1. **Approval of the Agenda**
   Approved.

2. **Approval of February 15, 2017 Minutes**
   Approved.

3. **Business Arising**
   
   **Journal Usage Project (Patty Gallilee)** - The Library is expecting results next week from this national study from CRKN (Canadian Research Knowledge Network), analyzing use and citation patterns in academic journals from Big Deals. The data will help build support for CRKN and its members to negotiate improved terms and pricing with large commercial publishers.

   **SPAN Monograph Project (Patty Gallilee)** - This project is proceeding. All participating libraries are noting items to be preserved and undertaking shelf verification.

4. **Chair's Report (Joy Johnson)**
   Joy reported on a recent retreat with the President, Vice-Presidents and Associate Vice-Presidents. The 2018-19 budget and a number of strategic priorities were discussed. Some priorities are SFU Innovates, Big Data, Aboriginal Reconciliation Council, Centre for Dialogue, and the new Student Experience Advisory Committee. Gwen Bird is a member of the latter committee.

5. **Dean of Libraries Report (Gwen Bird)**
   The Library is planning for a student-focused Makerspace in Bennett Library. It will be located in the space where the media collection is currently housed. The media collection will be relocated within the building and the area will be renovated. A funding request has been submitted to the Capital Planning
Steering committee and we are working on soliciting donations. We plan to hire a Makerspace librarian. There will be workshops and student assistance offered in the area. Some equipment considered for the space includes laser cutter, 3D printer and antique letterpress. We are looking at having a podcast room, One Button studio, and editing (audio/video) room.

In April 2017, Vincent Larivière from Université de Montréal, gave a public lecture on collection development in the digital age. Also during that month, the library ran Gallup12 employee engagement survey for a second time. The results showed we improved in all areas and more employees are engaged.

Elaine Fairey, Associate University Librarian, will be retiring in July 2017, after 25 years of outstanding service to the University.

6. **Collections Budget 2017/18 (Patty Gallilee)**
   Patty reviewed the budget with the committee. The University once again gave financial support to protect the budget from exposure to the US exchange rate. The Library also received a lift of $249,000 to the base budget to address the loss of purchasing power due to inflation. Patty responded to questions from the committee.

   Patty mentioned that serial allocations have been based on increases of 4% over previous year’s expenditures while monograph allocations have remained the same.

   Dan Laitsch motioned to support the budget. This was second by Daryl Clarke. Motion passed.

7. **Integrated Library System(ILS) Update (Brian Owen)**
   The new Alma/Primo system went live on Thursday, May 25, 2017. This is a cloud-based service using a data center in Toronto. Brian provided some data migration statistics to show the enormous amount of information that needed to be transferred over to the new system (eg 3,316,724 bibliographic records, 172,943 patrons, 274 vendor records, 29657 outstanding loans and 5915 active orders).

   It was a successful implementation and now we are in our post-implementation phase (May 25-August 31, 2017). This phase consists of correcting data issues, tuning system configuration, workflow refinement, documenting procedures, planning the implementation of Leganto (new course reserve module), and implementing a separate and special version of Primo system that will provide access to a subset of our electronic resources with more inclusive licensing terms.

8. **Fee Waiver for Library Programs (Elaine Fairey)**
   SFU Library proposes waiving fees for workshops and other programs which currently require a registration fee, instead instituting a “no show” fine of $25 to facilitate attendance management. Attendees will be notified when they register that a $25 fine will be applied to their library account if a cancellation is not received 48 hours in advance and they do not attend. Benefits of a no-show fine rather than a registration fee:
   
   a) Eliminates financial barriers
   b) Minimizes attrition
   c) Reduces administrative overhead
The proposal is in alignment with attendance management strategies elsewhere at SFU and other Universities. The committee discussed the proposal and supported the proposed changes.

9. **Scholarly Communications Roadmap from Canadian Association of Research Libraries (Gwen Bird)**
The committee discussed the report which presented the activities CARL aims to undertake to stimulate progress towards an open, sustainable, effective and innovative scholarly communication system. When considering impact metrics, faculty privacy must be respected. It was noted that SFU just signed up to the new Canadian ORCID consortium, an open, not-for-profit organization run by and for the research community. ORCID core principles established that they are open to all who want to use a persistent identifier for research activities and outputs - regardless of country, discipline, or industry. Currently 22 institutions have signed up to ORCID-CA.

10. **Master Space Plan (Natalie Gick)**
A proposal to renew WAC Bennett Library is part of the SFU Five-Year Capital Plan 2017-2022. In preparation for a full renewal, and to inform incremental renovations, the Library and Facilities Services issued a Request for Proposals to create a Master Space Plan for the Library. Proposals were received and negotiations concluded with the preferred vendor (1 local architect and 1 international architect). Currently we are in the process of consulting with stakeholders (faculty, students, library employees and other members of the campus community). Joy mentioned that at this time, the budget has not allocated for this.

11. **Other Business**
No other business was brought forward.

Adjourn 10:18 am

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**NEXT MEETING:**
Monday, October 16, 2017
2:30 pm – 4:00 pm
Bennett Library Room 7200