Emergency Procedures
Segal Graduate School of Business

Fire
- Pull the nearest fire alarm, leave the area and close the door
- Evacuate the building via the nearest exit, do not use elevators
- Proceed to the assembly area and relay relevant information to Fire Wardens
- Do not re-enter until authorized by Fire Department or Campus Security

Earthquake Procedures
- Drop, cover, hold under a heavy desk or table, or an interior wall or corner
- Wait 60 seconds after the shaking stops
- Check yourself and others nearby for injuries
- Do not use elevators
- After the shaking stops, proceed to the designated assembly area

Medical Emergencies and First Aid

Major
- Call 778 782 5252 state “Medical Emergency” and give the incident location

Minor
- Go to Security at Segal Room 1880 778 782 7911

Power Outage
- Remain calm
- Emergency lighting will be available
- Unplug all electrical equipment
- Ensure computer is turned off
- Security or Operations will provide pertinent information

Weather Emergencies
- Check weather and road conditions
- Use extra caution when driving

For information, go to
- SFU Home Page at sfu.ca
- Follow SFU Alerts instructions (see below)

Personal Security
Suspicious Persons
- Do not confront the person unless you feel comfortable
- Move to a safe location
- Contact Security 778 782 5252
- Describe the location and the person

Suspicious Objects
- Do not touch or disturb the object
- Call Security 778 782 5252 and provide description of object and location
- Notify your supervisor or building staff
- Be prepared to evacuate
- More information at sfu.ca/security

Report Emergencies 778 782 5252
Report Hazards 778 782 7911 opshelp@sfu.ca