pay online.

Fines threshold at other universities:

<table>
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<tr>
<th>Library</th>
<th>Fines Threshold</th>
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<tr>
<td>University of Alberta and UBC</td>
<td>$50</td>
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Motion: To approve the 2 proposed changes to SFU Library Loans Policy
Moved by: Peter Liljedahl, Seconded by: Vance Williams
Motion Carried Unanimously.

10. Integrated Library System (ILS) Update (Brian Owen)
We have selected ExLibris for our new ILS system. Contract negotiations were completed in August 2016. It was noted that we have been using our current ILS Millennium for the past 20 years and information is stored on our servers on the 4th Floor. Since the new system is cloud-based, there were security issues that had to be addressed about location of the storage of information. To address this issue, ExLibris will be opening a data center in Canada. We are now in the implementation phase of the ILS project. A system freeze was implemented on October 14, 2016. We plan to test data load before the end of January with a go live date of May 19, 2017.

11. Other Business
Digital Learning Resource Platform at SFU for Electronic Textbook (John Maxwell)
Gwen advised that the Library was involved in early discussion as part of the Task Force on Flexible Education. There was a need for a Digital Learning Resource Platform for SFU. To be successful, such a platform must integrate efficiently with Canvas and other campus-wide systems. Trials of two possible platforms, Texidium and VitalSource, were conducted in 2015, and trials of Texidium continue in 2016. Results of several semesters of trials are available from the TLC. A proposal was then sent to Senate Committee for University Teaching & Learning (SCUTL) to provide structure, oversight and stewardship for the process of recommending a Digital Learning Resource Platform (DLRP) for SFU by June 2017.

Adjourn 3:35 pm

NEXT MEETING:
Wednesday, February 15, 2017
2:30 pm – 4:00 pm
Bennett Library Room 7200