NOTICE TO ALL CONTRACTORS WORKING AT SFU

CONSTRUCTION SAFETY

FOR ALL EMERGENCIES CALL: 778 782-4500 or on the SFU phone system 24500

The contractor shall carry out the work in strict accordance with the latest edition of the Industrial Health & Safety Regulations of the Workers’ Compensation Board of B.C. (WCB). The contractor shall assume and be responsible for the health and safety of personnel engaged in the work, whether employed directly by the contractor or by a subcontractor. All contractors and subcontractors must be registered employers of the Workers’ Compensation Board.

First Aid - The Contractor shall arrange and be responsible for first aid facilities and an Accident Prevention Program to the WCB requirements. Emergency first aid is available from Health Services (telephone 778 782-4500).

Safety Office - located at #265 in the MTF at Discovery Park, provides Environmental Health & Safety services to the campus. Contractor shall refer any questions from the campus community relating to health or safety, to the Facilities Services Project Manager or to the Safety Office.

Facilities Services  Ph: 778 782-3582

Apollonia Cifarelli, Director EHS  Ph: 778 782-4978  Cell: 778 999 2220
Tajinder Aujla, Safety Advisor  Ph: 778 782-3867  Cell: 604 657-6356
Melinda Skura, Safety Advisor  Ph: 778 782-7264  Cell: 604 374 6932
Dolf Hengelmolen, Safety Advisor  Ph: 778 782-3011  Cell: 778 999 0332
Mike Neudorf, Safety Advisor  Ph: 778 782-7265  Cell: 604 375 3310
**Accident Reporting** - All accidents and injuries sustained on campus shall be reported immediately to the Facilities Services Project Manager.

**Access** - Do not enter any restricted area or room without prior approval, in writing, from Facilities Services Project Manager.

**Roof Access** to any roof area must be scheduled and have prior approval, in writing, from Facilities Services Project Manager.

**Campus Security**, located in the Transportation Centre underpass, provides emergency first aid to campus after hours. However, prime contractors are responsible for their own first aid as per WCB regulations. Call 778 782-4500.

Keys and parking are also controlled from Campus Security.

**Traffic Control** - Work that may disrupt or block traffic must be pre-approved by Facilities Services (778 782-3582) and Campus Security (Non emergency 778 782-3100).

**Smoking** is prohibited in all buildings at SFU at all times.

**Fire Alarms** - If a fire alarm sounds, all contractors are to immediately proceed to the nearest exit and leave the building until told it is safe to re-enter.

**Lock Out/Tag Out** - SFU’s lock out/tag out procedures are minimum requirements. Obtain a copy from the Facilities Services Project Manager or the Safety Office.

**Services** - Before starting work, coordinate all disconnections of services and utilities with Facilities Services Project Manager. Ensure that lock out of any electrical equipment relevant to the project has been completed. Location of underground services must be determined before starting work.

**Laboratories** - Experimentation in progress may expose workers to biological, radioactive, or chemical hazards. In some Physics labs, laser lights are used which can be dangerous if contacted by a worker. Do not enter laboratories unless authorized by Facilities Services Project Manager. Do not eat, drink or smoke in labs.

**Asbestos** - SFU has marked asbestos containing material, especially textured ceiling coat, with a red stylized capital ‘A’. In some cases, a red and black warning sticker may be used. DO NOT DISTURB THIS MATERIAL. Contact the Safety Office or Facilities Services Project Manager if you have any questions about asbestos containing material. If suspect asbestos material is discovered during construction, stop work immediately and alert Facilities Services Project Manager and the Safety Office.