Present: Anthony Chan  
        Jeff Derksen  
        Ashley Edwards  
        Joy Johnson (Chair)  
        Christine Kim  
        Dan Laitsch  
        Kimberly O'Donnell  
        Abhishek Parmar  
        Geoffrey Poitras  
        Deanna Reder  
        Ozlem Sensoy  
        Judy Smith  
        Susie Smith (Recording Secretary)  
        Vance Williams  
        Jennifer Zerkee

Guests: Mark Christensen  
        Patty Gallilee  
        Jenna Thomson

Absent: Gwen Bird (on leave)  
        Elizabeth Elle  
        Natalie Gick  
        John Maxwell  
        Ljiljana Trajkovic

1. Approval of the Agenda  
   Approved.

2. Approval of June 28, 2019 Minutes  
   Approved.

3. Business Arising  
   Nothing to report.

4. Chair’s Report (Joy Johnson)  
   Joy thanked Patty for being the Acting Dean during the summer. She also thanked Deanna for all the 
   work she has done as the current Acting Dean. Joy mentioned that SFU Professor Valorie Crooks is 
   working with the Library on SFU’s Knowledge Mobilization Hub. The Hub would be based in the 
   Library’s Research Commons and will be providing support for all 3 campuses.

   Community-Engaged Research Initiative (CERI) is providing one time funding for a librarian to work 
   at 312 Main Street CERi Hub on the Community Scholars Program.

5. Acting Dean of Libraries Report (Deanna Reder)  
   The Library is a partner in two project charters to submit to the Central Planning Committee:  
   i. Creation of the Vancouver Graduate Research Commons on the 7th Floor of Harbour Center  
   ii. Expansion of the Fraser Library at SFU Surrey

   Deanna attended the Association of Research Libraries (ARL) conference in Washington, DC during 
   week of September 23 – 27, 2019. It was noted that outgoing ARL President Susan Gibbons gave 
   the first ever land acknowledgement of the beginning of the proceedings which is not typical practice 
   in the USA. The main focus of the conference was on EDI (Equity, Diversity and Inclusion) and 
   digitization. Other topics emphasized included decolonization of library collections, the ethics of 
   information technologies and the ethics, politics, and power of assessment.

6. Annual Report for the Senate Library Committee/Library Penalties Appeal Committee  
   Both reports were presented to the committee to review. Mark Christensen explained since the removal 
   of most fines in the Library, there has not been a need for the Penalties Appeal Committee to meet this 
   past year. Mark advised that fines only exist for equipment and books that are recalled. Dan Laitsch 
   moved to accept the report as presented. Seconded by Vance Williams. Approved unanimously. The 
   report will be submitted by Joy to Senate for presentation at their December meeting.
7. **Instruction Plan (Jenna Thomson)**
   The plan articulates the Library's philosophy for instruction. The strategic document was envisioned for external use by Librarians and others when they meet with faculty. The front of the plan presents our teaching philosophy while the back outlines our educational goals. We view our goals in a circular pattern, iterating on concepts as students move from 1st through 4th year. A recommendation was made to include mobilization or circulation in our teaching philosophy and to rethink how we articulate the idea of scaffolded instruction.

8. **Collections Policy Review (Patty Gallilee)**
   [https://www.lib.sfu.ca/about/overview/collections/reviews/policy-review-2019-20](https://www.lib.sfu.ca/about/overview/collections/reviews/policy-review-2019-20)
   Looking at the web pages, Patty noted that three task groups have been formed: Collections Policy, eBook Policy, and Deselection Policy. Each task group has 5-6 librarians and include representation from various disciplines, at least 2 of the three campuses, and with a mixture of individuals newer to, as well those with longer experience in the profession. To date the task groups have been looking at policies at peer institutions, reading about collection policies and planning communication and consultation. Patty also reviewed the timeline. If any members had any comments or questions they were encouraged to email her at plg@sfu.ca. Patty will provide an update on the Review at the next meeting.

9. **Other Business** - None

Adjourn 3:20 pm

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**NEXT MEETING:**
Monday, March 2, 2020
2:30 pm – 4:00 pm
Bennett Library Room 7200