APPEAL FORM
INTERACTIVE ARTS & TECHNOLOGY

STUDENT NAME: STUDENT NUMBER:
E-MAIL: DATE:

REASONS FOR APPEAL

• TO WAIVE GRADUATION REQUIREMENTS: This appeal is used when you have taken a course particularly relevant to the SIAT curriculum, but is not currently listed in our degree requirements. Evidence is necessary to prove that this course should be considered in lieu of a graduation requirement. For example, course outlines, projects, and papers are commonly substituted as evidence to justify using one course to replace another. Other reasons are also considered. Your rationale for why such a waiver should be applied to you should also be outlined below or attached in a supporting document.

• GRADE APPEAL: Before submitting a grade appeal, please read SFU Teaching Policy #T 20.01 (http://www2.sfu.ca/policies/teaching/t20-01.html) - Grading and the Reconsideration of Grades. There are a number of steps you should take as starting points:

  1) Talk to your instructor about the issue first.
  2) The appeal must be submitted to the Undergraduate Curriculum Committee (UCC) via the SIAT Advisor (siat_advising@sfu.ca). The UCC chair must approve the appeal for it to be valid.
  3) Include relevant documentation surrounding your appeal (course outlines, grading, assignments, communication with instructor, etc.).

• OTHER: Appeal not covered in the sections above may also be submitted

DETAILS OF APPEAL
Clearly state what the grounds of the appeal are and the outcome you are seeking. Include any relevant documentation that.