Present: Gwen Bird  
Glenn Chapman  
Daryl Clarke  
David Coley  
Jeff Derksen  
Jie Mein(JM) Goh  
Huamei Han  
Joy Johnson (Chair)  
Dan Laitsch  
Wade Parkhouse  
Junxian(Johnson) Peng  
Hazel Plante  
Judy Smith  
Susie Smith (Recording Secretary)  
Malcolm Steinberg  
Vance Williams  

Guests: Karen Munro  
Brian Owen  
Nicole White  

Absent: Natalie Gick  
Arr Farah  
John Maxwell  
Ljiljana Trajkovic  

1. Approval of the Agenda  
Approved.  

2. Approval of May 30, 2017 Minutes  
Approved.  

3. Business Arising  
Fee Waiver for Library Programs (Nicole White) – This change has been implemented and feedback from students has been positive.  

4. Chair’s Report (Joy Johnson)  
Joy attended the Kwis Ns7eyx (Witness) Ceremony this morning. SFU Aboriginal Reconciliation Council presented their calls to action for reconciliation to President Andrew Petter. The final report by the council highlights the work ahead as the University community begins its collaborative journey towards reconciliation. The recommendations within the report will guide how the university will allocate $9M in strategic funding for projects and initiatives that will support reconciliation efforts over the next three years.  

The VPRI’s budget request to the Budget Review Committee for 2018/19 was focused on the Library collections budget. The Library’s funding request to support collections for the new Sustainable Energy Engineering Program has been deferred since the program will not start until 2019.  

5. Dean of Libraries Report (Gwen Bird)  
Associate Dean of Libraries, Brian Owen, received the 2017 Ron MacDonald Distinguished Service Award from the Canadian Research Knowledge Network. The award recognizes Brian’s ongoing contribution to research librarianship and his commitment to Canadian scholarly communication. We also welcomed two new librarians in leadership roles at SFU. Karen Munro began as Associate Dean of Libraries, Learning
and Research Services in September and Melissa Salrin began as Head of Special Collections and Rare Books in July.

Lastly we were pleased to learn that our application for membership in the Association of Research Libraries (ARL) has been successful. SFU will join this group of top research libraries beginning in 2018.

6. **Annual Report for the Senate Library Committee and Library Penalties Appeal Committee**
Glenn noted that the Library Penalties Appeal Committee did not meet last year but will be having a meeting in the next month. The report will be submitted by Joy for presentation to Senate in December 2017.

7. **Library External Review (Joy Johnson)**
The external review is scheduled for November 21-23, 2017. The Members of the review team will be three University Librarians from peer institutions: Vivian Lewis (McMaster), Rebecca Graham (Guelph) and Jonathan Bengtson (UVic), as well as one SFU faculty member (Valorie Crooks, Geography). The committee has been given key questions to guide the review. After the review, a report will be generated and given to Joy and Gwen. The report will then be brought to this committee and to the Senate Committee on University Priorities (SCUP) for information only, before going to Senate.

There will be a community forum scheduled on November 23, 2017 at 10am in Blusson Hall 10011 which Joy encouraged members of this committee to attend.

8. **Deposit in Summit after Open Access Policy (Gwen Bird)**
Gwen introduced the question of what the Library can do to increase access and deposit to Summit, to conform with the university-wide Open Access Policy. Some suggestions were:

- Departments can include deposit as part of tenure and promotion guidelines especially if it states materials must be deposited to be considered in T&P process.
- Include information on the signature sheet from the Office of Research Services
- Twice/year reminders to researchers about how to deposit in order to conform to policy
- Show how many citations a paper has received or how many times it has been downloaded
- Have faculty deans to get on board
- Send report to department chairs about number of articles submitted from their department
- Provide incentive prize(s) for depositing
- Show service and value for depositing. Mention “Congratulations to ______ from Faculty of _____ which had their paper downloaded # of times”
- Open Access Week: services workshops and drop-in clinics

Gwen will send email to Senate Library Committee members with more information on events planned for Open Access Week.

9. **Programming for Faculty in Research Commons (Nicole White)**
Nicole provided a summary of the new programming available for faculty members in the Research Commons. She asked committee members to consult with their faculty colleagues to identify areas of particular interest in which the Research Commons should develop future programming. The Research Commons team found that response has been positive to one-on-one training and targeted invitations, rather than open workshops. It was suggested that the Research Commons partner with other departments (Teaching & Learning Center, Health & Wellness, Grant Facilitators) to provide faculty programming.
10. **Integrated Library System Update (Brian Owen)**

The migration to a new library system was a large project. We are in the post-implementation phase which is an on-going process, and work continues to sort out all workflows and clean up data. From online feedback we are aware of several areas that still require additional work:
- Data problems or broken links
- Types of access
- Discovery Service – online public access

The new system has also brought some significant improvements:
1) Community Scholar Program – running a separate instance of the Primo discovery system to provide access to a subset of our electronic resources with more inclusive licensing terms.
2) Leganto - new course reserve module will be coming online in 2018, including better integration with Canvas and better reading list capacity for faculty and students

Committee members suggested ways to improve the Library’s public communications about the new system and the change process.

11. **Infrastructure for Open Access (Brian Owen)**

The academic library community is working to create an open scholarly commons. Brian shared a paper proposing that every academic library should commit to contribute 2.5% of its total budget to support the common infrastructure needed to create the open scholarly commons. Committee members were asked to review the proposal and provide feedback at the next meeting.

12. **Other Business**

No other business.

Adjourn 4:00 pm

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**NEXT MEETING:**
Monday, February 19, 2018
2:30 pm – 4:00 pm
Bennett Library Room 7200