This document is adjunct to SIAT's calendar entry and to SFU's Graduate General Regulations. It describes SIAT's normal practice with respect to the topic it addresses.

It has been approved by SIAT's Graduate Caucus.

**Graduate Awards General Principles**

In selecting individuals best qualified for the various awards we give, certain principles of fairness and responsibility should apply.

1. The awards are based on merit according to the evidence presented by the applicant.
2. The data used are to the best of our ability current and correctly interpreted.
3. We do not discriminate on the basis of race, religion, ethnicity, gender, sexual orientation, national origins or wealth. In some cases, where awards are specifically targeted by their sponsors to certain classifications (e.g. women, gays, international students, Surrey residents, seniors, communications students), we will abide these restrictions so far as they are consonant with the rules of SFU and part of a spectrum of awards that, in their entirety, offer good opportunity for all classes of applicants.
4. Commonly, applicants can reapply in later cycles of an award program (i.e. when an award is offered again), unless specifically excluded for published reasons.
5. We will publish clear guidelines as to the amounts given, criteria, deadline dates and application process for awards in a timely way.
6. We respect the individual privacy of applicants and their data. While we can speak to guidelines and general qualification of awardees, we cannot disclose individual data to those outside the immediate judging and awards process.
7. All application materials become property of the Committee and will not be returned unless by prior agreement (this is usually for costly items, such as research reports, books, theses).
8. The composition of the Awards Committee (Graduate Admission Committee) for a given award is to be broadly representative, across the scope of the award.
9. Conflict of interest is to be studiously monitored by the committee: members are expected to recuse themselves in such cases, including roles of senior supervisor, supervisory committee member, family relationship, business partnership or other close relationship.
10. The awardees will be publicly announced by a date and time previously and openly published.
11. The Awards Committee (GAC) will exercise good judgment in accepting new funding for awards; that their conditions are not in violation of fair play described here or in the general rules and principles of SFU.
12. In all instances, we are governed by the rules of Simon Fraser University which take precedence over the foregoing if in conflict.
Simon Fraser University Graduate Fellowship:
School of Interactive Arts and Technology Awards Criteria

These awards are based on academic merit and will be measured through accomplishment. There will be two measures for such merit.

Grade Point Average
This is a cumulative measurement of the achievement of a student as evaluated by the faculty members who have taught that student. For current students in the program the SFU GPA only will be used. For students new to the program, the GPA of the prior program of study will be used taking the cumulative upper division grade point average. Applicants must have a minimum UDGPA of 3.50 for incoming students entering SIAT from a Bachelor's degree OR a CGPA of 3.50 for continuing graduate students.

Refereed Publications
This is a measure of achievement as judged by academics at arms-length to the student's course of study. A refereed publication is a work that has two properties. The first is that it is published and available on a lasting and public basis. The second property is that it has passed peer review within the broader academic community (student-based peer review is specifically excluded). Publication is at arms-length from the author, for example, vanity publications will not be counted. Without prejudice to other forms of refereeing that meet the above criteria, examples of refereed works include journal articles, refereed conferences, academically juried art, design or architecture competitions or exhibitions, academically juried programming contests, and academically reviewed external teaching awards (for graduate students, recognized excellence in teaching is a measure of academic merit).

The overall measure on which applicants will be ranked is:

\[ \text{GPA} + \text{up to 0.4 for refereed publications.} \]

The Graduate Program allocates the Graduate Fellowships into two pools, for incoming students and current students respectively. The number in each pool is chosen by the Graduate Program Committee. The numbers will be in proportion to the number of students in each pool. Rounding will be in favour of the incoming students in the program. The Graduate Program will merge the B-Lists from both pools into a single list.

Students will normally be eligible to receive a Graduate Fellowship only during the first nine (9) semesters of a Master's program and during the first fifteen (15) semesters of a PhD program. Where a student transfers from a Master's to a PhD program, the semester of transfer will be calculated as the first semester in the Ph.D. program.

(Revised per GPC 2009 03 02)