1. **Approval of the Agenda**
   Approved.

2. **Approval of October 22, 2018 Minutes**
   Approved.

3. **Business Arising**
   **Annual Report for the Senate Library Committee/Library Penalties Appeal Committee (Gwen)** - The reports were presented to Senate in December 2018.

4. **Chair's Report (Dugan O’Neil)**
   Nothing to report.

5. **Dean of Libraries Report (Gwen Bird)**
   The Library received funding from the Aboriginal Strategic Initiative to create an Indigenous Curriculum Resource Centre. This directly addresses one of the Calls to Action in the report of SFU's Aboriginal Reconciliation Council. The funding will allow us to hire a term librarian to curate a collection of resources supporting decolonization and indigenization of courses.

   On March 14, 2019, our Library will be holding our Annual Celebration of Authors Event in the Library’s Special Collections area from 3:00 pm – 4:30pm. Types of submissions received are in both forms of books and eBooks with more people self-publishing their works these days. A question was asked if SFU Celebration of
Authors event included Adjunct Professors. Gwen confirmed it does include Adjunct Professors.

Gwen advised the committee that one of our librarians, Mike McIntosh, was recently killed in a cycling accident. There is a memorial event planned next Tuesday, March 5, 2019 for him. Mike had worked with SFU Library since 1989.

6. **Master Space Plan (Natalie Gick)**
   This is our roadmap for future improvements and upgrades while helping define the vision for the future of the Library. Natalie presented the powerpoint presentation prepared by Miller Hull Partnership and Public Design and committee discussed the plan.

7. **Collection Management Policy Update (Patty Gallilee)**
   In alignment with the SFU Library 2017-2021 Strategic Plan, and specifically the three goals below, an initiative to review and renew collections policies was created.
   - Build responsive and enduring collections
   - Expand spaces for student learning, interaction and experimentation
   - Respond to increased demand for digital information

   The Library has formed three task groups to create three draft policies (General collections policy, E-book policy, and Deselection policy). The task groups will be doing literature searches and environmental scans, and preparing draft policies in each area. Patty is interested in hearing any thoughts on the best method of communication and consultation with faculty. Please email her at plg@sfu.ca

   Once the policies have been created, they will be brought to this committee for review. The library will set up a public webpage on what is happening with the policies.

8. **Other Business - None**

Adjourn 3:30 pm

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**NEXT MEETING:**
Friday, June 28, 2019
2:00 pm – 3:30 pm
Bennett Library Room 7200

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